

Salton Community Services District
REGULAR MEETING *Agenda*
January 17, 2024
Closed Session 1:00 p.m.
Open Session 2:00 p.m.
1209 Van Buren Ave.
Salton City, CA 92275
www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Michelle Gilmore, President
Michael Friese, Vice President
Manuel Ramos, Director
Lidia A. Sierra, Director
Dale Johnson, Director

STAFF:

Emmanuel Ramos, Interim General Manager
Thania Garcia, Board Secretary
Christina Sutton, Finance Officer
Oracio Lemus, Field Foreman
Stephen Prager, Park Supervisor

1. CALL TO ORDER: 1:00 p.m.

2. ROLL CALL:

3. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes for each person. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

4. CLOSED SESSION ITEMS:

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: (Interim General Manager)
- B. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702
- C. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: JALYNDA ELLEN ALEXANDER, Petitioner, vs. SALTON COMMUNITY SERVICES DISTRICT Respondent, Immanuel Ramos; Manuel Henry Ramos Real Parties in Interest. (Imperial County Superior Court Case # ECU003061)
- D. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case:

SALTON COMMUNITY SERVICES DISTRICT, a California special district, Plaintiff, vs. MITCHELL EDWARD MANSFIELD, an individual; and DOES 1-50, inclusive (Imperial County Superior Court Case # ECU002875

- E. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case: Demand for Health Benefits by employee Steven Prager)
- F. Conference with Labor Negotiators (Government Code § 54957.6)
District designated representatives: Emmanuel Ramos, Christina Sutton, Robert Patterson, and Lena Wade
Employee organization: Laborer's' International Union of North America Local No. 1184.

5. OPEN SESSION: 2:00 pm

6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:

8. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue

9. BOARD MEMBER COMMENTS:

10. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of December 20, 2023. [pg.4]
- B. Approve the Minutes for the Special Meeting on December 6, 2023. [pg.6]
- C. Approve demands for the month of December 2023.
- D. Slovak, Baron, Empey, Murphy, & Pinkney (\$17,736.04)

11. REPORTS:

- A. Interim General Manager's report [pg.23]
- B. Finance Officer's report
- C. Field Foreman's report [pg.24]
- D. Park Supervisor's report [pg.27]

12. MEMBERS OF THE BOARD REPORTS: STANDING COMMITTEE:

- A. Architectural Committee Report [pg.28]

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

- A. **Resolution No. 2024-01-17-01** for the construction application which references the General Manager or Interim General Manager for authority to sign documents. [pg.30]

15. SECOND CLOSED SESSION TO DISCUSS ITEMS NOT COMPLETED IN PRIOR CLOSED SESSION AS REFERENCED ABOVE.

16. ADJOURNMENT:

Sonia Thania Garcia, Secretary of the Board

Upon written request, this agenda will be made in an appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.

Salton Community Services District
SPECIAL MEETING *Minutes*
December 6, 2023
Closed Session 1:00 p.m.
Open Session 2:00 p.m.
1209 Van Buren Ave.
Salton City, CA 92275
www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Michelle Gilmore, President
Michael Friese, Vice President
Manuel Ramos, Director
Lidia A. Sierra, Director
Dale Johnson, Director

STAFF:

Emmanuel Ramos, Interim General
Manager
Thania Garcia, Board Secretary
Christina Sutton, Finance Officer

1. CALL TO ORDER: 1:00 p.m.

2. ROLL CALL:

Michelle Gilmore Present
Michael Friese Present
Manuel Ramos Present

Lidia Sierra Present (Late)
Dale Johnson Absent

3. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes for each person.

Imari Kariotis- Im just here to eat popcorn and listen to you guys.

4. CLOSED SESSION ITEMS:

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: JALYNDA ELLEN ALEXANDER, Petitioner, vs. SALTON COMMUNITY SERVICES DISTRICT Respondent, Immanuel Ramos; Manuel Henry Ramos Real Parties in Interest. (Imperial County Superior Court Case # ECU003061)

The Board voted to defend the appeal file in this case the district prevailed in the trial court the petitioner filed a notice of appeal. The vote Ms. Gilmore Yes, Mr. Friese Yes, Mr. Ramos Yes, and Ms. Sierra Abstain. The Board also voted unanimously to seek a potential resolution with the petitioner in this case.

5. OPEN SESSION: 2:00 pm

6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:

8. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest.

Christina Sutton- Mentioned that Burrtec reached out to give a donation to the District for toys to give out as Christmas gifts. Burrtec would like to know how much should be donated.

Imari Kariotis- Wanted to bring something to the board's attention. Something on the revised SAP that was given to LAFCO. It was the mention that the district will be re-instating the Channel Maintenance Fund. The Board Supervisors donated \$500.00 to the district I was wondering what the district was going to do with the \$500.00.

Emmanuel Ramos- I will take a look at the SAP to make sure its not there. But after the revision that LAFCO had we made another one after the LAFCO meeting removing the Channel Maintenance from the SAP. For the \$500.00 you spoke of I would have to reach out to Ryan Kelley.

9. NEW BUSINESS

A. TKE and RCAC will be attending and will discuss the plan of study. No action will be taken.

No Action Taken on this Item.

10. ADJOURNMENT:

Vice President Friese motioned to adjourn the meeting at 2:54pm. Director Ramos seconded the motion.

Michelle Gilmore, President of the Board

Sonia Thania Garcia, Secretary of the Board

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Salton Community Services District

REGULAR MEETING *Minutes*

December 20, 2023

Closed Session 1:00 p.m.

Open Session 2:00 p.m.

1209 Van Buren Ave.

Salton City, CA 92275

www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Michelle Gilmore, President
Michael Friese, Vice President
Manuel Ramos, Director
Lidia A. Sierra, Director
Dale Johnson, Director

STAFF:

Emmanuel Ramos, Interim General Manager
Thania Garcia, Board Secretary
Christina Sutton, Finance Officer
Oracio Lemus, Field Foreman
Stephen Prager, Park Supervisor

1. CALL TO ORDER: 1:00 p.m.

2. ROLL CALL:

President Gilmore Present	Director Sierra Present
Vice President Friese Present	Director Johnson Absent
Director Ramos Present	

3. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes for each person. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

No Comments

4. CLOSED SESSION ITEMS:

A. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702

No Reportable Action

B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: JALYNDA ELLEN ALEXANDER, Petitioner, vs. SALTON COMMUNITY SERVICES DISTRICT Respondent, Immanuel Ramos; Manuel Henry Ramos Real Parties in Interest. (Imperial County Superior Court Case # ECU003061)

No Reportable Action.

- C. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case:

SALTON COMMUNITY SERVICES DISTRICT, a California special district, Plaintiff, vs. MITCHELL EDWARD MANSFIELD, an individual; and DOES 1-50, inclusive (Imperial County Superior Court Case # ECU002875)

No Reportable Action

- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case: Demand for Health Benefits by employee Steven Prager)

No Reportable Action. This Item was Tabled and will be revisited.

- E. Conference with Labor Negotiators (Government Code § 54957.6)

District designated representatives: Emmanuel Ramos, Christina Sutton, Robert Patterson, and Lena Wade Employee organization: Laborer's International Union of North America Local No. 1184

Discussion regarding the negotiation of the MOU with the union which represents the field workers. Proposals were discussed it's not a reportable action its being mentioned for the sake of being transparent otherwise no reportable action.

