

**SALTON COMMUNITY SERVICE DISTRICT
SPECIAL Board Meeting Minutes**

March 06, 2023

Open Session 2:00 p.m.

1209 Van Buren Ave.

Salton City, CA 92275

www.saltoncsd.ca.gov

Board of Directors

Ms. Michelle Gilmore, President
Mr. Michael Friese, Vice President
Mr. Manuel Ramos, Director
Ms. Lidia Sierra, Director
Mr. Dale Johnson, Director

Staff

Emmanuel Ramos, Interim General
Manager
Thania Garcia, Board Secretary

1. OPEN SESSION:

2. CALL TO ORDER: 2:00pm

3. ROLL CALL:

President Gilmore	Director Sierra
Vice President Friese	Director Johnson
Director Ramos	

4. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

5. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking any action on matters not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest.

No Comment

6. BOARD MEMBER COMMENTS:

Director Johnson- I was Looking at the revised section it is well put together.

Director Ramos- Everything is self-explanatory what we need to do

Vice President Friese- the only thing I would like to mention last meeting I got together with Steve Praeger we went through all his designs.

Director Sierra- I have no comment

President Gilmore- No comment

7. **UNFINISHED BUSINESS:**

- A. Discussion and Approval for approx. \$30,000.00 for Salton City Lansing Pond #4 to install 6 aerators to be complaint with BODs (Biochemical Oxygen Demand)
Vice President Friese motioned to approve for approx. \$30,000.00 for Salton City Lansing Pond #4 to install 6 aerators to be complaint with BODs (Biochemical Oxygen Demand). Director Ramos second the motion.

ROLL CALL:

President Gilmore Yes	Director Johnson Yes
Vice President Friese Yes	Director Sierra Yes
Director Ramos Yes	

Motion Passes 5-0

8. **NEW BUSINESS:**

- A. RESOLUTION NO. 2023-03-06-01 OF THE SALTON COMMUNITY SERVICES DISTRICT DECLARING A STATE OF EMERGENCY DUE TO THE POWER OUTAGE OF FEBRUARY 21, 2023

Vice President Friese motioned to approve RESOLUTION NO. 2023-03-06-01 OF THE SALTON COMMUNITY SERVICES DISTRICT DECLARING A STATE OF EMERGENCY DUE TO THE POWER OUTAGE OF FEBRUARY 21, 2023. Director Ramos second the motion.

ROLL CALL:

President Gilmore Yes	Director Johnson Yes
Vice President Friese Yes	Director Sierra No
Director Ramos Yes	

Motion Passes 4-1

9. **ADJOURNMENT:**

Meeting adjourned 2:16pm

Michelle Gilmore, President of the Board

Sonia Thania Garcia, Board Secretary

Upon written request, this agenda will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.

SALTON COMMUNITY SERVICES DISTRICT

Regular Board Meeting *Minutes*

March 15, 2023

Closed Session 1:00 p.m.

Open Session 2:00 p.m.

1209 Van Buren Ave.

Salton City, CA 92275

www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Michelle Gilmore, President
Michael Friese, Vice President
Manuel Ramos, Director
Lidia A. Sierra, Director
Dale Johnson, Director

STAFF:

Emmanuel Ramos, Interim General
Manager
Thania Garcia, Board Secretary

1. CALL TO ORDER: 1:00 p.m.

2. ROLL CALL:

Michelle Gilmore Present
Michael Friese Present
Manuel Ramos Present

Lidia A. Sierra Late
Dale Johnson Absent

3. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes each person.

4. CLOSED SESSION ITEMS:

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One (1) potential cases)
- B. CONFERENCE WITH LEGAL COUNSEL—Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702

5. OPEN SESSION: 2:00 p.m.

6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:

No Reportable Action

8. PRESENTATIONS/ PUBLIC APPEARANCES:

No Presentation

9. PUBLIC COMMENTS:

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Mike Veto- I am with Burrtec Waste Recycling just wanted to give you a quick update of things we will be doing this year. As you know in October, we did curbside cleanups for all the residents we collected just under 16 tons of waste. We are planning another one on Saturday May 20, 2023, and another one in October Saturday 20, 2023. We will send out flyers to everybody that means anybody that has old junk, Mattresses, TVs, Refrigerators, Couches can be put out and we will pick it up. They are free pickups, and they are very successful, and it helps keep the area clean.

