

Salton Community Services District
REGULAR MEETING *Agenda*
March 20, 2024
Closed Session 1:00 p.m.
Open Session 2:00 p.m.
1209 Van Buren Ave.
Salton City, CA 92275
www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Michelle Gilmore, President
Michael Friese, Vice President
Manuel Ramos, Director
Lidia A. Sierra, Director
Dale Johnson, Director

STAFF:

Emmanuel Ramos, Interim General Manager
Thania Garcia, Board Secretary
Christina Sutton, Finance Officer
Oracio Lemus, Field Foreman
Pascual Muniz, Park Maintenance

1. CALL TO ORDER: 1:00 p.m.

2. ROLL CALL:

3. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes for each person. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

4. CLOSED SESSION ITEMS:

- A. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702
- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: SALTON COMMUNITY SERVICES DISTRICT, a California special district, Plaintiff, vs. MITCHELL EDWARD MANSFIELD, an individual; and DOES 1-50, inclusive (Imperial County Superior Court Case # ECU002875)

- C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case: Demand for Health Benefits by employee Stephen Prager)
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One potential case)

5. OPEN SESSION: 2:00 pm

6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:

8. PUBLIC PRESENTATIONS:

Colton Stewart Account Manager and Jon Borden President of RH Borden presentation on Technology in Collection System Management.

9. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

10. BOARD MEMBER COMMENTS:

11. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of February 21, 2024. [pg.5]
- B. Approve demands for the month of February 2024. [pg.11]

- C. Slovak, Baron, Empey, Murphy, & Pinkney (\$6,179.00)

12. REPORTS:

- A. Interim General Manager's report [pg.22]
- B. Finance Officer's report [pg.23]
- C. Field Foreman's report [pg.24]
- D. Park Supervisor's report [pg.26]

13. MEMBERS OF THE BOARD REPORTS: STANDING COMMITTEE:

- A. Architectural Committee Report

14. UNFINISHED BUSINESS:

- A. Discussion and approval of the Board to select Imperial County Public Works to assist the District with Desert Shores Soccer Park Phase 2. [pg.27]
- B. Discussion and approval to allow the Finance Officer to sign documents for Phase 2 Desert Shore Soccer Project. [pg.31]

15. NEW BUSINESS:

- A. Discussion and approval of the Comparator Agency Analysis for the Compensation Study by Gallagher (formerly known as Koff & Associates) [pg.32]
- B. Discussion and approval to accept Imperial County's Donation of \$4,000.00 for soccer equipment.
- C. Discussion and approval to accept Imperial County's Donation of \$500.00 for events.
- D. Discussion and approval for the March Event held on March 29, 2024. [pg.37]

E. RESOLUTION NO. 2024-03-20-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ORDERING AN ELECTION, REQUESTING THE COUNTY ELECTIONS OFFICIAL TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION OF THE SALTON COMMUNITY SERVICES DISTRICT WITH THE OTHER ELECTIONS ON NOVEMBER 5, 2024 . [pg.38]

F. RESOLUTION NO. 2024-03-20-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT UPDATING THE SEWER USER FEE REIMBURSEMENT.

[pg.40]

16. ADJOURNMENT:

Sonia Thania Garcia, Secretary of the Board

Upon written request, this agenda will be made in an appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.

Salton Community Services District
REGULAR MEETING *Minutes*
February 21, 2024
Closed Session 1:00 p.m.
Open Session 2:00 p.m.
1209 Van Buren Ave.
Salton City, CA 92275
www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Michelle Gilmore, President
Michael Friese, Vice President
Manuel Ramos, Director
Lidia A. Sierra, Director
Dale Johnson, Director

STAFF:

Emmanuel Ramos, Interim General Manager
Thania Garcia, Board Secretary
Christina Sutton, Finance Officer
Oracio Lemus, Field Foreman
Stephen Prager, Park Supervisor

1. CALL TO ORDER: 1:00 p.m.

2. ROLL CALL:

Michelle Gilmore Present
Michael Friese Present
Manuel Ramos Present

Lidia Sierra Present
Dale Johnson Present

3. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes for each person. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

