

SALTON COMMUNITY SERVICES DISTRICT

Regular Board Meeting *Minutes*

January 18, 2023

Closed Session 1:00 p.m.

Open Session 2:00 p.m.

1209 Van Buren Ave.

Salton City, CA 92275

www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Michelle Gilmore, President
Michael Friese, Vice President
Manuel Ramos, Director
Lidia A. Sierra, Director
Dale Johnson, Director

STAFF:

Emmanuel Ramos, Interim General Manager
Thania Garcia, Board Secretary

1. **CALL TO ORDER:** 1:00 p.m.

2. **ROLL CALL:** President Gilmore

3. **PLEDGE OF ALLEGIANCE:** Michelle Gilmore, President

4. **PUBLIC COMMENTS:**
Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes each person.
5. **CLOSED SESSION ITEMS:**

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Three (1) potential cases)

6. **OPEN SESSION:** 2:00 p.m

7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:

No Reportable Action

8. PRESENTATIONS/ PUBLIC APPEARANCES:

9. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest.

Lizabeth Flowers- What happened with the newspaper is that Roni's husband got sick. Somehow the district should assist or donate to help encourage the paper being a little larger since the meeting have been changed. It would be better if you can have Zoom so more people can attend these meetings. The district should involve them self with the school district that would be a better way to communicate with the people.

10. BOARD MEMBER COMMENTS:

11. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of October 2022.**

Roll Call:

President Gilmore Yes

Director Sierra Yes

Vice President Friese abstain

Director Johnson Absent

Director Ramos Yes

Motion Passes 3-0

- B. Approve the Minutes for the Regular Meeting of December 2022.**

- C. Approve demands for the month of December 2022.**

- D. Interim General Manager Contract of Emmanuel Ramos.
- E. RESOLUTION NO. 2023-01-18-01 OF THE BOARD OF THE DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT APPOINTING SIGNATORIES FOR PACIFIC PREMIRE.
- F. Approval of Slovak Baron Empey Murphy & Pinkney LLP, Attorney at Law. Demand in the amount of **(\$5,086.00)** for December
President Gilmore motion to approve items B to F. Vice President Friese second the motion.

Roll Call:

President Gilmore Yes	Director Sierra Yes
Vice President Friese Yes	Director Johnson Absent
Director Ramos Yes	

Motion Passes 4-0

Vice President Friese pulled item A because he was not present on October's meeting. he will be abstaining for item A.

12. REPORTS:

- A. Interim General Manager's report
One of the main things we have been working on the grant for Desert Shores Park for 200,000.00. The first step right now is to talk about the engineering proposal its on the website and the packets. The second part of the report is the kid's day we had a total of 80 people attend the event we thank the district and Ryan Kelly for everything they did. RCAC has finished with the Rate Study which will assist us with the start with Proposition 218 we will be having a workshop for Prop 218 on February 25, 2023, it will be held in the Senior Center at 10:00am.
- B. Finance Officer's report
Going off the monthly reports that was provided in your packet the expenditures for December \$195,650.42 that is 3% under the budgeted amount for that month so we are still under budget per month. It is a 9% increase in expenses from November the expenses of November were \$180,142.54 revenue collected in December \$180,587.13 that is an increase over the November revenue of \$9,785.52 for the quarter. So, this would have been December 31st would have ended our second quarter. The first Quarter which was from July 1st to September the expense was \$573,051.66 which was 5% under the budget amount for that quarter our second quarter expenses \$ 536,139.53 that is 11% under budget for the quarter we dropped 6% in expenses from the second quarter from the

first we are going in the right direction. As of the second quarter 69,605.52 under the budgeted amount for that quarter revenue for the first quarter was \$178,816.46 the second quarter which just ended total revenue was \$254,026.67 that is a 42% increase in revenue in the second quarter from the first. We received our check from Imperial County we received an amount of \$1,494,875.69, \$1,280,175.18 is Sewer, \$214,643.66 is Solid Waste. Out of that Solid Waste 95% of that goes to Burrtec because they do the services so that means we will be issuing them a check of 203,911.48 leaving the 5% to the district \$10,732.18. With that being said since we received the check from the Imperial County the funds are already scheduled to reimburse the accounts that funds were transferred or borrowed previously. Those funds will be going back to the proper account. I am currently working on a draft budget amendment for next month for your review. Fuel cards previously the district had CFN fuel card that can only be accepted at Chevron, Red Earth will not except our fuel cards. We have switched those fuel cards so now Sewer Maintenance and Public Works will be getting fuel at Red Earth which is considered a lot cheaper than Chevron gas prices, so we are cutting expenses there. For questions of why Legal fees are much more in December then in November we are working diligently with our Legal Counsel along with RCAC for Prop 218 to make sure all out Ts are crossed there should not be any hiccup or any miscommunication.