5. OPEN SESSION: 2:00 pm

6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:

8. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

No Public Comments

9. BOARD MEMBER COMMENTS:

President Gilmore- Read from the LAFCO minutes a unanimous vote motioned by Commissioner Michael Kelley, that they agree to compromise in a settlement agreement with the Salton Community Services District, placing the district on a 3-year probation with certain terms & conditions, recognizing that they have made some substantial progress. So basically, the money that we refer to as the district's money is not the districts money it's the community's money. To oppose what was in the best interest of the district it almost cost the community \$80,000.00 in the Jalynda Alexander vs SCSD legal Case, that was a bad deal. That \$80,000 could have been spent on fixing what's broken.

Vice President Frieese- No Comment

Director Ramos No- Comment

Director Sierra- No Comment

Director Johnson- Absent

10. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of November 15, 2023.

Vice President Frieese motioned to approve the corrected minutes for November 15, 2023. President Gilmore seconded the motion.

Roll Call:

President Gilmore Yes

Director Sierra Yes

Vice President Frieese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 4-0

- B. Approve the Minutes for the Special Meeting on November 6, 2023.

- C. Approve demands for the month of November 2023.

- D. Slovak, Baron, Empey, Murphy, & Pinkney (\$13,697.82)

Director Ramos motioned to approve B, C, and D Consent Calendar Items. Vice President Frieese seconded the motion.

Roll Call:

President Gilmore Yes

Director Sierra No

Vice President Frieese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 3-1

11. REPORTS:

- A. Interim General Manager's report
- B. Finance Officer's report
- C. Field Foreman's report
- D. Park Supervisor's report

12. MEMBERS OF THE BOARD REPORTS: STANDING COMMITTEE:

- A. Architectural Committee Report

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

- A. Approve the district to accept donations from Burrtec and the County of Imperial to purchase toys for the children of the community.

Vice President Frieese motioned to approve donations from Burrtec and Imperial County to purchase toys for the community kids. President Gilmore seconded the motion.

Roll Call:

President Gilmore Yes

Director Sierra Yes

Vice President Frieese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 4-0

- B. Approval of Annual Children's Christmas Present Giveaway on 12-22-2023.
Vice President Friese motioned to approve the present giveaway on 12-22-2023 to children ages 12 and under. Director Ramos seconded the motion.

Roll Call:

President Gilmore Yes	Director Sierra Yes
Vice President Friese Yes	Director Johnson Absent
Director Ramos Yes	

Motion Passes 4-0

- C. Approve execution of Professional Services Agreement with Koff & Associates by Interim General Manager.

Director Ramos made a motion to accept the Professional Agreement with Koff and Associates by the Interim General Manager. The Vice President seconded the motion

Roll Call:

President Gilmore Yes	Director Sierra No
Vice President Friese Yes	Director Johnson Absent
Director Ramos Yes	

Motion Passes 3-1

- D. **Resolution No. 2023-12-20-01**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT AS COVENANTED TO IN THE SETTLEMENT AGREEMENT DATED NOVEMBER 16, 2023, BETWEEN THE IMPERIAL COUNTY LOCAL AGENCY FORMATION COMMISSION ("LAFCO") AND THE SALTON COMMUNITY SERVICES DISTRICT.

Director Ramos motioned to accept the Resolution No. 2023-12-20-01. Vice President Friese seconded the motion.

Roll Call:

President Gilmore Yes	Director Sierra Yes
Vice President Friese Yes	Director Johnson Absent
Director Ramos Yes	

Motion Passes 4-0

- E. **Resolution No. 2023-12-20-02**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING A SERVICE AREA PLAN PREPARED FOR THE IMPERIAL COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO)

Director Ramos motioned to adopt the SAP. President Gilmore seconded the motion.

Roll Call:

President Gilmore Yes	Director Sierra Yes
Vice President Friese Yes	Director Johnson Absent
Director Ramos Yes	

Motion Passes 4-0

F. Appoint a New President of the Board

Vice President Friese nominated Michelle Gilmore for President of the Board.

Director Ramos seconded the motion.

Roll Call:

President Gilmore Yes

Director Sierra No

Vice President Friese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 3-1

G. Appoint a New Vice President of the Board

President Gilmore nominated Michael Friese for Vice President. Director Ramos seconded the motion.

Roll Call:

President Gilmore Yes

Director Sierra No

Vice President Friese Yes

Director Johnson Absent

Director Ramos Yes

Motion Passes 3-1

15. ADJOURNMENT:

Director Ramos motioned to adjourn the meeting at 3:24 pm. Vice President Friese seconded the motion.

Michelle Gilmore, President of the Board

Sonia Thania Garcia, Secretary of the Board

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Salton Community Services District

Profit and Loss

December 2023

	GENERAL FUND	SEWER CONSTRUCTION	SEWER MAINTENANCE	TOTAL
Income				
4-1000 Revenue - GF				\$0.00
4-1101 Property Tax - Secured - GF	138,098.58			\$138,098.58
4-1102 Property Tax - Unsecured - GF	0.00			\$0.00
4-1103 Tax - Homeowners Gen Op	280.44			\$280.44
4-1104 Tax - Supplemental - GF	0.00			\$0.00
Total 4-1000 Revenue - GF	138,379.02			\$138,379.02
4-1125 Architectural Plan Fees - GF	150.00			\$150.00
4-1906 ND unspecified dept donations	585.19		-341.58	\$243.61
4-2107 Admin Fees from GF - SM			0.00	\$0.00
4-2203 Checking Interest Income - SM			0.48	\$0.48
4-2401 Ste.2 Rental Income - SM (ICFL)			520.00	\$520.00
4-3203 Checking Interest Income - SC Services		0.04	593.05	\$0.04
Total Income	\$139,114.21	\$0.04	\$771.95	\$139,886.20
GROSS PROFIT	\$139,114.21	\$0.04	\$771.95	\$139,886.20
Expenses				
4-100 Tax Correction / Reimburesments			1,281.48	\$1,281.48
6-1300 Supplies Expense - GF	36.99			\$36.99
6-1400 Banck Charge Expense - GF	97.02			\$97.02
6-1501 GF Auditing Expense	100.00			\$100.00
6-1504 GF Engineering Service Expense	1,975.50			\$1,975.50
6-1802 Admin Fees Due to SM - GF	-4,304.63		4,304.63	\$0.00
6-2003 Street Light Expense - ND	2,649.41			\$2,649.41
6-2301 District Legal Expense - ND	10,592.22			\$10,592.22
6-3201 GF telephone expense	12.18			\$12.18
6-3202 FD water service expense	44.40			\$44.40
6-3203 FD electric service expense	283.46			\$283.46
6-3207 GF technical expense	94.13			\$94.13
6-4101 PW Wages Expense			7,337.40	\$7,337.40
6-4105 PW retirees health benefits exp	395.95			\$395.95
6-4700 PW Vehicle & Equipment Expense	467.48			\$467.48
6-4720 PW fuel and oil expense	463.45			\$463.45
6-4830 PW tools purchases expense	112.87			\$112.87
6-5103 SC Park electric service exp	66.94			\$66.94
6-5105 SC Park supplies expense	71.19			\$71.19
6-5302 DS Park water service expense	67.80			\$67.80
6-5303 DS Park electric service exp	295.88			\$295.88
6-5305 DS Park supplies expense	63.70			\$63.70
6-5403 Office Electrical Expense			1,289.76	\$1,289.76
6-5503 Duplex/SCSD Lights Electrical Expense	60.45			\$60.45
6-6101 SM maint. crew wages expense			27,733.78	\$27,733.78