No Public Comment

4. CLOSED SESSION ITEMS:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: (Interim General Manager)

B. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702

- C. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: SALTON COMMUNITY SERVICES DISTRICT, a California special district, Plaintiff, vs. MITCHELL EDWARD MANSFIELD, an individual; and DOES 1-50, inclusive (Imperial County Superior Court Case # ECU002875
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case: Demand for Health Benefits by employee Stephen Prager)
- E. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6) District designated representatives: Emmanuel Ramos, Christina Sutton, Robert Patterson, and Lena Wade Employee organization: Laborer's' International Union of North America Local No. 1184.
- F. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One potential case)

5. OPEN SESSION: 2:00 pm

6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President

7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:

A. No Reportable Action

B. No Reportable Action

C. No Reportable Action

D. No Reportable Action

E. The board voted unanimously to approve a new Memorandum of Understanding (MOU) with the Laborers International Union of North America local number 1184 the union previously approved this document so it will now be signed by the Board president and will go into effect.

F. No Reportable Action

8. PUBLIC PRESENTATIONS:

Samiha Ghannam presentation on the Group Home Project.

9. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

Irene- She would like the district to accept a donation from Supervisor Ryan Kelley. Since she does not want the donation to go through RyC. The donation is to purchase soccer equipment for the community.

10. BOARD MEMBER COMMENTS:

Michelle Gilmore- Made community event announcements.

Michael Friese- Thanked everyone for attending the Desert Shores Soccer Park Groundbreaking. He noted that they started the project that same day. Thanked the Staff and Imperial County. Mentioned the signup sheet to receive the agendas through email.

Manuel Ramos- Complimented Irene on doing a great job on the Soccer Team and will help get the credit she deserves for the good job she has done with the soccer team.

Lidia Sierra- Expressed her happiness about the project starting at Desert Shores Soccer Park, but also expressed disappointment that the Salton City Park Project has not yet started. She then asked why there wasn't a translator present at the meetings. The Interim General Manager replied that the previous translator was no longer available and that they were currently looking for a replacement.

Dale Johnson- No Comment

11. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of January 17, 2024.
- B. Approve demands for the month of January 2024.
- C. Slovak, Baron, Empey, Murphy & Pinkney (\$11,345.00)

Vice President Friese motioned to approve the Consent Calendar Items with the date change on item A. Director Ramos seconded the motion.

Roll Call:

President Gilmore Yes	Director Sierra Yes
Vice President Friese Yes	Director Johnson Yes
Director Ramos Yes	

Motion Passes 5-0

12. REPORTS:

- A. Interim General Manager's report [Emmanuel Ramos]
- B. Finance Officer's report [Christina Sutton]
- C. Field Foreman's report [Oracio Lemus]
- D. Park Supervisor's report [Pascual Muniz]

13. MEMBERS OF THE BOARD REPORTS: STANDING COMMITTEE:

- A. Architectural Committee Report [No Report]

14. UNFINISHED BUSINESS:

15. NEW BUSINESS:

- A. Discussion and approval of the Board to select Imperial County Public Works to assist the District with Desert Shores Soccer Park Phase 2.

Director Ramos motioned to approve Desert Shore Soccer Park Phase 2. Director Sierra seconded the motion.

Roll Call:

President Gilmore No	Director Sierra Yes
Vice President Friese No	Director Johnson No
Director Ramos Yes	

Motion Failed 2-3

- B. Discussion and approval to allow the Finance Officer to sign documents for Phase 2 Desert Shore Soccer Project.

Vice President Friese motioned to table items A and B for next month. President Gilmore seconded that motion.

Roll Call:

**President Gilmore Yes Director Sierra No
Vice President Friese Yes Director Johnson Yes
Director Ramos No**

Motion Passes 3-2

- C. Discussion and approval of the Revised Plan of Study.

Director Ramos motioned to approve the Revised Plan of Study. Vice President Friese seconded the motion.