John Connelly- I want to thank the district for the meeting on Saturday Regarding the Prop 218.

10. BOARD MEMBER COMMENTS:

Director Ramos- No Comment

Vice President Friese- I would like to thank the administration for the amazing job they did during the power outage as far as I know no spills. Everything managed to stay working they had to get 4 extra generators to make it happen.

Director Sierra- I will also thank the general manager for the job he is doing.

President Gilmore- No Comments

11. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of February 2023.**
- B. Approve demands for the month of February 2023.**
- C. Approval of Slovak Baron Empey Murphy & Pinkney LLP, Attorney at Law. Demand in the amount of (\$7,873.00) for February.
Vice President Friese motioned to approve the Consent Calendar Items. Director Ramos second the motion.**

ROLL CALL:

President Gilmore Yes

Director Johnson Absent

Vice President Friese Yes

Director Sierra Yes

Director Ramos Yes

Motion Passes 4-0

12. REPORTS:

- A. Interim General Manager's report**

We are starting with February 21, 2023, we first had the power outage due to the winter storm. Several power poles went down last time this happened was 10 years ago. This time our staff was prepared everyone in the office were prepared and working from home the sewer crew did a good job taking care of making sure no spills happened. We did recover electricity on the 3rd of March which was a big relief. We had a break on Crystal Lake Ave that was an old fiber glass line that collapsed due to roots. Right now, we have counted 310 feet that is an emergency that needs to be replaced. We investigated the rest of the line 20 to 45 feet needs to be replaced but the emergency section is marked in one of our pictures. We will be having a few left over to

finish a few sections we need and have 3 or 4 in reserve. We did not have any 12in pipe, but we do have 8in, 10in, 4in, and 3in. We have an update on the Lansing Pond the project has already started, and Imperial County has approved the permits we need. What is pending is the form 200 that allows us to receive more influent into our ponds it is being reviewed by the waterboard. The control panel will be coming in next week also out mechanic resigns for personal reasons.

B. Finance Officer's report

For February 147,460.09 that coming in under budget 27%. Included in your Board agenda packet are 2 proposals for two outstanding accounting firms for auditing FY 2021, 2022, and 2023 when the time comes. My recommendation for O'CONNOR I have had dealings with them with my previous accounting firm they are diligent, professional their communication is amazing, and I have nothing but good things to say but good things about that accounting firm.

Currently for this fiscal quarter _____ and that ends in March 31st but so far for second quarter we are under budget 28% compared to the first quarter we came in at 8% so that we decreased expenses by 20%. All in all, we are saving money I do want to mention we are looking to a third party translation of the rate study and that cost is going to be \$2,800.00 for the translation for the current Sewer Rate Study to provide both Spanish and English versions.

C. Field Foreman's report

D. Park Supervisor's report

13. MEMBERS OF THE BOARD REPORTS: AD HOC COMMITTEES:

A. Architectural Committee Report

14. UNFINISHED BUSINESS:

A. Discussion and Approval for Children's Appreciation Day to be held on June 10, 2023.

Director Sierra motion to approve Children's Appreciation Day to be held on June 10, 2023. Director Ramos second the motion

ROLL CALL:

President Gilmore Yes

Director Johnson Absent

Vice President Friese Yes

Director Sierra Yes

Director Ramos Yes

Motion Passes 4-0

Vice President Friese motioned to amend previous vote to set a limit of \$500.00 for the Children's Appreciation Day. Director Ramos second the motion.

ROLL CALL:

**President Gilmore Yes Director Johnson Absent
Vice President Friese Yes Director Sierra Yes
Director Ramos Yes**

Motion Passes 4-0

15. NEW BUSINESS:

A. Discussion and Approval for the Proposal FY 21, FY 22, FY 23 Audit.

- HARSHWAL COMPANY LLP **(\$69,400.00)**
- O'CONNOR & COMPANY **(\$51,000.00)**

Vice President Friese motioned to approve the Proposal for O'CONNOR & COMPANY FY 21, FY 22, FY 23 Audit. Director Sierra seconds the motion.