Salton Community Services District

Profit and Loss

December 2023

	GENERAL FUND	SEWER CONSTRUCTION	SEWER MAINTENANCE	TOTAL
6-6102 SM employer expense			4,431.25	\$4,431.25
6-6104 SM health benefits expense			9,847.14	\$9,847.14
6-6105 Sm retiree health benefits exp			2,070.87	\$2,070.87
6-6109 SM clerical office wages exp			10,828.40	\$10,828.40
6-6110 SM administration. (GM) wages			10,576.76	\$10,576.76
6-6113 SM Directors' Compensation exp			800.00	\$800.00
6-6206 SM janitorial supplies expense			0.00	\$0.00
6-6300 SM Bank Charges Expenses			2.00	\$2.00
6-6402 SM equipment maintenance exp			575.65	\$575.65
6-6405 SM fuel & oil expense			1,481.51	\$1,481.51
6-6501 SM water service expense			351.29	\$351.29
6-6502 SM electric service expense			19,997.75	\$19,997.75
6-6503 SM telephone expense			231.56	\$231.56
6-6504 SM cell phone expense			972.38	\$972.38
6-6505 SM underground alerts expense			71.25	\$71.25
6-6601 SM employee licenses expense			305.26	\$305.26
6-6712 SM pump station maint expense			1,647.98	\$1,647.98
6-6750 SM lab testing expense			1,691.01	\$1,691.01
6-6752 SM Engineering Service Expense			1,975.50	\$1,975.50
6-6759 SM Prof. Consult Expense			1,637.40	\$1,637.40
6-6800 SM Miscellaneous Expenses			105.11	\$105.11
6-6802 SM Bldg & Grounds Maintenance			150.00	\$150.00
6-6807 SM Office Supplies Expense			66.78	\$66.78
6-6811 SM Loan Interest Expense			11,787.65	\$11,787.65
6-6831 SM Legal Expense			10,592.23	\$10,592.23
6-6832 SM Auditing Expense			100.00	\$100.00
6-6833 SM technical expense			1,788.49	\$1,788.49
6-6854 SM/GF Copier Lease/Maint. Expense	301.62		482.97	\$784.59
6-6856 SM Subscriptions Expense	249.00		200.00	\$449.00
6-6890 SM Water Purifier Expense			940.84	\$940.84
6-6894 SM Payroll Processing Fee Exp.			305.79	\$305.79
6-6930 SM Tool Purchases Expense			108.74	\$108.74
6-7601 GF Duplex Water Service Expense	13.41			\$13.41
6-7602 GF Breakroom Expense	61.61			\$61.61
6-9399 SP other expense			2,091.43	\$2,091.43
Total Expenses	\$14,272.03	\$0.00	\$140,162.04	\$154,434.07
NET OPERATING INCOME	\$124,842.18	\$0.04	\$ -139,390.09	\$ -14,547.87
NET INCOME	\$124,842.18	\$0.04	\$ -139,390.09	\$ -14,547.87

Salton Community Services District

Transaction Report

December 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
Tax Correction / Reimburesments							
Sewer Maintenance							
12/05/2023	Check	0731	Raymond Perez	Apn 014-333-008-000 Sewer User Fee Reimbursement 2022	4-100 Tax Correction / Reimburesments	1-1212 Cash in Banks:Sewer Maintenance	640.74
12/05/2023	Check	0731	Raymond Perez	Apn 014-333-008-000 Sewer User Fee Reimbursement 2021	4-100 Tax Correction / Reimburesments	1-1212 Cash in Banks:Sewer Maintenance	640.74
Total for Sewer Maintenance							\$1,281.48
Total for Tax Correction / Reimburesments							\$1,281.48
Supplies Expense - GF							
General Fund							
12/29/2023	Bill		Home Depot	Cleaning supplies for Office, Paper Towels	6-1300 Supplies Expense - GF	2-2202 Accounts Payable:Accounts Payable - SM	36.99
Total for General Fund							\$36.99
Total for Supplies Expense - GF							\$36.99
Banck Charge Expense - GF							
General Fund							
12/13/2023	Check	ACH		Misc. Analysis Activity Fee	6-1400 Banck Charge Expense - GF	1-1211 Cash in Banks:General Fund	97.02
Total for General Fund							\$97.02
Total for Banck Charge Expense - GF							\$97.02
GF Auditing Expense							
General Fund							
12/31/2023	Bill	1223-31	O'Connor & Company	Project:CSD-3112 Professional Services rendered through 12/31/2023	6-1501 GF Auditing Expense	2-2202 Accounts Payable:Accounts Payable - SM	100.00
Total for General Fund							\$100.00
Total for GF Auditing Expense							\$100.00
GF Engineering Service Expense							
General Fund							
12/18/2023	Bill	116616	Petra Geosciences Inc.	Project: 23-210 Services Provided through November 30, 2023	6-1504 GF Engineering Service Expense	2-2202 Accounts Payable:Accounts Payable - SM	1,975.50
Total for General Fund							\$1,975.50
Total for GF Engineering Service Expense							\$1,975.50
Admin Fees Due to SM - GF							
General Fund							
12/05/2023	Journal Entry	CS120723-3		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-1,470.17
12/14/2023	Journal Entry	CS121423-3		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-963.45
12/19/2023	Journal Entry	CS122123-4		7% Admin Fee From Imperial County GF Check	6-1802 Admin Fees Due to SM - GF	-Split-	-9,686.53
12/19/2023	Journal Entry	CS122123-5		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-948.15
12/19/2023	Journal Entry	CS122123-3		7% Admin Fee From Imperial County GF Check	6-1802 Admin Fees Due to SM - GF	-Split-	9,686.53
12/28/2023	Journal Entry	CS122823-3		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-922.86
Total for General Fund							\$ -4,304.63
Sewer Maintenance							
12/04/2023	Journal Entry	CS120723		Pay Period: 11/27/2023 to: 12/03/2023	6-1802 Admin Fees Due to SM - GF	-Split-	1,470.17
12/08/2023	Journal Entry	CS121423		Pay Period: 12/04/2023 to: 12/10/2023	6-1802 Admin Fees Due to SM - GF	-Split-	963.45
12/19/2023	Journal Entry	CS122123		Pay Period: 12/11/2023 to: 12/17/2023	6-1802 Admin Fees Due to SM - GF	-Split-	948.15
12/26/2023	Journal Entry	CS122823		Pay Period: 12/18/2023 to: 12/24/2023	6-1802 Admin Fees Due to SM - GF	-Split-	922.86
Total for Sewer Maintenance							\$4,304.63
Total for Admin Fees Due to SM - GF							\$0.00
Street Light Expense - ND							
General Fund							
12/07/2023	Bill		IID	SC Street Lights Electrical Service Expense 11/03/2023-12/05/2023 Account# 50007900	6-2003 Street Light Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	2,649.41
Total for General Fund							\$2,649.41
Total for Street Light Expense - ND							\$2,649.41
District Legal Expense - ND							

