

***Salton Community Services District***

**Study Session *Agenda***

**April 12, 2023**

**Open Session 10:00 a.m.**

**1209 Van Buren Ave,**

**Salton City, CA 92275**

**[www.saltoncsd.ca.gov](http://www.saltoncsd.ca.gov)**

**BOARD OF DIRECTORS:**

Michelle Gilmore, President

Michael Friese, Vice President

Manuel Ramos, Director

Dale Johnson, Director

Lidia A. Sierra, Director

**STAFF:**

Emmanuel Ramos, Interim General  
Manager

Sonia Thania Garcia, Board Secretary

**1. CALL TO ORDER: 10:00 a.m.**

**2. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President**

**3. ROLL CALL:**

**4. PUBLIC COMMENTS:**

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Personal attacks on individuals, slanderous comments or comments, which may invade an individual's personal privacy, are prohibited. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Public comments will be limited to a maximum of (30) thirty minutes per meeting.

**5. STUDY SESSION FOR DISCUSSION ONLY. NO ACTION WILL BE TAKEN:**

- Discussion and Review of the Amended Budget FY 2022-2023.
- Discussion and Review of the Letter of Intent Project Title: Clean Water State Revolving Fund (CWSRF) Planning Application for Plant Capacity Expansion.
- Discussion and Review of Resolution No. 2023-04-19-01 of the Board of Directors of the Salton Community Services District Consent for Authorized Representative(s) to Develop Plan of Study for Professional Services for Clean Water State Revolving Fund (CWSRF) Planning Application Assistance.

**6. ADJOURNMENT:**

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**Sonia Thania Garcia, Board Secretary**

Upon written request, this agenda will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.



**Salton Community Services District  
2022-2023 Budget Amendment**

**Salton Community Services District  
Budget FY 2022-2023 Amendment**

4/5/2023

	2022-2023	2022-2023
	Proposed-Amended	Budget
<b>General Fund Revenue</b>	<b>916,701.00</b>	<b>893,370.00</b>
<b>General Fund Expenditures:</b>		
Administration	112,709.79	54,900.00
Non-Department	75,133.00	53,130.00
Fire Departments	6,800.00	8,630.00
Public Works	152,780.00	152,780.00
Parks and Recreation	411,400.00	411,400.00
	<u>758,822.79</u>	<u>680,840.00</u>
<b>Surplus/(Deficit)</b>	<b>157,878.21</b>	<b>212,530.00</b>
<b>Sewer Maintenance Revenue</b>	<b>2,216,182.00</b>	<b>1,934,007.00</b>
<b>Sewer Maintenance Expenditures</b>	<b>2,214,471.46</b>	<b>1,936,072.00</b>
<b>Operational Surplus/(Deficit)</b>	<b>1,710.54</b>	<b>(2,065.00)</b>
<b>SM Capital Exp. (Equip. - Vac Truck Lease)</b>	<b>71,384.53</b>	<b>71,500.00</b>
<b>SM Capital Expense (Tools purchases)</b>	<b>4,500.00</b>	<b>10,000.00</b>
<b>SM Capital Expense (Vehicle purchase(s))</b>	<b>0.00</b>	<b>44,000.00</b>
<b>SP Construction/upgrade/repair expense</b>	<b>125,000.00</b>	<b>20,000.00</b>
<b>Non-Operaitonal office building principal payment</b>	<b>10,415.42</b>	<b>9,500.00</b>
<b>Non-Operational (USDA/NADBank Loan) expense</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Non-Op and Captial Purchases</b>	<b>211,299.95</b>	<b>155,000.00</b>
<b>SM TOTAL Surplus/(Deficit)</b>	<b>(209,589.41)</b>	<b>(157,065.00)</b>
<b>Sewer Construction Revenue</b>	<b>76.22</b>	<b>0.00</b>
<b>Sewer Construction Expenditures</b>	<b>0.00</b>	<b>0.00</b>
<b>Operational Surplus/(Deficit)</b>	<b>76.22</b>	<b>0.00</b>
<b>Capital Expense (Equip/decommissioning/replcmnt)</b>	<b>0.00</b>	<b>0.00</b>
<b>Surplus/(Deficit)</b>	<b>76.22</b>	<b>0.00</b>
<b>CM Tract 576A Revenue</b>	<b>0.00</b>	<b>0.00</b>
<b>CM Tract 576A Expenditures</b>	<b>0.00</b>	<b>0.00</b>
<b>Surplus/(Deficit)</b>	<b>0.00</b>	<b>0.00</b>
<b>CM Tract 662 Revenue</b>	<b>0.00</b>	<b>0.00</b>
<b>CM Tract 662 Expenditures</b>	<b>0.00</b>	<b>0.00</b>
<b>Surplus/(Deficit)</b>	<b>0.00</b>	<b>0.00</b>
<b>CM Tract 679 Revenue</b>	<b>0.00</b>	<b>0.00</b>
<b>CM Tract 679 Expenditures</b>	<b>0.00</b>	<b>0.00</b>
<b>Surplus/(Deficit)</b>	<b>0.00</b>	<b>0.00</b>



