

*Salton Community Services District*  
**REGULAR MEETING *Minutes***

**July 19, 2023**

**Closed Session 1:00 p.m.**

**Open Session 2:00 p.m.**

**1209 Van Buren Ave.**

**Salton City, CA 92275**

**[www.saltoncsd.ca.gov](http://www.saltoncsd.ca.gov)**

**BOARD OF DIRECTORS:**

Michelle Gilmore, President  
Michael Friese, Vice President  
Manuel Ramos, Director  
Lidia A. Sierra, Director  
Dale Johnson, Director

**STAFF:**

Emmanuel Ramos, Interim General  
Manager  
Thania Garcia, Board Secretary  
Christina Sutton, Finance Officer  
Oracio Lemus, Leadman  
Stephen Prager, Park Supervisor

**1. CALL TO ORDER: 1:00 p.m.**

**2. ROLL CALL:**

*Michelle Gilmore Present*  
*Michael Friese Present*  
*Manuel Ramos Present*

*Lidia A Sierra Present (late)*  
*Dale Johnson Present*

**3. PUBLIC COMMENTS:**

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes each person.

*Director Sierra- Good afternoon, everyone. I wanted to know the person that is complaining about Lidia Sierra. In the Close session item?*

*Mr. Patterson answered Lidia Sierra's question. By saying that if the name of the person was known there could be repercussions towards that person.*

**4. CLOSED SESSION ITEMS:**

- A. Notice of Filing of Discrimination Complaint: Civil Rights Department, State of California, Business, Consumer Services and Housing Agency David Dale vs. Salton Community Services District (Ms. Lydia A. Sierra) (Case Number: 202210-18578217; EEOC Number: 37A-2023-01476)

- B. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702
- C. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: SALTON COMMUNITY SERVICES DISTRICT, a California special district, Plaintiff, vs. MITCHELL EDWARD MANSFIELD, an individual; and DOES 1-50, inclusive (Imperial County Superior Court Case # ECU002875)

**5. OPEN SESSION: 2:00pm**

**6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President**

**7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:**

- A. Notice of Filing of Discrimination Complaint: Civil Rights Department, State of California, Business, Consumer Services and Housing Agency David Dale vs. Salton Community Services District (Ms. Lydia A. Sierra) (Case Number: 202210-18578217; EEOC Number: 37A-2023-01476)

**NO REPORTABLE ACTION**

- B. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702

**NO REPORTABLE ACTION**

- C. SALTON COMMUNITY SERVICES DISTRICT, a California special district, Plaintiff, vs. MITCHELL EDWARD MANSFIELD, an individual; and DOES 1-50, inclusive (Imperial County Superior Court Case # ECU002875)

**NO REPORTABLE ACTION**

**9. PUBLIC COMMENTS:**

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest.

**NO PUBLIC COMMENTS**

**10. BOARD MEMBER COMMENTS:**

*President Gilmore- I wanted to make everybody aware that Imperial County has set up cooling center's hydration centers the one here for Salton City is our*

*Library. For those who don't know where the library is out the entrance and around the corner that is where our library is library is open Tuesdays and Thursdays 9:00am to 5:30pm and Fridays 10:00am to 4:00pm. There are several cooling stations, but this is the only one for the Salton Sea.*

*Vice President Friese- No Comment*

*Director Ramos- No comment*

*Director Sierra- I am afraid to comment, not at this time*

*Director Johnson- No comment*

## **11. CONSENT CALENDAR ITEMS:**

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of June 27, 2023.
- B. Approve demands for the month of June 2023.
- C. Approval of Slovak Baron Empey Murphy & Pinkney LLP, Attorney at Law. Demand in the amount of (\$8,995.94) for June.  
*Vice President Friese motioned to approve the consent calendar items.  
Director Ramos second the motion.*

**Roll Call:**

*Michelle Gilmore Yes*

*Lidia A Sierra No*

*Michael Friese Yes*

*Dale Johnson Yes*

*Manuel Ramos Yes*

*Motion Passes 4-1*

## **12. REPORTS:**

- A. Interim General Manager's report  
*Can everybody hear me? Okay, so the request for trees for the TRC Wastewater Treatment Facility has been put on hold. SCSO is in contact with Marco De Anza from Cal-fire. We might have the opportunity to obtain some free trees that it can be it could provide mesquite trees, so we're putting the actual purchase on hold or the approval for purchase. Okay, so the Crystal Lake project has one. One quote from Allen's Construction, we are waiting for another one from A&R Construction, so that that project is also put on hold until we get enough quotes. Petra Geo Science started the building inspection for this building, which will determine the next step to*

*get this building fixed. Lastly, the Hermann Design Group has finished with a notice that inviting bids or legal counsel has reviewed and approved. Our next step is to have the board review and send it out for Bid one thing that's not on here. Today, I want to recognize Robert Dunning, he has officially retired after 25 years, and the Salton Community Services District wants to issue him a plaque thanking him for his service.*