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
General Fund							
12/31/2023	Bill	84841	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 12/31/2023	6-2301 District Legal Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	1,624.22
12/31/2023	Bill	84842	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 12/31/2023	6-2301 District Legal Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	420.00
12/31/2023	Bill	84840	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 12/31/2023	6-2301 District Legal Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	45.00
12/31/2023	Bill	84839	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 12/31/2023	6-2301 District Legal Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	8,503.00
Total for General Fund							\$10,592.22
Total for District Legal Expense - ND							\$10,592.22
GF telephone expense							
General Fund							
12/27/2023	Bill	302701	Cytracom	District Office Monthly Phone Service Bill	6-3201 GF telephone expense	2-2202 Accounts Payable:Accounts Payable - SM	12.18
Total for General Fund							\$12.18
Total for GF telephone expense							\$12.18
FD water service expense							
General Fund							
12/05/2023	Bill		CVWD	Fire Department House Water Service Account# 645615-117834	6-3202 FD water service expense	2-2202 Accounts Payable:Accounts Payable - SM	44.40
Total for General Fund							\$44.40
Total for FD water service expense							\$44.40
FD electric service expense							
General Fund							
12/05/2023	Bill		IID	Fire Department House Electrical Service 11/01/2023-11/30/2023 Account# 50696333	6-3203 FD electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	283.46
Total for General Fund							\$283.46
Total for FD electric service expense							\$283.46
GF technical expense							
General Fund							
12/01/2023	Bill	3033- 12012023-18	Interconnect Networks	Tech Support Monthly Bill/Expenses	6-3207 GF technical expense	2-2202 Accounts Payable:Accounts Payable - SM	94.13
Total for General Fund							\$94.13
Total for GF technical expense							\$94.13
PW Wages Expense							
Sewer Maintenance							
12/04/2023	Journal Entry	CS120723-2		Payroll accrual 12/03/23	6-4101 PW Wages Expense	-Split-	3,063.20
12/08/2023	Journal Entry	CS121423-2		Payroll accrual 12/10/23	6-4101 PW Wages Expense	-Split-	1,980.44
12/19/2023	Journal Entry	CS122123-2		Payroll accrual 12/17/23	6-4101 PW Wages Expense	-Split-	1,403.36
12/26/2023	Journal Entry	CS122823-2		Payroll accrual 12/24/23	6-4101 PW Wages Expense	-Split-	890.40
Total for Sewer Maintenance							\$7,337.40
Total for PW Wages Expense							\$7,337.40
PW retirees health benefits exp							
General Fund							
12/05/2023	Check	0474	Fair, Clarence R.	Retiree Health Benefit for the Month of January 2024	6-4105 PW retirees health benefits exp	1-1211 Cash in Banks:General Fund	395.95
Total for General Fund							\$395.95
Total for PW retirees health benefits exp							\$395.95
PW Vehicle & Equipment Expense							
General Fund							
12/14/2023	Bill	160143320	Daniels Tire Service	T-81, T-103, Spare Rim & Tires	6-4700 PW Vehicle & Equipment Expense	2-2202 Accounts Payable:Accounts Payable - SM	467.48
Total for General Fund							\$467.48
Total for PW Vehicle & Equipment Expense							\$467.48
PW fuel and oil expense							
General Fund							
12/15/2023	Bill	0812074	SC Fuels	Fuel Card Expense-GF	6-4720 PW fuel and oil expense	2-2202 Accounts Payable:Accounts Payable - SM	321.93

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12/31/2023	Bill	0819064	SC Fuels	Fuel Card Expense-GF	6-4720 PW fuel and oil expense	2-2202 Accounts Payable:Accounts Payable - SM	141.52
Total for General Fund							\$463.45
Total for PW fuel and oil expense							\$463.45
PW tools purchases expense							
General Fund							
12/29/2023	Bill		Home Depot	3" hole saw, 1 3/8-3" hole saw kit	6-4830 PW tools purchases expense	2-2202 Accounts Payable:Accounts Payable - SM	112.87
Total for General Fund							\$112.87
Total for PW tools purchases expense							\$112.87
SC Park electric service exp							
General Fund							
12/05/2023	Bill		IID	Electrical Expense 11/01/2023-11/30/2023 Account# 50007986	6-5103 SC Park electric service exp	2-2202 Accounts Payable:Accounts Payable - SM	66.94
Total for General Fund							\$66.94
Total for SC Park electric service exp							\$66.94
SC Park supplies expense							
General Fund							
12/20/2023	Bill		Costco Wholesale	Restroom Supplies	6-5105 SC Park supplies expense	2-2202 Accounts Payable:Accounts Payable - SM	20.03
12/29/2023	Bill		Home Depot	Trash Bags, toilet tank lever	6-5105 SC Park supplies expense	2-2202 Accounts Payable:Accounts Payable - SM	51.16
Total for General Fund							\$71.19
Total for SC Park supplies expense							\$71.19
DS Park water service expense							
General Fund							
12/07/2023	Bill		CVWD	DS Park Water Service Expense Account# 100569-101606	6-5302 DS Park water service expense	2-2202 Accounts Payable:Accounts Payable - SM	67.80
Total for General Fund							\$67.80
Total for DS Park water service expense							\$67.80
DS Park electric service exp							
General Fund							
12/05/2023	Bill		IID	Desert Shores Park Electrical Expense 11/01/2023-11/30/2023 Account# 50356177	6-5303 DS Park electric service exp	2-2202 Accounts Payable:Accounts Payable - SM	295.88
Total for General Fund							\$295.88
Total for DS Park electric service exp							\$295.88
DS Park supplies expense							
General Fund							
12/20/2023	Bill		Costco Wholesale	Restroom Supplies	6-5305 DS Park supplies expense	2-2202 Accounts Payable:Accounts Payable - SM	20.02
12/29/2023	Bill		Home Depot	Trash Bags	6-5305 DS Park supplies expense	2-2202 Accounts Payable:Accounts Payable - SM	43.68
Total for General Fund							\$63.70
Total for DS Park supplies expense							\$63.70
Office Electrical Expense							
Sewer Maintenance							
12/05/2023	Bill		IID	Electrical Service Expense suite 1,2, 3, 4 11/01/2023-11/30/2023 Account# 50638778 Suite 2 Account# 50638757 Suite 5 Account# 50782673 Suite 3 Account# 50638777 Suite 1	6-5403 Office Electrical Expense	2-2202 Accounts Payable:Accounts Payable - SM	1,289.76
Total for Sewer Maintenance							\$1,289.76
Total for Office Electrical Expense							\$1,289.76
Duplex/SCSD Lights Electrical Expense							
General Fund							
12/05/2023	Bill		IID	Duplex Electrical Expense 11/01/2023-11/30/2023 Account# 50778496	6-5503 Duplex/SCSD Lights Electrical Expense	2-2202 Accounts Payable:Accounts Payable - SM	35.77
12/05/2023	Bill		IID	DS Drive Entrance Lights	6-5503 Duplex/SCSD Lights	2-2202 Accounts	12.34