		2022-2023	2022-2023
Account	General Fund Revenue	Proposed-Amended	Budget
	<b>Taxes and fees</b>		
4-1101	GF property taxes - secured	215,000.00	215,000.00
4-1102	GF property taxes - unsecured	25,000.00	20,000.00
4-1103	GF property taxes - homeowners	15,000.00	7,000.00
4-1104	GF property taxes - supplemental	2,000.00	2,000.00
4-1112	GF administration fees from SC		
4-1113	GF administration fees from tract 576A		
4-1114	GF administration fees from tract 662		
4-1115	GF administration fees from tract 679		
4-1125	GF architectural plans fees	800.00	-
	<b>General Fund Total Taxes &amp; Fees</b>	<b>257,800.00</b>	<b>244,000.00</b>
<b>4-1200</b>	<b>Interest Income</b>		
4-1201	GF operational LAIF interest income	175.00	150.00
4-1203	GF checking interest income	75.00	75.00
4-1205	GF reserve LAIF interest income	20.00	20.00
4-1206	GF street light dev. LAIF interest income	125.00	125.00
	<b>General Fund Total Interest Revenues</b>	<b>395.00</b>	<b>370.00</b>
<b>4-1300</b>	<b>Rental Income</b>		
4-1304	GF cellular tower rent	42,000.00	34,000.00
4-1307	Burrtec Waste contract agreement	20,000.00	20,000.00
	<b>General Fund Total Rental Revenues</b>	<b>62,000.00</b>	<b>54,000.00</b>
<b>4-1500</b>	<b>Parks and Recreation</b>		
4-1504	GF parks grant income	377,000.00	377,000.00
4-1599	GF other parks & recreation fees		
4-1701	Sports & recreation fees		
	<b>Parks and Recreation Total Revenues</b>	<b>377,000.00</b>	<b>377,000.00</b>
<b>4-1600</b>	<b>Fire Department</b>		
4-1603	GF fire services contract		
4-1605	GF fire dev. LAIF interest income		
4-1609	GF fire incident reports	-	-
4-1610	GF fire dept. support - TDS	-	-
4-1612	GF fire dept. rental income - AMR	18,000.00	18,000.00
4-1604	GF fire dept casino contract	-	-
4-1695	GF fire dept. Recovery income	506.00	-