ROLL CALL:

**President Gilmore Yes Director Johnson Absent
Vice President Friese Yes Director Sierra Yes
Director Ramos Yes**

Motion Passes 4-0

B. Discussion and Approval of the Proposal to Provide Prop 218 Notice Mailing Services for Sewer Services Rate Increase for the Salton Community Services District.

Vice President Friese motioned to approve the Proposal to Provide Prop 218 Notice Mailing Services for Sewer Services Rate Increase for the Salton Community Services District. Director Ramos second the motion.

ROLL CALL:

**President Gilmore Yes Director Johnson Absent
Vice President Friese Yes Director Sierra No
Director Ramos Yes**

Motion Passes 3-1

C. Discussion and Approval to temporarily allow the Department of Water Resources entry through SCSD owned Property.

Director Sierra motion to approve to temporarily allow the Department of Water Resources entry through SCSD owned Property. Vice President Friese second the motion.

ROLL CALL:

**President Gilmore Yes Director Johnson Absent
Vice President Friese Yes Director Sierra Yes
Director Ramos Yes**

Motion Passes 4-0

D. Discussion and Approval of the ratification of the purchase of the emergency pipe for (\$14,941.70)

Director Ramos motioned to approve the ratification of the purchase of the emergency pipe for (\$14,941.70). Vice President second the motion.

ROLL CALL:

**President Gilmore Yes Director Johnson Absent
Vice President Friese Yes Director Sierra Yes
Director Ramos Yes**

Motion Passes 4-0

16. Adjournment:

Meeting Adjourned 3:20pm

Michelle Gilmore, Board President

Sonia Thania Garcia, Secretary of the Board

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**SALTON COMMUNITY SERVICE DISTRICT
SPECIAL Board Meeting Minutes**

March 29, 2023

Open Session 1:00 p.m.

1209 Van Buren Ave.

Salton City, CA 92275

www.saltoncsd.ca.gov

Board of Directors

Ms. Michelle Gilmore, President

Mr. Michael Friese, Vice President

Mr. Manuel Ramos, Director

Ms. Lidia Sierra, Director

Mr. Dale Johnson, Director

Staff

Emmanuel Ramos, Interim General
Manager

Thania Garcia, Board Secretary

1. OPEN SESSION:

2. CALL TO ORDER: 1:00pm

3. ROLL CALL:

Michelle Gilmore Present

Lidia Sierra Present

Michael Friese Present

Dale Johnson Absent

Manuel Ramos Present

4. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

5. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking any action on matters not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest.

NO PUBLIC COMMENTS

6. BOARD MEMBER COMMENTS:

Director Ramos No Comment

Director Sierra No Comments

Vice President Friese No Comments

President Gilmore No Comments

7. UNFINISHED BUSINESS:

8. NEW BUSINESS:

- I. Discussion and Approval for the MEMORANDUM OF UNDERSTANDING- Tree Planting in the City of Salton City for the Imperial Valley Urban Forest Agreement.

Director Sierra motioned to approve the MEMORANDUM OF UNDERSTANDING- Tree Planting in the City of Desert Shores for the Imperial Valley Urban Forest Agreement. Director Ramos second the motion.

ROLLC CALL:

President Gilmore Yes

Director Johnson Absent

Vice President Friese Yes

Director Sierra Yes

Director Ramos Yes

Motion Passes 4-0

- II. Discussing and approval of trees that will be selected to be planted in the park. Vice President Friese motioned to approve trees that will be selected to be planted in the park. Director Ramos second the motion

ROLLC CALL:

President Gilmore Yes

Director Johnson Absent

Vice President Friese Yes

Director Sierra Yes

Director Ramos Yes

Motion Passes 4-0

9. ADJOURNMENT:

Adjournment 2:00pm

Michelle Gilmore, President of the Board

Sonia Thania Garcia, Board Secretary

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