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
12/05/2023	Bill		IID	11/01/2023-11/30/2023 Account# 50039659 SC Entrance Lights Electrical Service Expense 11/01/2023-11/30/2023 Account# 50053794	Electrical Expense 6-5503 Duplex/SCSD Lights Electrical Expense	Payable:Accounts Payable - SM 2-2202 Accounts Payable:Accounts Payable - SM	12.34
Total for General Fund							\$60.45
Total for Duplex/SCSD Lights Electrical Expense							\$60.45
SM maint. crew wages expense							
Sewer Maintenance							
12/04/2023	Journal Entry	CS120723-2		Payroll accrual 12/03/23	6-6101 SM maint. crew wages expense	-Split-	7,778.76
12/08/2023	Journal Entry	CS121423-2		Payroll accrual 12/10/23	6-6101 SM maint. crew wages expense	-Split-	6,689.04
12/19/2023	Journal Entry	CS122123-2		Payroll accrual 12/17/23	6-6101 SM maint. crew wages expense	-Split-	6,704.89
12/26/2023	Journal Entry	CS122823-2		Payroll accrual 12/24/23	6-6101 SM maint. crew wages expense	-Split-	6,561.09
Total for Sewer Maintenance							\$27,733.78
Total for SM maint. crew wages expense							\$27,733.78
SM employer expense							
Sewer Maintenance							
12/04/2023	Journal Entry	CS120723-2		Payroll accrual 12/03/23	6-6102 SM employer expense	-Split-	1,421.53
12/08/2023	Journal Entry	CS121423-2		Payroll accrual 12/10/23	6-6102 SM employer expense	-Split-	1,067.08
12/19/2023	Journal Entry	CS122123-2		Payroll accrual 12/17/23	6-6102 SM employer expense	-Split-	968.75
12/26/2023	Journal Entry	CS122823-2		Payroll accrual 12/24/23	6-6102 SM employer expense	-Split-	973.89
Total for Sewer Maintenance							\$4,431.25
Total for SM employer expense							\$4,431.25
SM health benefits expense							
Sewer Maintenance							
12/01/2023	Bill		Laborers Health & Welfare Trust So. CA	November Health Insurance	6-6104 SM health benefits expense	2-2202 Accounts Payable:Accounts Payable - SM	9,847.14
Total for Sewer Maintenance							\$9,847.14
Total for SM health benefits expense							\$9,847.14
Sm retiree health benefits exp							
Sewer Maintenance							
12/04/2023	Check	0722	Robert Dunning	Retiree Health Benefit for the Month of January 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	491.11
12/05/2023	Check	0725	Reagles, Rosa	Retiree Health Benefit for the Month of January 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	459.60
12/05/2023	Check	0726	Freeman, Mr. Blake	Retiree Health Benefit for the Month of January 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	375.00
12/05/2023	Check	0728	Timothy A. Roberts	Retiree Health Benefit for the Month of January 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	164.90
12/05/2023	Check	0727	Thompson, Janice	Retiree Health Benefit for the Month of January 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	209.41
12/05/2023	Check	0724	Fair, Gloria L.	Retiree Health Benefit for the Month of January 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	370.85
Total for Sewer Maintenance							\$2,070.87
Total for Sm retiree health benefits exp							\$2,070.87
SM clerical office wages exp							
Sewer Maintenance							
12/04/2023	Journal Entry	CS120723-2		Payroll accrual 12/03/23	6-6109 SM clerical office wages exp	-Split-	3,509.60
12/08/2023	Journal Entry	CS121423-2		Payroll accrual 12/10/23	6-6109 SM clerical office wages exp	-Split-	2,439.60
12/19/2023	Journal Entry	CS122123-2		Payroll accrual 12/17/23	6-6109 SM clerical office wages exp	-Split-	2,439.60
12/26/2023	Journal Entry	CS122823-2		Payroll accrual 12/24/23	6-6109 SM clerical office wages exp	-Split-	2,439.60
Total for Sewer Maintenance							\$10,828.40
Total for SM clerical office wages exp							\$10,828.40
SM administration. (GM) wages							
Sewer Maintenance							
12/04/2023	Journal Entry	CS120723-2		Payroll accrual 12/03/23	6-6110 SM administration. (GM) wages	-Split-	4,230.59

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12/08/2023	Journal Entry	CS121423-2		Payroll accrual 12/10/23	6-6110 SM administration. (GM) wages	-Split-	2,115.39
12/19/2023	Journal Entry	CS122123-2		Payroll accrual 12/17/23	6-6110 SM administration. (GM) wages	-Split-	2,115.39
12/26/2023	Journal Entry	CS122823-2		Payroll accrual 12/24/23	6-6110 SM administration. (GM) wages	-Split-	2,115.39
Total for Sewer Maintenance							\$10,576.76
Total for SM administration. (GM) wages							\$10,576.76
SM Directors' Compensation exp							
Sewer Maintenance							
12/08/2023	Journal Entry	CS121423-2		Payroll accrual 12/10/23	6-6113 SM Directors' Compensation exp	-Split-	400.00
12/26/2023	Journal Entry	CS122823-2		Payroll accrual 12/24/23	6-6113 SM Directors' Compensation exp	-Split-	400.00
Total for Sewer Maintenance							\$800.00
Total for SM Directors' Compensation exp							\$800.00
SM janitorial supplies expense							
Sewer Maintenance							
12/01/2023	Invoice	1490	Imperial County Free Library	Paper towels and Toilet Paper	6-6206 SM janitorial supplies expense	1-2000 Accounts Receivable	0.00
Total for Sewer Maintenance							\$0.00
Total for SM janitorial supplies expense							\$0.00
SM Bank Charges Expenses							
Sewer Maintenance							
12/29/2023	Check	ACH		Paper Statement Fee	6-6300 SM Bank Charges Expenses	1-1214 Cash in Banks:Loan Security	2.00
Total for Sewer Maintenance							\$2.00
Total for SM Bank Charges Expenses							\$2.00
SM equipment maintenance exp							
Sewer Maintenance							
12/19/2023	Bill		Municipal Maintenance Equipment	Flange gaskets for Unit# 53	6-6402 SM equipment maintenance exp	2-2202 Accounts Payable:Accounts Payable - SM	107.71
12/26/2023	Bill		Beck Oil, Inc.	Grease for Unit# 53 Shell Gadus S5 V100 2	6-6402 SM equipment maintenance exp	2-2202 Accounts Payable:Accounts Payable - SM	142.24
12/26/2023	Bill		Amazon	Nuts, bolts, & Washers for Unit# T102 Repair	6-6402 SM equipment maintenance exp	2-2202 Accounts Payable:Accounts Payable - SM	325.70
Total for Sewer Maintenance							\$575.65
Total for SM equipment maintenance exp							\$575.65
SM fuel & oil expense							
Sewer Maintenance							
12/15/2023	Bill	0812074	SC Fuels	Fuel Card Expense-SM	6-6405 SM fuel & oil expense	2-2202 Accounts Payable:Accounts Payable - SM	877.86
12/31/2023	Bill	0819064	SC Fuels	Fuel Card Expense-SM	6-6405 SM fuel & oil expense	2-2202 Accounts Payable:Accounts Payable - SM	603.65
Total for Sewer Maintenance							\$1,481.51
Total for SM fuel & oil expense							\$1,481.51
SM water service expense							
Sewer Maintenance							
12/01/2023	Bill		CVWD	District Shop Water Service Expense Account# 106235-143472	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	17.10
12/01/2023	Bill		CVWD	Vactor Truck Water Service Expense Account# 273739-732666	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	52.65
12/01/2023	Bill		CVWD	Sewer Jet Water Service Expense Account# 273741-732668	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	90.80
12/05/2023	Bill		CVWD	District Water Service-Office Account# 597961-732634	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	30.55
12/05/2023	Bill		CVWD	District Water Service-Office Irrigation Account# 597959-732636	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	31.50
12/21/2023	Bill		CVWD	Construction Meter	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	128.69