		2022-2023	2022-2023
<u>Account</u>	<u>General Fund Revenue</u>	<u>Proposed- Amended</u>	<u>Budget</u>
4-1696	GF fire department grants income		
4-1697	GF fire department donations	-	-
4-1698	GF fire dept. fireworks revenue		
4-1699	GF fire dept. other income		
	<b>Fire Departments Total Revenues</b>	<b>18,506.00</b>	<b>18,000.00</b>
<b>4-1800</b>	<b>Special Projects</b>		
4-1899	GF other proceeds		
<b>4-1900</b>	<b>Other Revenue</b>		
4-1901	GF mandated costs proceeds		
4-1902	GF insurance proceeds		
4-1904	GF gain on sale of land (Duplex)	200,000.00	200,000.00
4-1906	ND unspecified dept donations	1,000.00	-
4-1999	GF other revenue income		
	<b>General Fund Total Other Revenues</b>	<b>201,000.00</b>	<b>200,000.00</b>
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>916,701.00</b>	<b>893,370.00</b>

		<b>2022-2023</b>	<b>2022-2023</b>
<u>Account</u>		<b>Proposed- Amended</b>	<b>Budget</b>
	<b><u>Administrative Expenses</u></b>		
<b>6-1100</b>	<b>Wage Expenses</b>		
6-1103	Director's Compensation Expense	3,600.00	10,000.00
6-1802	SM clerical office wages expense (5%)	25,000.00	10,900.00
<b>6-1300</b>	<b>Supplies &amp; Postage</b>		
6-1300	Supplies Expense	1,300.00	
6-1301	Postage	320.00	
6-1302	Internet Services	3,000.00	
<b>6-1400</b>	<b>Bank Charge Expenses</b>		
6-1405	AD bank check orders expense	439.79	0.00
6-1406	Service charge exxpense	600.00	
6-1499	AD other bank charge expense	100.00	0.00
<b>6-1500</b>	<b>Professional Services</b>		
6-1500	Professional Services Expenses	15,600.00	
<b>6-1600</b>	<b>Building/Grounds</b>		
6-1600	Building/Grounds	4,640.00	
6-1601	GF Office Tech Purchases Exp	10,500.00	
6-1602	Building Maint Expense	20,400.00	
<b>6-1700</b>	<b>Travel</b>		
6-1701	Travel Expense-GF	2,210.00	
<b>6-1800</b>	<b>Other Expenses</b>		
6-1802	AD administration fees due to SM	25,000.00	25,000.00
6-1808	AD District functions expense	0.00	7,500.00
6-1830	AD county fees	0.00	1,500.00
6-1849	AD other miscellaneous expense		
	<b>Total Administrative Expenses</b>	<b>112,709.79</b>	<b>54,900.00</b>
	<b><u>Non-Departmental Expenses</u></b>		
6-2003	ND street lighting expense      Electrical cost	32,000.00	25,000.00
6-2005	ND liability insurance premiums expense	18,000.00	18,000.00
6-2007	ND election expense	0.00	0.00
6-2099	ND other expense (Emergency)		
<b>6-2200</b>	<b>Tax Expenses</b>		
6-2201	ND prop. tax assessmt. exp. (40-acres - Rivrsde Co.)	133.00	130.00
6-2299	ND other tax expense		

		<b>2022-2023</b>	<b>2022-2023</b>
<b><u>Account</u></b>		<b>Proposed- Amended</b>	<b>Budget</b>
<b>6-2300</b>	<b>Legal Expenses</b>		
6-2301	ND district finance and legal expense	25,000.00	10,000.00
6-2302	ND architectural legal expense		
6-2399	ND other legal expense		
	<b>Total Non-Departmental Expenses</b>	<b>75,133.00</b>	<b>53,130.00</b>