C. Field Foreman's report

Field Foreman was not present so read off his provided report.

D. Park Supervisor's report

Both Parks are open and being maintained the attendance has been up at both parks this last month more so Salton city park at an Average 2 to 3 families per day. The basketball courts at the Desert Shores Park are being used almost daily, virtually no use under the field lights at the Desert Shore Park this last month. A Sewer Line has been repaired at the Salton City Park for the drain of the storeroom and one new camera has been installed at the Salton City Park. There has been on going weed control at both parks with the rain it seems to be a constant issue. The off roaders have been tearing up the parking area at the Desert Shores Park had to clean off the handicap parking area weekly. We been dragging the parking lot area of Desert Shores to smooth it out. On January 6 we had a water main break under the south entrance ramp by the bathrooms at Desert Shores the repair was done on the 11th park was left open but the bathroom was closed due to the water main turned off. A note to the district they had a very successful event at the Salton City Park it was

well attended, and I would like to thank Thania and her Volunteers for leaving the park very clean.

13. MEMBERS OF THE BOARD REPORTS: AD HOC COMMITTEES:

A. Architectural Committee Report

14. UNFINISHED BUSINESS:

A. A RESOLUTION NO. 2023-01-18-02 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING A CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIAL.

Vice President Friese motion to approve RESOLUTION NO. 2023-01-18-02 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING A CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIAL. President Gilmore second the motion.

Roll Call:

President Gilmore Yes

Director Sierra No

Vice President Friese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 3-1

15. NEW BUSINESS:

A. Discussion and Approval of the Verde Design Proposal for the Desert Shore Grass Project.

Vice President Friese motion to Table the Verde Design Proposal for the Desert Shores Grass Project. Director Sierra second the motion.

Roll Call:

President Gilmore Yes

Director Sierra Yes

Vice President Friese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 4-0

B. Discussion and Approval of Spring Event for April 8, 2023.

Vice President Friese motion to approve the Spring Event for April 8, 2023, with a max of \$600.00 for the event cost. Director Ramos second the motion.

Roll Call:

President Gilmore Yes

Director Sierra Yes

Vice President Friese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 4-0

- C. Lidia Sierra to appoint a new member to the Architectural Committee.
Vice President Friese motion to approve Lizabeth Flowers appointment to the Architectural Committee.

Roll Call:

President Gilmore Yes Director Sierra Yes
Vice President Friese Yes Director Johnson Absent
Director Ramos Yes

Motion Passes 4-0

- D. A RESOLUTION NO. 2023-01-18-03 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING AN EMPLOYEE HANDBOOK, COVID-19 POLICY AND ARBITRATION AGREEMENT.

Director Ramos motion to approve RESOLUTION NO. 2023-01-18-03 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING AN EMPLOYEE HANDBOOK, COVID-19 POLICY AND ARBITRATION AGREEMENT. Vice President Friese second the motion.

Roll Call:

President Gilmore Yes Director Sierra Yes
Vice President Friese Yes Director Johnson Absent
Director Ramos Yes

Motion Passes 4-0

- E. A RESOLUTION NO. 2023-01-18-04 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ESTABLISHING A DISTRICT CONTRACTING AND FINANCIAL POLICY.

Director Ramos motion to approve RESOLUTION NO. 2023-01-18-04 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ESTABLISHING A DISTRICT CONTRACTING AND FINANCIAL POLICY. Vice President Friese second the motion.

Roll Call:

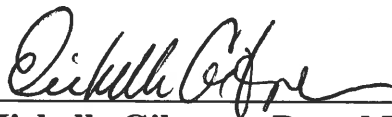
President Gilmore Yes Director Sierra Yes
Vice President Friese Yes Director Johnson Absent
Director Ramos Yes

Motion Passes 4-0

16. ADJOURNMENT:



Sonia Thania Garcia, Board Secretary



Michelle Gilmore, Board President

Upon written request, this agenda will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.