

RESOLUTION NO. 2023-09-27-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ALLOWING ONLINE PURCHASES THROUGH EBAY AND AMAZON UNDER LIMITED CIRCUMSTANCES

WHEREAS, Section 61045 subsection (g) of the Government Code (Government Code) requires the District Board of Directors to adopt a purchasing policy; and

WHEREAS, Section 61063 subsection (a) requires each district to adopt policies and procedures, including bidding regulations, governing the purchasing of supplies and equipment not governed by Article 43 (commencing with Section 20680) of Chapter 1 of Part 3 of the Public Contract Code and each district shall adopt these policies and procedures by rule or regulation pursuant to Article 7 (commencing with Section 54201) of Chapter 5 of Division 2 of Title 5 of the Government Code; and

WHEREAS, the District adopted Resolution No. 2022-02-03 being a Consolidated Fiscal Policy;

WHEREAS, the District can realize savings by purchasing inventory and supplies online provided that such purchases are subject to adequate internal and other controls and wishes to supplement the policies in Resolution No. 2022-02-03;

NOW, THEREFORE, BE IT RESOLVED that the Salton Community Services District adopts the Online Purchasing Policies for Ebay and Amazon purchases only which are attached hereto as Exhibit "A";

RESOLVED FURTHER that the Online Purchasing Policies attached hereto as Exhibit "A" shall be subject to the Consolidated Fiscal Policy of the Salton Community Services District and that in the event of a conflict between the Online Purchasing Policies and the Consolidated Fiscal Policy, the Consolidated Fiscal Policy shall control.

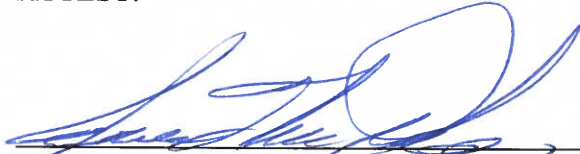
PASSED AND ADOPTED by the Salton Community Services District at a regular meeting held on the 27th day of September 2023, by the following vote:

	YES	NO
Michelle Gilmore, President	<u>✓</u>	_____
Michael Friese, Vice President	<u>✓</u>	_____
Manuel H. Ramos, Director	<u>✓</u>	_____
Dale Johnson, Director	_____	<u>✓</u>
Lidia Sierra, Director	<u>✓</u>	_____



Michelle Gilmore, President of the Board of Directors

ATTEST:



Sonia Thania Garcia, Secretary of the Board of Directors



EXHIBIT "A"

Requisition/Purchase order form is completed by Department Supervisor

- Detailed item quantity and price breakdown
- Sales Tax
- Grand Total
- Detailed Summary Description of what the Job is that requires parts order

Form is then brought to the Finance Officer to review,

- Finance Officer assigns the PO# and signs the Requisition/Purchase order form

Form is then taken to the Interim General Manager to review

- Interim General Manager signs the Requisition/Purchase order form

Items are then ordered by the Department Supervisor

- Requisition/Purchase order form is then returned to the Finance Officer with Receipt attached.