		2022-2023	2022-2023
<u>Account</u>		<b>Proposed- Amended</b>	<b>Budget</b>
	<b><u>Fire Departments Expenses</u></b>		
<b>6-3100</b>	<b>FD Wages &amp; Benefits Expenses</b>		
6-3101	FD callout expense	0.00	0.00
6-3102	FD fire department wages expense	0.00	0.00
6-3104	FD health benefits (4 employee x 750.00)	0.00	0.00
6-3106	FD retirement expense		
6-3107	FD retirement employer admin. expense	0.00	0.00
6-3110	FD employer expense		
6-3111	FD worker's compensation (7707) expense		
6-3112	FD worker's compensation (7706) expense	0.00	0.00
6-3121	FD training expense	0.00	0.00
6-3122	FD travel expense		
6-3123	FD physical expense		
6-3124	FD licenses expense		
6-3125	FD annual membership fees expense		
6-3150	FD uniforms expense		
<b>6-3200</b>	<b>FD Utilities Expense</b>		
6-3201	GF telephone expense	300.00	0.00
6-3202	FD water service expense	500.00	500.00
6-3203	FD electric service expense IID - Fire Station	5,000.00	5,000.00
6-3205	FD radio service expense (800 MHZ)	0.00	0.00
6-3206	FD cell phone svc expense	0.00	0.00
6-3207	FD tech expense	0.00	0.00
6-3208	FD bulk drinking water expense	0.00	0.00
6-3209	FD ice delivery expense	0.00	0.00
6-3210	FD WS water service expense	0.00	130.00
6-3211	FD WS electric service expense	0.00	2,000.00

		<b>2022-2023</b>	<b>2022-2023</b>
<b><u>Account</u></b>		<b>Proposed- Amended</b>	<b>Budget</b>
<b>6-3300</b>	<b>FD Maintenance Expenses</b>		
6-3310	FD vehicle maintenance expense	0.00	0.00
6-3311	FD mechanic's labor expense	0.00	0.00
6-3320	FD fuel & oil expense	0.00	0.00
6-3330	FD oxygen bottle maintenance expense		
6-3331	FD fire extinguisher expense	0.00	0.00
6-3332	FD A/C maintenance & supplies expense	250.00	250.00
6-3399	FD other equip. maint. exp.	0.00	0.00
<b>6-3400</b>	<b>FD Miscellaneous Expenses</b>		
6-3401	FD supplies exp.	0.00	0.00
6-3430	FD laundry and janitorial expense		
6-3460	FD building & grounds expense	750.00	750.00
6-3470	FD drug testing expense	0.00	0.00
6-3480	FD matching grant expense		
6-3498	FD fireworks expense (donated money)		
6-3499	FD other misc. exp.		
<b>6-3500</b>	<b>Fire Departments Capital Purchases</b>		
6-3510	FD equipment purchase expense		
6-3530	FD vehicle purchases expense		
	<b>Total Fire Departments Expenses</b>	<b>6,800.00</b>	<b>8,630.00</b>

		<b>2022-2023</b>	<b>2022-2023</b>
<u>Account</u>		<b>Proposed- Amended</b>	<b>Budget</b>
	<b><u>Public Works Expenses</u></b>		
<b>6-4100</b>	<b>PW Wages &amp; Benefit Expenses</b>		
6-4101	PW wages expense	63,250.00	63,250.00
6-4104	PW health benefits expense	17,000.00	17,000.00
6-4103	SM worker's compensation (7580) expense	2,000.00	2,000.00
6-4105	PW retirees' health benefit expense	5,000.00	5,000.00
6-4106	SM retirement contributions expense	2,000.00	2,000.00
6-4107	PW retirement employer expense		
6-4110	PW employer expense	12,000.00	12,000.00
6-4111	PW workers' comp (9420) expense		
6-4206	PW laundry & janitorial expense		
6-4402	PW construction water meter expense		
6-4709	PW Vehicle/Equipment Expense	5,480.00	5,480.00
6-4710	PW vehicle maintenance expense	7,600.00	7,600.00
6-4720	PW fuel and oil expense	5,000.00	5,000.00
6-4730	PW equipment/building repair expense	25,200.00	25,200.00
6-4800	PW sports & recreation expense	250.00	250.00
6-4830	PW tools purchase expense	7,500.00	7,500.00
6-4840	PW maintenance expense	500.00	500.00
	<b>Total Public Works Expenses</b>	<b>152,780.00</b>	<b>152,780.00</b>
	<b><u>Parks &amp; Recreation Expenses</u></b>		
<b>6-5100</b>	<b>Salton City Park Expenses</b>		
6-5102	SC Park water service expense	1,000.00	1,000.00
6-5103	SC Park electric service expense	3,000.00	3,000.00
6-5106	SC Park equipment/building maintenance expense	6,000.00	6,000.00
6-5107	SC Park improvement expense	6,300.00	6,300.00
6-5109	SC Park other expense	177,000.00	177,000.00
<b>6-5300</b>	<b>Desert Shores Park Expenses</b>		
6-5302	DS Park water service expense	4,800.00	4,800.00
6-5303	DS Park electric service expense	5,500.00	5,500.00
6-5306	DS Park equipment/building maintenance expense	5,800.00	5,800.00
6-5307	DS Park improvement expense	2,000.00	2,000.00
6-5309	DS Park other expense	200,000.00	200,000.00
	<b>Total Parks &amp; Recreation Expenses</b>	<b>411,400.00</b>	<b>411,400.00</b>