**B. Finance Officer's report**

*All right. So, for to me in the last fiscal 20 to 23 year. So, the total revenue for 2023. Fiscal Year was \$2,614,199.45. Expenses for the whole fiscal year was \$2,000,124 377 or \$378.48. We have a net income for last fiscal year \$489,820.97. We came up with a budget by 32% for the entire fiscal year. For June alone, the revenue is \$14,230.95 expenses for \$254,134.44. Late for the fiscal year, total amount is \$324,659.40. General Fund Reserve amount is 31,092.66. Gentlemen want emergency reserve is \$2,682.40 general funds streetlight is \$16,195.08 sewer maintenance operation reserve is \$140,381.50. Sewer maintenance capital improvement reserved is \$3,799.52 sewer maintenance emergency reserve is \$88,290.31 sewer maintenance construction reserve \$951.05 And as far as much sewer capacity reserve is \$13,456.24. With that being said I just received a phone call this afternoon for the Pun Group and the O'Conner Company and fiscal 21 and fiscal 22 eyes are complete they will be setting those over shortly and 2023 is ready.*

**C. Field Foreman's report**

*Well, the crew is continuing to take readings, checking stations, make sure everything is in good condition. Also making sure that the lights are working properly that indicates that there is a problem once again, if you guys see the red lights over by the station don't hesitate to call. Also, we continue on checking and working on the three facility which is TRC, Lansing and Deserts Shores trying to clean aerators opening and closing ponds to direct flow meaning from Lansing to TRC. We also have an approval to have a sample the grab sample that we take to the lab and do it once a month they collect those to take them to the lab. Also, the crew and check for dig alert so people who want to dig to make sure they don't hit our lines. also, some of the crews have continued helping at Desert Shores Park with Mr. Prager the new irrigation and watering of trees with the water truck. One of the things that incident we had is at station two we had what we call a pinch valve that was the rubber inside was worn out as you can see in pictures up there. The pinch valve big handle as one for the pitch it has to be replaced. That inside of it, it's made of rubber, and it had a crack inside and also the one the other side was also replaced. It's been and they're working properly right now It was six years ago, I believe those where installed.*

D. Park Supervisor's report

*So, the park reports for July 2023. Salton city park is open and being maintained. As of the time of this report. There have been no applications for Park Host in Salton City Park. Checking cameras, there are still after-hours activity at the Salton City Park. Desert shores Park is still closed for tree irrigation project. Work is continuing to be done by but due to lack of manpower, this project is taking more time than expected. The trees are still in good condition despite being planted in the beginning of summer. Hand watering is taking place every other day and will continue until irrigation is all in, backfilled, and smoothed out.*

**13. MEMBERS OF THE BOARD REPORTS: STANDING COMMITTEE:**

A. Architectural Committee Report

*I do apologize for not inviting him at this time but for sure I will invite him next meeting. But for now, we did receive a few architectural plans. Two have been approved one has been tabled and will be brought back next month. The reason it was tabled it was 8sq. ft. short so the committee will allow a variance. I have been trying to get in contact with the person who is trying to build on the property it's been kind of hard because she does work during the daytime and by the time, I can call her she is getting out of work, and I am also getting out of work. The other two plans that were approved one of them needed to be adjusted because his front setback too far into his property, so he had to push the trailer 4 feet towards the front to meet the 35 feet setback which is a maximum. He was present in the meeting he was able to make those changes so that was approved and provided him his paperwork. The other persons plan that was approved I tried contacting him and no answer.*

**14. UNFINISHED BUSINESS:**

- A. Michelle Gilmore to nominate a new member to the Architectural Committee.  
*President Gilmore Nominated Cody Magee to be seated in the Architectural Committee. Director Ramos motion to seat Cody Magee in the Architectural Committee. Vice President Friese second the motion.*

**ROLL CALL:**

*Michelle Gilmore Yes*

*Lidia A Sierra Yes*

*Michael Friese Yes*

*Dale Johnson Yes*

*Manuel Ramos Yes*

*Motion Passes 5-0*

**15. NEW BUSINESS:**

- A. Discussion and Approval for the Notice Inviting Bids Packet for the Desert Shore Project.

*Director Ramos Motioned to approve The Notice Inviting Bids Packet for the Desert Shores Project. Vice President Friese seconds the motion.*

**ROLL CALL:**

*Michelle Gilmore Yes*

*Lidia A Sierra No*

*Michael Friese Yes*

*Dale Johnson No*

*Manuel Ramos Yes*

***Motion Passes 3-2***

*Director Sierra- I have a question with all due respect, I have a question for the Manager. So, I just want to know on number 4 Hermann Group Design, right? We are going to start the bidding process I would like to know if we have an approximate date. Where the bidding process will appear on the newspaper.*

*Emmanuel Ramos- As soon as it gets approved, we will start calling the newspaper Imperial Valley Press and the Riverside County. As soon as we get those answers and approval we will go from there. So, probably somewhere next week.*

- B. **RESOLUTION NO. 2023-07-19-01** THE SECOND RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT CENSURING DIRECTOR LIDIA A. SIERRA FOR DEROGATORY COMMENTS TO DISTRICT EMPLOYEES.