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Total for Sewer Maintenance							\$351.29
Total for SM water service expense							\$351.29
SM electric service expense							
Sewer Maintenance							
12/05/2023	Bill		IID	DS Ponds Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50053804	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	2,307.15
12/05/2023	Bill		IID	Lansing Ponds Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50811216	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	2,595.15
12/05/2023	Bill		IID	TRC Ponds Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50391443	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	11,357.82
12/05/2023	Bill		IID	Station# 12 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50063692	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	12.34
12/05/2023	Bill		IID	Station# 24-240 Volt STBY Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007916	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	14.40
12/05/2023	Bill		IID	Station# 1 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50008017	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	14.48
12/05/2023	Bill		IID	Station# 21 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50377292	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	17.65
12/05/2023	Bill		IID	District Shop Back Bldg Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50857762	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	22.63
12/05/2023	Bill		IID	Station# 13 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007969	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	23.20
12/05/2023	Bill		IID	Station# 7 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50274645	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	28.65
12/05/2023	Bill		IID	Station# 17-18 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007941	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	53.55
12/05/2023	Bill		IID	Station# 6 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50349623	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	68.61
12/05/2023	Bill		IID	Station# 19-20 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007933	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	83.46
12/05/2023	Bill		IID	Station# 8 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50053786	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	101.25
12/05/2023	Bill		IID	Station# 5 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007993	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	118.82
12/05/2023	Bill		IID	Station# 15 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007959	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	129.07
12/05/2023	Bill		IID	Station# 22-B Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50391441	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	200.61
12/05/2023	Bill		IID	District Shop Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 5007893	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	258.90
12/05/2023	Bill		IID	Station# 10 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007977	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	271.30
12/05/2023	Bill		IID	Station# 2 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50008036	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	283.48
12/05/2023	Bill		IID	Station# 23 & Lansing Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50007907	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	410.49
12/05/2023	Bill		IID	Station# 16 Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50805317	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	453.24
12/05/2023	Bill		IID	Station# 24-480 Volt Monthly Electricity Expense 11/01/2023-11/30/2023 Account# 50391442	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	1,171.50

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Total for Sewer Maintenance							\$19,997.75
Total for SM electric service expense							\$19,997.75
SM telephone expense							
Sewer Maintenance							
12/27/2023	Bill	302701	Cytracom	District Office Monthly Phone Service Bill	6-6503 SM telephone expense	2-2202 Accounts Payable:Accounts Payable - SM	231.56
Total for Sewer Maintenance							\$231.56
Total for SM telephone expense							\$231.56
SM cell phone expense							
Sewer Maintenance							
12/08/2023	Bill	9951234320	Verizon Wireless	On Call Phone 11/09/2023-12/08/2023	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	63.41
12/22/2023	Bill	8ud37	Ooma.com	Station 16 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99
12/25/2023	Bill	9952661392	Verizon Wireless	11/26-12/25/2023 Company Cell phone, Tablet Service Account# 542131140-00001	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	789.01
12/26/2023	Bill	2txei6	Ooma.com	Station 22 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99
12/26/2023	Bill	dj9k9t	Ooma.com	Station 24 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99
12/29/2023	Bill	7z76bs	Ooma.com	Station 2 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99
Total for Sewer Maintenance							\$972.38
Total for SM cell phone expense							\$972.38
SM underground alerts expense							
Sewer Maintenance							
12/01/2023	Bill	1120230626	Underground Service Alert/SC	Monthly Database Maintenance fee	6-6505 SM underground alerts expense	2-2202 Accounts Payable:Accounts Payable - SM	10.00
12/01/2023	Bill	1120230626	Underground Service Alert/SC	35 new ticket charges	6-6505 SM underground alerts expense	2-2202 Accounts Payable:Accounts Payable - SM	61.25
Total for Sewer Maintenance							\$71.25
Total for SM underground alerts expense							\$71.25
SM employee licenses expense							
Sewer Maintenance							
12/01/2023	Bill		State Water Resources Control Board	Emmanuel Ramos Grade 1 Renewal- He accidentally processed twice-awaiting refund	6-6601 SM employee licenses expense	2-2202 Accounts Payable:Accounts Payable - SM	152.63
12/01/2023	Bill		State Water Resources Control Board	Emmanuel Ramos Grade 1 Renewal	6-6601 SM employee licenses expense	2-2202 Accounts Payable:Accounts Payable - SM	152.63
Total for Sewer Maintenance							\$305.26
Total for SM employee licenses expense							\$305.26
SM pump station maint expense							
Sewer Maintenance							
12/05/2023	Bill	2023-1129	Control Systems Engineering Inc.	10/3, 10/16, 11/28 Service Diagnose & Repair & Parts for Station # 22 Pumps 1 & 2	6-6712 SM pump station maint expense	2-2202 Accounts Payable:Accounts Payable - SM	1,647.98
Total for Sewer Maintenance							\$1,647.98
Total for SM pump station maint expense							\$1,647.98
SM lab testing expense							
Sewer Maintenance							
12/19/2023	Bill	CL31022-9867	Babcock Labortories, Inc.	TRC Ponds Water Sample	6-6750 SM lab testing expense	2-2202 Accounts Payable:Accounts Payable - SM	180.83
12/19/2023	Bill	LL30035-9867	Babcock Labortories, Inc.	Desert Shores Ground Water Wells Fecal Coliform by MD/MTF	6-6750 SM lab testing expense	2-2202 Accounts Payable:Accounts Payable - SM	159.25
12/19/2023	Bill	CL31021-9867	Babcock Labortories, Inc.	Desert Shores Monthly Pond Sample	6-6750 SM lab testing expense	2-2202 Accounts Payable:Accounts Payable - SM	271.78
12/19/2023	Bill	CL31020-9867	Babcock Labortories, Inc.	Lansing Monthly Pond Sample	6-6750 SM lab testing expense	2-2202 Accounts Payable:Accounts Payable -	294.25

Salton Community Services District

Transaction Report

December 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
12/19/2023	Bill	CL31027-9867	Babcock Labortories, Inc.	Desert Shores Ground Water Wells	6-6750 SM lab testing expense	SM 2-2202 Accounts Payable:Accounts Payable - SM	784.90
Total for Sewer Maintenance							\$1,691.01
Total for SM lab testing expense							\$1,691.01
SM Engineering Service Expense							
Sewer Maintenance							
12/18/2023	Bill	116616	Petra Geosciences Inc.	Project: 23-210 Services Provided through November 30, 2023	6-6752 SM Engineering Service Expense	2-2202 Accounts Payable:Accounts Payable - SM	1,975.50
Total for Sewer Maintenance							\$1,975.50
Total for SM Engineering Service Expense							\$1,975.50
SM Prof. Consult Expense							
Sewer Maintenance							
12/31/2023	Bill	23-1533	Koppel & Grubber Public Finance	Annual Administration Services October - December 2023 Standby and Sewer Charge	6-6759 SM Prof. Consult Expense	2-2202 Accounts Payable:Accounts Payable - SM	917.45
12/31/2023	Bill	23-1534	Koppel & Grubber Public Finance	Annual Administration Services October - December 2023 Maintenance Standby Charge	6-6759 SM Prof. Consult Expense	2-2202 Accounts Payable:Accounts Payable - SM	719.95
Total for Sewer Maintenance							\$1,637.40
Total for SM Prof. Consult Expense							\$1,637.40
SM Miscellaneous Expenses							
Sewer Maintenance							
12/19/2023	Bill		Imperial County Clerk Recorder	Filing CEQA Exemption for RCAC/NV5 Grant Application	6-6800 SM Miscellaneous Expenses	2-2202 Accounts Payable:Accounts Payable - SM	64.50
12/22/2023	Bill		Dollar General	Decorations for SCSD Annual Children's Christmas Present Giveaway	6-6800 SM Miscellaneous Expenses	2-2202 Accounts Payable:Accounts Payable - SM	5.39
12/22/2023	Bill		Family Dollar	Decorations for SCSD Annual Children's Christmas Present Giveaway	6-6800 SM Miscellaneous Expenses	2-2202 Accounts Payable:Accounts Payable - SM	35.22
Total for Sewer Maintenance							\$105.11
Total for SM Miscellaneous Expenses							\$105.11
SM Bldg & Grounds Maintenance							
Sewer Maintenance							
12/08/2023	Bill	172	J/G Air Conditioning	Service call District Office Furnace	6-6802 SM Bldg & Grounds Maintenance	2-2202 Accounts Payable:Accounts Payable - SM	150.00
Total for Sewer Maintenance							\$150.00
Total for SM Bldg & Grounds Maintenance							\$150.00
SM Office Supplies Expense							
Sewer Maintenance							
12/15/2023	Bill	36217115	Quill.com	Ink for Printer	6-6807 SM Office Supplies Expense	2-2202 Accounts Payable:Accounts Payable - SM	66.78
Total for Sewer Maintenance							\$66.78
Total for SM Office Supplies Expense							\$66.78
SM Loan Interest Expense							
Sewer Maintenance							
12/01/2023	Check	0723	Salton Sea Enterprises, LLC.	Loan Interest Payable 2023	6-6811 SM Loan Interest Expense	1-1212 Cash in Banks:Sewer Maintenance	3,020.77
12/09/2023	Check	ACH	CIT	Interest	6-6811 SM Loan Interest Expense	1-1212 Cash in Banks:Sewer Maintenance	363.10
12/22/2023	Bill	8748969	Santander Bank, N.A.	2020 Vactor Sewer Jet Annual Lease Payment	6-6811 SM Loan Interest Expense	2-2202 Accounts Payable:Accounts Payable - SM	8,403.78
Total for Sewer Maintenance							\$11,787.65
Total for SM Loan Interest Expense							\$11,787.65
SM Legal Expense							
Sewer Maintenance							
12/31/2023	Bill	84842	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 12/31/2023	6-6831 SM Legal Expense	2-2202 Accounts Payable:Accounts Payable - SM	420.00
12/31/2023	Bill	84841	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 12/31/2023	6-6831 SM Legal Expense	2-2202 Accounts Payable:Accounts Payable - SM	1,624.23
12/31/2023	Bill	84839	Slovak Baron Empey	Legal Services Through 12/31/2023	6-6831 SM Legal Expense	2-2202 Accounts	8,503.00