		<b>2022-2023</b>	<b>2022-2023</b>
<b><u>Account</u></b>		<b>Proposed- Amended</b>	<b>Budget</b>
6-5403	Office electrical expense	<b>12,000.00</b>	
6-5503	Other electrical expense	<b>5,000.00</b>	
	<b>Total Electrical Expenses</b>	<b>17,000.00</b>	
	<b>TOTAL GENERAL FUND EXPENSES</b>	<b>775,822.79</b>	<b>680,840.00</b>

		2022-2023	2022-2023
<u>Account</u>	<u>Sewer Maintenance Revenue</u>	<u>Proposed-Amended</u>	<u>Budget</u>
<b>4-2100</b>	<b>Taxes and fees</b>		
4-2101	SM sewer user charges	1,450,000.00	1,194,500.00
4-2102	SM connection charges	6,625.00	
4-2103	SM sewered lot standby fee	670,000.00	670,000.00
4-2104	SM interest & penalties fee	55,000.00	35,000.00
4-2106	SM capital reserve fees		
4-2107	SM administration fees from GF	25,000.00	25,000.00
4-2108	SM administration fees from SC	52.00	2.00
4-2109	SM administration fees from tract 576A	10.00	10.00
4-2110	SM administration fees from tract 662	10.00	10.00
4-2111	SM administration fees from tract 679	10.00	10.00
<b>4-2200</b>	<b>Interest Income</b>		
4-2201	SM LAIF operational interest income	1,200.00	1,200.00
4-2203	SM checking interest income	400.00	400.00
4-2204	SM reserve LAIF interest income	1,000.00	1,000.00
4-2206	SM NADBank/USDA interest income	100.00	100.00
4-2208	SM loan reserve interest income	25.00	25.00
4-2209	SM Capital reserve LAIF interest income	250.00	250.00
4-2210	SM loan interest income		
<b>4-2300</b>	<b>Miscellaneous Income</b>		
4-2303	SM gain on sale of equipment		
4-2308	SM fire dept. mechanic's labor hours fee	0.00	0.00
4-2309	SM insurance reimbursement		
4-2312	SM grant money income		
4-2399	SM other income		
<b>4-2400</b>	<b>Rental Income</b>		
4-2401	SM office suite #2 rent (Imperial Co. Free Library)	6,500.00	6,500.00
4-2403	SM office suite #4 rent (Imperial County Probation)	0.00	0.00
<b>TOTAL SEWER MAINTENANCE REVENUE</b>		<b>2,216,182.00</b>	<b>1,934,007.00</b>