*Director Ramos motioned to Approve RESOLUTION NO. 2023-07-19-01 THE SECOND RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT CENSURING DIRECTOR LIDIA A. SIERRA FOR DEROGATORY COMMENTS TO DISTRICT EMPLOYEES. Director Johnson second the motion.*

**ROLL CALL:**

*Michelle Gilmore Yes*

*Lidia A Sierra Abstain*

*Michael Friese Yes*

*Dale Johnson Yes*

*Manuel Ramos Yes*

***Motion Passes 4-1***

**16. PUBLIC HEARING**

**A. DISCUSSION AND APPROVAL RESOLUTION NO. 2023-07-19-02 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ESTABLISHING RATES FOR WASTEWATER SERVICE FEE.**

**B. CEQA Determination: The adoption for sewer rates is statutorily exempt from the California Environmental Quality Act (“CEQA”). Public Resources Code Section 21080(b)(8) and State CEQA Guidelines Section 15273(a).**

**Director Ramos motion to approve RESOLUTION NO. 2023-07-19-02 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ESTABLISHING RATES FOR WASTEWATER SERVICE FEE. Director Johnson second the motion.**

**ROLL CALL:**

**Michelle Gilmore Yes**

**Lidia A Sierra No**

**Michael Friese Yes**

**Dale Johnson No**

**Manuel Ramos Yes**

**Motion Passes 3-2**

**C. DISCUSSION AND APPROVAL RESOLUTION NO. 2023-07-19-03 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING THE REPORT OF THE ANNUAL SEWER USER FEE AND DIRECTING THE SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH THE IMPERIAL COUNTY AUDITOR AND REQUEST THE AUDITOR PLACE THE FISCAL YEAR 2023-2024 SEWER USER FEES ON THE TAX ROLL.**

***Vice President Friese motion to approve RESOLUTION NO. 2023-07-19-03 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING THE REPORT OF THE ANNUAL SEWER USER FEE AND DIRECTING THE SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH THE IMPERIAL COUNTY AUDITOR AND REQUEST THE AUDITOR PLACE THE FISCAL YEAR 2023-2024 SEWER USER FEES ON THE TAX ROLL. Director Ramos second the motion.***

**Roll Call:**

***Michelle Gilmore Yes***

***Lidia A Sierra No***

***Michael Friese Yes***

***Dale Johnson No***

***Manuel Ramos Yes***

***Motion Passes 3-2***

**D. DISCUSSION AND APPROVAL RESOLUTION NO. 2023-07-19-04**  
OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING THE REPORT OF THE ANNUAL SEWER STANDBY CHARGE AND DIRECTING THE SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH THE IMPERIAL COUNTY AUDITOR AND REQUEST THE AUDITOR PLACE THE FISCAL YEAR 2023-2024 SEWER STANDBY CHARGE ON THE TAX ROLL.

***Director Johnson motion to Approve RESOLUTION NO. 2023-07-19-04 OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING THE REPORT OF THE ANNUAL SEWER STANDBY CHARGE AND DIRECTING THE SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH THE IMPERIAL COUNTY AUDITOR AND REQUEST THE AUDITOR PLACE THE FISCAL YEAR 2023-2024 SEWER STANDBY CHARGE ON THE TAX ROLL.***

**Roll Call:**

***Michelle Gilmore Yes***

***Lidia A Sierra No***

***Michael Friese Yes***

***Dale Johnson No***

***Manuel Ramos Yes***

***Motion Passes 3-2***

**E. DISCUSSION AND APPROVAL RESOLUTION NO. 2023-07-19-05**  
RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING THE REPORT OF THE ANNUAL SEWER MAINTENANCE STANDBY CHARGE AND DIRECTING THE SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH THE IMPERIAL COUNTY AUDITOR AND REQUEST THE AUDITOR PLACE THE FISCAL YEAR 2023-2024 SEWER MAINTENANCE STANDBY CHARGE ON THE TAX ROLL.

***Director Johnson motion to Approve RESOLUTION NO. 2023-07-19-05 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING THE REPORT OF THE ANNUAL SEWER MAINTENANCE STANDBY CHARGE AND DIRECTING THE SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH THE IMPERIAL COUNTY AUDITOR AND REQUEST THE AUDITOR PLACE THE FISCAL YEAR 2023-2024 SEWER MAINTENANCE STANDBY CHARGE ON THE TAX ROLL. Vice President Friese second the motion.***




*Michelle Gilmore Yes*  
*Michael Friese Yes*  
*Manuel Ramos Yes*

*Lidia A Sierra No*  
*Dale Johnson No*

*Motion Passes 3-2*

*For Public Hearing Comments Please Refer to the Recording.*

**17. ADJOURNMENT:**

  
\_\_\_\_\_  
**Michelle Gilmore, President of the Board**

  
\_\_\_\_\_  
**Sonia Thania Garcia, Secretary of the Board**

Upon written request, this agenda will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.