Salton Community Services District

Transaction Report
December 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
12/31/2023	Bill	84840	Murphy & Pinkney Slovak Baron Empey Murphy & Pinkney	Legal Services Through 12/31/2023	6-6831 SM Legal Expense	Payable:Accounts Payable - SM 2-2202 Accounts Payable:Accounts Payable - SM	45.00
Total for Sewer Maintenance							\$10,592.23
Total for SM Legal Expense							\$10,592.23
SM Auditing Expense							
Sewer Maintenance							
12/31/2023	Bill	1223-31	O'Connor & Company	Project:CSD-3112 Professional Services rendered through 12/31/2023	6-6832 SM Auditing Expense	2-2202 Accounts Payable:Accounts Payable - SM	100.00
Total for Sewer Maintenance							\$100.00
Total for SM Auditing Expense							\$100.00
SM technical expense							
Sewer Maintenance							
12/01/2023	Bill	3033- 12012023-18	Interconnect Networks	Tech Support Monthly Bill/Expenses	6-6833 SM technical expense	2-2202 Accounts Payable:Accounts Payable - SM	1,788.49
Total for Sewer Maintenance							\$1,788.49
Total for SM technical expense							\$1,788.49
SM/GF Copier Lease/Maint. Expense							
General Fund							
12/14/2023	Bill	5200609	Xerox Financial Services	Copier Machine Lease 12/03-12/02/24	6-6854 SM/GF Copier Lease/Maint. Expense	2-2202 Accounts Payable:Accounts Payable - SM	87.69
12/27/2023	Bill	24AR1406289	Visual Edge IT	Monthly Charge for Printing	6-6854 SM/GF Copier Lease/Maint. Expense	2-2202 Accounts Payable:Accounts Payable - SM	213.93
Total for General Fund							\$301.62
Sewer Maintenance							
12/14/2023	Bill	5200609	Xerox Financial Services	Copier Machine Lease 12/03-12/02/24	6-6854 SM/GF Copier Lease/Maint. Expense	2-2202 Accounts Payable:Accounts Payable - SM	87.70
12/27/2023	Bill	24AR1406289	Visual Edge IT	Monthly Charge for Printing	6-6854 SM/GF Copier Lease/Maint. Expense	2-2202 Accounts Payable:Accounts Payable - SM	213.94
12/30/2023	Bill	Q1129569	Quadient Leasing USA	January 31, 2024-April 29, 2024	6-6854 SM/GF Copier Lease/Maint. Expense	2-2202 Accounts Payable:Accounts Payable - SM	181.33
Total for Sewer Maintenance							\$482.97
Total for SM/GF Copier Lease/Maint. Expense							\$784.59
SM Subscriptions Expense							
General Fund							
12/01/2023	Bill	FE8F35D0- 0037	Streamline	Website Hosting Bill December 1, 2023- January 1, 2024	6-6856 SM Subscriptions Expense	2-2202 Accounts Payable:Accounts Payable - SM	249.00
Total for General Fund							\$249.00
Sewer Maintenance							
12/21/2023	Bill		Intuit	QuickBooks Monthly Expense	6-6856 SM Subscriptions Expense	2-2202 Accounts Payable:Accounts Payable - SM	200.00
Total for Sewer Maintenance							\$200.00
Total for SM Subscriptions Expense							\$449.00
SM Water Purifier Expense							
Sewer Maintenance							
12/26/2023	Bill		Amazon	Filters for Ice machine at District Shop	6-6890 SM Water Purifier Expense	2-2202 Accounts Payable:Accounts Payable - SM	940.84
Total for Sewer Maintenance							\$940.84
Total for SM Water Purifier Expense							\$940.84
SM Payroll Processing Fee Exp.							
Sewer Maintenance							
12/01/2023	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll Processing Fee Exp.	1-1212 Cash in Banks:Sewer Maintenance	64.07
12/08/2023	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll Processing Fee Exp.	1-1212 Cash in Banks:Sewer Maintenance	56.79
12/15/2023	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll Processing Fee Exp.	1-1212 Cash in Banks:Sewer Maintenance	64.07
12/22/2023	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll	1-1212 Cash in Banks:Sewer	64.07

Salton Community Services District

Transaction Report
December 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
12/29/2023	Check	ACH	ADP	Payroll Processing Fee	Processing Fee Exp. 6-6894 SM Payroll Processing Fee Exp.	Maintenance 1-1212 Cash in Banks:Sewer Maintenance	56.79
Total for Sewer Maintenance							\$305.79
Total for SM Payroll Processing Fee Exp.							\$305.79
SM Tool Purchases Expense							
Sewer Maintenance							
12/14/2023	Bill		Tractor Supply Co.	3/8 Hose Reel for Shop	6-6930 SM Tool Purchases Expense	2-2202 Accounts Payable:Accounts Payable - SM	108.74
Total for Sewer Maintenance							\$108.74
Total for SM Tool Purchases Expense							\$108.74
GF Duplex Water Service Expense							
General Fund							
12/07/2023	Bill		CVWD	DS Building Water Service-Duplex Account# 710799-100642	6-7601 GF Duplex Water Service Expense	2-2202 Accounts Payable:Accounts Payable - SM	13.41
Total for General Fund							\$13.41
Total for GF Duplex Water Service Expense							\$13.41
GF Breakroom Expense							
General Fund							
12/20/2023	Bill		Costco Wholesale	10 Cases of bottled water	6-7602 GF Breakroom Expense	2-2202 Accounts Payable:Accounts Payable - SM	61.61
Total for General Fund							\$61.61
Total for GF Breakroom Expense							\$61.61
SP other expense							
Sewer Maintenance							
12/11/2023	Bill		Home Depot	Shower Valve & Trim Kit connectors for Shop addition Project	6-9399 SP other expense	2-2202 Accounts Payable:Accounts Payable - SM	134.13
12/29/2023	Bill		Home Depot	Electrical Parts for Shop Addition	6-9399 SP other expense	2-2202 Accounts Payable:Accounts Payable - SM	787.29
12/29/2023	Bill		Home Depot	Plumbing Materials for Shop Addition	6-9399 SP other expense	2-2202 Accounts Payable:Accounts Payable - SM	756.31
12/29/2023	Bill		Home Depot	Plumbing Material for shop addition	6-9399 SP other expense	2-2202 Accounts Payable:Accounts Payable - SM	61.64
12/29/2023	Bill		Home Depot	ABS parts, Plywood, wire for shop addition	6-9399 SP other expense	2-2202 Accounts Payable:Accounts Payable - SM	352.06
Total for Sewer Maintenance							\$2,091.43
Total for SP other expense							\$2,091.43
TOTAL							\$154,434.07



