

**SALTON COMMUNITY SERVICE DISTRICT
SPECIAL Board Meeting Minutes**

March 29, 2023

Open Session 1:00 p.m.

1209 Van Buren Ave.

Salton City, CA 92275

www.saltoncsd.ca.gov

Board of Directors

Ms. Michelle Gilmore, President
Mr. Michael Friese, Vice President
Mr. Manuel Ramos, Director
Ms. Lidia Sierra, Director
Mr. Dale Johnson, Director

Staff

Emmanuel Ramos, Interim General
Manager
Thania Garcia, Board Secretary

1. **OPEN SESSION:**
2. **CALL TO ORDER:** 1:00pm
3. **PLEDGE OF ALLEGIANCE:** Michelle Gilmore, President
4. **PUBLIC COMMENTS:**

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking any action on matters not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest.

5. **BOARD MEMBER COMMENTS:**
6. **UNFINISHED BUSINESS:**
7. **NEW BUSINESS:**
 - I. Discussion and Approval for the MEMORANDUM OF UNDERSTANDING-Tree Planting in the City of Salton City for the Imperial Valley Urban Forest Agreement.
 - II. Discussing and approval of trees that will be selected to be planted in the park.
8. **ADJOURNMENT:**

Sonia Thania Garcia, Board Secretary

Upon written request, this agenda will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.

MEMORANDUM OF UNDERSTANDING –
Tree Planting in the City of Salton City
for the Imperial Valley Urban Forest

This Agreement is made this 29 day of March, 2023, by and between the City of El Centro (“City”) and the Salton Community Services District (“SCSD”) to provide for tree planting within the City of Salton City.

Recitals:

On or about August 2018, the City of El Centro received a grant from Cal Fire for the Imperial Valley Urban Forest – Inventory Plan, which includes a component for the installation of 500 trees throughout five cities in the Imperial Valley specified in the grant pursuant to the Imperial Valley Urban Forest program.

Because there is no incorporated city in the Salton Sea area, Grantor Cal Fire and the City have determined that an allotment of trees would be provided to the Salton Community Services District (SCSD) as part of that Urban Forest Program.

To date, the City has solicited bids for and hired a contractor for the planting of the allotment of trees, and has arranged for the purchase of trees appropriate to the climate in the Imperial Valley; and

It now is time for the City to work with the partnering SCSD to implement the tree planting.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Term: The term of this Agreement is for the period of March 29, 2023 to June 30, 2026. This MOU may be terminated at any time by the mutual agreement of the Parties.

2. Description of Program: The City will work with the SCSD to facilitate the planting of trees within community parks located within the SCSD’s jurisdiction.

3. Administration and Funding: The City’s Community Services Department, Economic Development Division will be responsible for administering the Program.

- a. All Contractors will be hired and supervised by the City of El Centro.
- b. All costs for the Program are fully funded by the Urban Forest grant received by the City of El Centro. There will be no cost to the SCSD for the installation of trees.
- c. The City will provide reimbursement to the SCSD up to \$6,700 for the purchase of irrigation supplies to facilitate the watering of the program trees. The program contractor will not perform the installation of irrigation lines.
- d. The City will provide an annual stipend of \$263 for calendar years 2023 and 2024 to assist in the cost of watering the grant trees.

4. Responsibility of the SCSD: The SCSD has been allotted 70 trees and will be responsible for the following:

- a. Purchase and distribution of irrigation supplies to grant trees.
- b. Determining where trees will be installed - The SCSD has determined that the trees will be planted in the areas set out on Exhibit A, attached and incorporated as part of this agreement.
- c. Install any irrigation lines needed to insure proper watering of the program trees.
- d. Planting and staking of the trees will be performed by the program contractor; after completion of which the trees become the property of the SCSD.
- e. Watering and caring for the trees after completion of planting and staking.
- f. Insuring that the trees are properly maintained and kept alive for a minimum of (3) years from the date of completion of planting and staking.
- g. Retaining all records regarding the Program for at least four (4) years and shall make its records available to the City El Centro upon request.

5. Liability: Each party shall be responsible only for its actions and those of its employees. This MOU does not constitute the basis for joint and several liability.

6. Miscellaneous: This Agreement is the only agreement between the Parties regarding its subject matter. This Agreement may be amended only in writing. No waiver of any term or condition of this Agreement shall be a continuing waiver thereof.

Emmanuel Ramos Interim General
Manager, Salton Community Services
District

Dated: _____

Cedric Ceseña
Interim City Manager, City of El Centro

Dated: _____

Imperial Valley Urban Forest – Phase 3

Tree Species List

Botanical Name	Family Name	Common Name
Acacia Stenophylla	Fabaceae	Shoestring Willow
Brachychiton populous	Malvaceae	Bottle Tree
Fraximus velutina	Oleaceae	Arizona Ash
Geijera parviflora	Rutaceae	Australian Willow
Jacaranda mimosifolia	Bignoniaceae	Jacaranda
Pinus halepensis	Pinaceae	Aleppo Pine
Pistacia chinensis	Anacardiaceae	Chinese Pistache
Salix babylonica	Salicacea	Weeping Willow (not recommended by Nursery)
Ulmus Parvifolia	Ulmaceae	Chinese Elm