		2022-2023	2022-2023
Account	Sewer Maintenance Expenses	Proposed-Amended	Budget
6-6000	Sewer Maintenance Expenses		
6-6100	Wages and Benefits Expenses		
6-6101	SM wages expense	550,000.00	585,062.00
6-6102	SM employer wages tax expense	78,000.00	78,000.00
6-6103	SM worker's compensation (7580) expense	32,000.00	32,000.00
6-6104	SM health benefits expense	147,000.00	147,000.00
6-6105	SM retirees' health benefits expense (6 employees)	40,000.00	40,000.00
6-6106	SM retirement contributions expense	17,000.00	17,000.00
6-6107	SM retirement administrative fee expense	40,000.00	40,000.00
6-6108	SM accrued retirement expense	25,000.00	25,000.00
6-6109	SM clerical office wages expense	108,160.00	108,160.00
6-6110	SM administration (GM) wages expense	110,000.00	100,000.00
6-6111	SM GM worker's comp. expense (8740)	4,000.00	4,000.00
6-6112	SM clerical worker's comp. expense (8810)	2,000.00	2,000.00
6-6113	SM director's compensation expense	1,500.00	
6-6199	SM other wages and benefits expense		
6-6200	Supplies Expense		
6-6201	SM uniforms expense	1,500.00	1,500.00
6-6204	SM safety supplies expense	2,000.00	1,500.00
6-6205	SM work boots expense	3,000.00	1,000.00
6-6206	SM janitorial supplies expense	500.00	950.00
6-6207	SM janitorial cleaning expense	0.00	3,000.00
6-6299	SM other laundry & janitorial expense		
6-6300	Bank Charge Expenses	2,000.00	
6-6301	SM wire fee expense	500.00	
6-6302	SM bank late fee/finance charges	2,000.00	200.00
6-6305	SM check order expense	500.00	500.00
6-6399	SM other bank charge expense		
6-6400	Vehicle & Equipment Expenses		
6-6401	SM vehicle maintenance expense	20,000.00	10,000.00
6-6402	SM equipment maintenance expense	20,000.00	20,000.00
6-6405	SM fuel & oil expense	75,000.00	45,000.00
6-6407	SM shop supplies expense	4,000.00	2,500.00
6-6499	SM other vehicle/equip. exp.	1,500.00	1,500.00

		<b>2022-2023</b>	<b>2022-2023</b>
<b><u>Account</u></b>	<b><u>Sewer Maintenance Expenses</u></b>	<b><u>Proposed- Amended</u></b>	<b><u>Budget</u></b>
<b>6-6500</b>	<b>Utilities Expenses</b>		
6-6501	SM CVWD water service expense	8,000.00	8,000.00
6-6502	SM electric service IID expense	165,000.00	100,000.00
6-6503	SM telephone expense (office)	1,000.00	
6-6504	SM cell phones expense	15,000.00	15,000.00
6-6505	SM underground dig alerts expense	1,500.00	1,500.00
6-6506	SM internet service expense	12,000.00	1,500.00
6-6507	SM propane expense	1,300.00	1,000.00
6-6508	SM alarm security expense	1,200.00	1,200.00
6-6509	SM solid waste disposal	250.00	250.00
6-6599	SM other utility expense		
<b>6-6600</b>	<b>Licenses and Permits Expenses</b>		
6-6601	SM employee license expense	4,000.00	4,000.00
6-6602	SM encroachment permit expense		
6-6603	SM county permits expense	3,000.00	1,500.00
6-6604	SM state permits expense	44,000.00	100.00
6-6605	SM membership/association dues expense	7,750.00	7,750.00
6-6606	SM waste discharge permit fees expense	47,133.00	37,000.00
6-6607	SM toxic waste disposal expense	2,000.00	2,000.00
<b>6-6700</b>	<b>Sewer System Expenses</b>		
6-6711	SM sewer lines maintenance expense	15,000.00	15,000.00
6-6712	SM pump station maintenance expense	100,000.00	50,000.00
6-6713	SM sewer pond maintenance expense	45,000.00	15,000.00
6-6721	SM plumbing supplies expense	1,000.00	1,000.00
6-6722	SM electrical supplies expense	1,000.00	1,000.00
6-6723	SM lumber supplies expense		
6-6724	SM hardware supplies expense	1,000.00	1,000.00
6-6750	SM lab testing expense	15,000.00	15,000.00
6-6752	SM engineering services expense	28,040.00	0.00
6-6753	SM Bulk mailing expense	11,700.00	
6-6759	SM Prof. Consult Exp.	42,000.00	42,000.00
6-6760	SM prof. svcs. expense	70,000.00	6,500.00
6-6761	SM Smart Cover monitoring expense	3,500.00	3,500.00
6-6762	SM fines & penalties expense		