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General Manager Report

TKE and Kyle Groundwater, Ink

Form 200 with the new technical report was resubmitted to Water Quality Control Board for review on December 18th, 2023. We are working with Adriana Godinez and Adrien Lopez from Water Boards they are drafting the WDRs (Waste Discharge Requirements). They are planning to submit it to their board sometime in April 2024.

Christmas Present Giveaway

SCSD Christmas Giveaway had approximately 149 Children attending, I want to thank David Brischke from Burrtec and Ryan Kelley from Imperial County for their Donations, I would also like to thank Omar, Erick, Thania, Steven R, Pascual, Christina, Director Ramos for the set up and participation of this successful event. (Thank you, to our Board for allowing us to continue holding events for the community.)

Desert Shores Soccer Park Project

On January 9, 2024, The Board of Supervisors approved to go with Mariposa Landscaping Inc. as the successful bidder for the Desert Shore Park- Phase 1. In an amount not to exceed \$160,094.00 as requested by John Gay, Director, Public Works the vote was 5-0.



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Employees have continued to perform their daily routine:

- Hourly reading and checking conditions of stations
- Making sure that the red high-level light and alarm systems are functioning properly.
- Continue checking and working on the three facility (ponds) TRC, Lansing and Desert Shores. (De-weeding, cleaning aerators, open and closing ponds to direct flow.)
- PH and DO reading at ponds
- Monthly grab samples are sent to the lab
- Dig alert marking to prevent damage to the sewer line.

Incident:

- A couple of our lift stations had issues due to misuse when flushing the toilet. Our Gurman Rupp which is a 4" diameter suction pipe, got clogged.



- The other lift station which has a submersible pump with a 2" diameter discharge, had the same issue.



- At Desert Shores Ponds we had an issue with the aerator. The problem was an outlet that was burned out on the pedestal. It was solved by changing the outlet and we will be purchasing outlets to replace others that are beginning to look like the ones that have been replaced.

- The TRC aerator also had electrical problems with the motor. Wires were getting hot and caused insulation to crack towards the inside of the motor



- Other encounters that we had, were a gravity sewer line and a manhole holding. It was discovered when it was requested to mark our line for a dig alert. The Vactor truck was dispatched to the location to jet and draft. No spill was involved due to the fast response of our employees.



- Bryce our employee on call at that time received a call out to respond to a CVWD water break for utility marking and found a manhole cover with a metal ring completely removed from its position.





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Reporting for Park Supervisor

Salton City Park

- We continue to monitor Homeless and Vandalism in addition we had one suspect checked out by law enforcement for a background check and they came out clean.
- We are still looking for a Park Host for the Salton City Park.

Desert Shores Park

- Upon inspection of the Chinese Pistache trees located by the entrance of the park they seem to be having trouble keeping their leaves. I contacted a Nursery expert and sent them pictures of the tree they told me that since they are not from here, they are still adapting to our soil and weather.

SALTON COMMUNITY SERVICES DISTRICT
Architectural Committee Minutes (Draft)
1209 Van Buren Ave. Salton City, CA 92275
www.saltoncsd.ca.gov
January 11, 2023
Open Session 9:30 a.m.

COMMITTEE MEMBERS:

Israel Gonzales, Chairperson
Erick Cervantes, Committee Member
Lizabeth Flowers, Committee Member
Cody McGee, Committee Member

STAFF:

Thania Garcia, Board Secretary

1. CALL TO ORDER:

9:30 A. M.

2. ROLL CALL:

Israel Gonzales - Present
Erick Cervantes- Present
Lizabeth Flowers- Absent
Cody Mcagee- Present

3. PLEDGE OF ALLEGIANCE: Israel Gonzales, Chairperson

4. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Personal attacks on individuals, slanderous comments, or comments, which may invade an individual's personal privacy, are prohibited. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Public comments will be limited to a maximum of (30) thirty minutes per meeting.

5. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Architectural Committee at one time without discussion. If any committee member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- I. Approval of Architectural Meeting Minutes for December 14, 2023**
Cody motioned to approve the Minutes for December 14, 2023. Erick Cervantes seconded the motion.
Roll Call:
Israel Gonzales Yes Lizabeth Flowers Absent
Erick Cervantes Yes
Cody Magee Yes

6. OLD BUSINESS:

7. NEW BUSINESS:

- I. Plan# 3093** Constantino 2484 Maple Ave. Thermal, CA 92274 APN# 011-072-014-00.
Erick motioned to approve Plan# 3093. Cody seconded the motion.
Roll Call:
Israel Gonzales Yes Lizabeth Flowers Absent
Erick Cervantes Yes
Cody Magee Yes
- II. Plan# 3094** Samiha Ghannam 2513 Shore Life Ave. Thermal, CA 92274 APN# 010-353-002-000
Cody motioned to approve Plan# 3094. Erick seconded the motion.
Roll Call:
Israel Gonzales Yes Lizabeth Flowers Absent
Erick Cervantes Yes
Cody Magee Yes

8. ADJOURMENT:

Meeting Adjourned at 9:58 am.

Sonia Thania Garcia, Board Secretary

Upon written request, this agenda will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275

AUTHORIZING RESOLUTION/ORDINANCE

RESOLUTION NO: 2024-01-17-01

- WHEREAS Salton Community Services District has experienced numerous breaks in its sewer force mains
- WHEREAS The Salton Sea Desert Shores and Salton City sewer systems are aging and in poor condition.
- WHEREAS Salton Community Services District has obtained technical assistance through State Water Board funding under Proposition 1 to complete a Clean Water State Revolving Funding application for sewer force main replacement and other conveyance system improvements.
- WHEREAS Salton Community Services District is committed to providing reliable sewer service to its customers.
- WHEREAS Salton Community Services District would like to minimize financial impacts on its customers.

RESOLVED BY THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT (the "Entity"), AS FOLLOWS:

The General Manager or Interim General Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of Desert Shores and Salton City Sewer Force Mains Rehabilitation/Replacement (the "Project"). This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Salton Community Services District held on 01-17-2024

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)

PASSED AND ADOPTED by the Salton Community Services District at a Regular Meeting held on the 17th day of January 2024, by the following vote:

	YES	NO
Michelle Gilmore, President	_____	_____
Michael Friese, Vice President	_____	_____
Manuel Ramos, Director	_____	_____
Lidia Sierra, Director	_____	_____
Dale Johnson, Director	_____	_____

Michelle Gilmore, President of the Board of Directors

ATTEST:

Sonia Thania Garcia, Secretary to the Board of Directors