		2022-2023	2022-2023
Account	Sewer Maintenance Expenses	Proposed-Amended	Budget
6-6800	Miscellaneous Expenses		
6-6802	SM building & grounds maintenance expense	10,000.00	10,000.00
6-6806	SM postage expense	1,200.00	1,200.00
6-6807	SM office supplies expense	1,500.00	1,500.00
6-6808	SM fire extinguisher expense	650.00	650.00
6-6809	SM express shipping	200.00	200.00
6-6810	SM advertising expense	4,000.00	1,000.00
6-6811	SM long term loan interest expense	50,000.00	36,000.00
6-6821	SM liability insurance premiums expense	0.00	90,000.00
6-6831	SM legal expense	95,000.00	85,000.00
6-6832	SM finance, budgeting and auditing expense	75,000.00	75,000.00
6-6833	SM technical support services expense	1,500.00	1,500.00
6-6834	SM property tax collection expense	10,188.46	10,000.00
6-6835	SM GASB 68 actuarial report expense	3,000.00	3,000.00
6-6836	SM elections cost expense	200.00	200.00
6-6851	SM travel expense	1,500.00	2,000.00
6-6852	SM training expense	4,000.00	4,000.00
6-6853	SM physicals expense	1,000.00	1,000.00
6-6854	SM copier lease/maintenance expense	8,000.00	5,000.00
6-6855	SM CA/US flag expense	1,500.00	750.00
6-6856	SM subscriptions expense	3,000.00	200.00
6-6870	SM drug testing expense	250.00	250.00
6-6881	SM sales tax expense		
6-6890	SM bulk water expense (for water purifier)	1,500.00	1,500.00
6-6892	SM computer software expense	3,000.00	4,000.00
6-6893	SM breakroom expense	250.00	250.00
6-6894	SM payroll processing expense	4,500.00	4,500.00
6-6895	SM outside printing/copying expense	0.00	500.00
6-6896	SM district function expense	0.00	200.00
6-6899	SM other expense		
	<b>Total SM Operations Expenses</b>	<b>2,214,471.46</b>	<b>1,936,072.00</b>
6-6900	Capital Purchases		
6-6910	SM equipment Installments/Purchase (Vac Truck Lease)	71,384.53	71,500.00
6-6920	SM furniture purchase expense	0.00	500.00
6-6921	SM computer purchase expense	1,500.00	2,000.00
6-6930	SM tools purchases expense	3,000.00	7,500.00
6-6940	SM vehicle purchase expense	0.00	0.00
6-6942	SM vehicle lease/purchase expense	0.00	44,000.00
2-9008	SM office building principal payment expense	10,415.42	9,500.00



		2022-2023	2022-2023
<u>Account</u>	<u>Sewer Maintenance Expenses</u>	<u>Proposed- Amended</u>	<u>Budget</u>
	<b>Total SM Capital Purchases Expenses</b>	<b>86,299.95</b>	<b>135,000.00</b>
6-9370	SP construction expense	10,000.00	10,000.00
6-9371	SP pump station upgrade expense	40,000.00	0.00
6-9372	SP sewer line replacement expense	45,000.00	
6-9373	SP TRC repair/upgrade expense		
6-9374	SP areiation expense	30,000.00	10,000.00
6-9399	SP other expense		
	<b>Total Sewer Projects Expenses</b>	<b>125,000.00</b>	<b>20,000.00</b>
	<b>Liability Accounts</b>		
9-0002	Non-op.expense		
	<b>Total Non-Operations Expenses</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL SEWER MAINTENANCE EXPENSES</b>	<b>2,425,771.41</b>	<b>2,091,072.00</b>

		2022-2023	2022-2023
		Proposed- Amended	Proposed
<u>Account</u>	<u>Sewer Construction Revenues</u>		
<b>4-3200</b>	<b>Interest Income</b>		
4-3201	SC LAIF interest income	5.00	0.00
4-3203	SC checking interest income	1.00	
4-3206	SC bond fund interest income		
4-3207	SC tract assessments (Tract 571 - Dst. Shrs)		
4-3208	SC capacity reserve fees income	0.00	0.00
4-3209	SC capacity LAIF interest income	70.22	
4-3299	SC other income		
<b>TOTAL SEWER CONSTRUCTION REVENUE</b>		<b>76.22</b>	<b>0.00</b>
<u>Account</u>	<u>Sewer Construction Expenses</u>		
<b>6-7000</b>	<b>Sewer Construction Expenses</b>		
6-7001	SC administrative fee expense	0.00	0.00
6-7003	SC wire fee expense		
6-7007	SC engineering fee expense		
6-7010	SC new line construction expense		
6-7099	SC other expense		
<b>Total SC Operations Expenses</b>		<b>0.00</b>	<b>0.00</b>
<b>6-6900</b>	<b>Capital Purchases</b>		
6-7910	SC equipment purchases expense		
<b>TOTAL SEWER CONSTRUCTION EXPENSES</b>		<b>0.00</b>	<b>0.00</b>



April 19, 2023

Steven Ledbetter, Vice President  
TKE  
2305 Chicago Avenue  
Riverside, CA 92507

**Subject:** Letter of Intent

**Project Title:** Clean Water State Revolving Fund (CWSRF) Planning Application for Plant Capacity Expansion

Dear Mr. Ledbetter:

This letter will constitute notice by Salton Community Services District of its intent to award TKE a contract to perform the planning requirements for the Clean Water State Revolving Fund (CWSRF) Planning Application for Plant Capacity Expansion project.

Upon successful completion of fee negotiations and State Water Resources Control Board (SWRCB) planning award, a contract agreement will be processed by Salton CSD, and three copies will be forwarded to you for your signature. Please note that Salton CSD will not be liable for any costs incurred prior to the implementation of a fully executed contract.

Contract negotiations shall begin pending the receipt of the Plan of Study submitted to RCAC.

Sincerely,

Salton CSD Board

***Resolution of the Board of Directors of the Salton Community Services District  
Consent for Authorized Representative(s) to Develop Plan of Study for  
Professional Services for Clean Water State Revolving Fund (CWSRF) Planning  
Application Assistance***

*Resolution # 2023-04-19-01*

As part of Technical Assistance provided by State Water Resources Control Board, *Salton Community Services District* (Entity) in conjunction with the Rural Community Assistance Corporation (RCAC) will evaluate Qualifications for professional services for the *CWSRF Planning Application for Plant Capacity Expansion project*.

The Board of Directors of the Entity hereby authorize and empower the following individual(s) to work with RCAC on the development of the Project Plan of Study (POS) and will have the authority to approve the final version of the POS to be included in the CWSRF Planning Application for the above-mentioned project:

Name(s): Emmanuel Ramos

Position(s)/Title(s): Interim General Manager

Telephone Number(s): (760)394-4446

Email Address(es): [eramos@saltoncsd.ca.gov](mailto:eramos@saltoncsd.ca.gov)

This resolution has been approved by the governing body of Salton Community Services District on April 19, 2023.

I, as authorized by the Entity, hereby certify and attest that all the information above is true and correct and affix the Entity's official seal.

	Yes	No
Michelle Gilmore, President	_____	_____
Michael Friese, Vice President	_____	_____
Manuel Ramos, Director	_____	_____
Lidia Sierra, Director	_____	_____
Dale Johnson, Director	_____	_____

\_\_\_\_\_  
Michelle Gilmore, President of the Board of Directors

Attest:

\_\_\_\_\_  
Sonia Thania Garcia, Secretary of the Board