Roll Call:

**President Gilmore Yes Director Sierra Yes
Vice President Friese Yes Director Johnson Yes
Director Ramos Yes**

Motion Passes 5-0

- D. Discussion and approval for the Interim General Manager to sign the Amendment for the Salton City Park Grant.

Vice President Friese motioned to approve the Interim General Manager to sign the amendment for the Salton City Park Grant. Director Ramos seconded the motion.

Roll Call:

**President Gilmore Yes Director Sierra Yes
Vice President Friese Yes Director Johnson Yes
Director Ramos Yes**

Motion Passes 5-0

- E. Discussion and approval to seat Director Johnson's nomination to the Architectural Committee.

Vice President Friese motioned to approve Barbara Quiroz to be seated on the Architectural Committee. Director Ramos seconded the motion.

Roll Call:

**President Gilmore Yes Director Sierra Yes
Vice President Friese Yes Director Johnson Yes
Director Ramos Yes**

Motion Passes 5-0

F. RESOLUTION NO. 2024-02-21-01

Discussion and approval of A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING UPDATES TO EMPLOYEE HANDBOOK.

Vice President Friese motioned to approve RESOLUTION NO. 2024-02-21-01 adopting updates to the employee handbook. Director Ramos seconded the motion.

Roll Call:

President Gilmore Yes Director Sierra Yes

Vice President Friese Yes Director Johnson Yes

Director Ramos Yes

Motion Passes 5-0

17. ADJOURNMENT:

The meeting adjourned at 3:53 pm

Michelle Gilmore, President of the Board

Sonia Thania Garcia, Secretary of the Board

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Salton Community Services District

Profit and Loss

February 2024

	GENERAL FUND	SEWER CONSTRUCTION	SEWER MAINTENANCE	TOTAL
Income				
4-1000 Revenue - GF				\$0.00
4-1101 Property Tax - Secured - GF	0.00			\$0.00
4-1102 Property Tax - Unsecured - GF	554.06			\$554.06
4-1103 Tax - Homeowners Gen Op	654.35			\$654.35
4-1104 Tax - Supplemental - GF	1,607.88			\$1,607.88
Total 4-1000 Revenue - GF	2,816.29			\$2,816.29
4-1125 Architectural Plan Fees - GF	100.00			\$100.00
4-1304 Cell Tower Rent - GF	1,739.20			\$1,739.20
4-1307 Burrtec Waste Contract - GF	2,984.79			\$2,984.79
4-1612 FD Utility (rental) Income - GF	1,250.00			\$1,250.00
4-2107 Admin Fees from GF - SM			0.00	\$0.00
4-2200 Interest Income - SM			1.24	\$1.24
4-2401 Ste.2 Rental Income - SM (ICFL)			520.00	\$520.00
4-3203 Checking Interest Income - SC		0.03		\$0.03
Services			602.35	\$602.35
Total Income	\$8,890.28	\$0.03	\$1,123.59	\$10,013.90
GROSS PROFIT	\$8,890.28	\$0.03	\$1,123.59	\$10,013.90
Expenses				
6-1501 GF Auditing Expense	307.50			\$307.50
6-1601 GF Office Tech. Purchases Exp.	7,883.76			\$7,883.76
6-1802 Admin Fees Due to SM - GF	-3,847.22		3,847.22	\$0.00
6-2003 Street Light Expense - ND	2,733.03			\$2,733.03
6-2201 Property Tax Expense - ND	31,250.00			\$31,250.00
6-2301 District Legal Expense - ND	3,089.50			\$3,089.50
6-3201 GF telephone expense	12.19			\$12.19
6-3202 FD water service expense	112.65			\$112.65
6-3203 FD electric service expense	415.28			\$415.28
6-3207 GF technical expense	95.13			\$95.13
6-4101 PW Wages Expense			3,829.07	\$3,829.07
6-4105 PW retirees health benefits exp	395.95			\$395.95
6-4710 PW vehicle maintenance expense	121.59			\$121.59
6-4720 PW fuel and oil expense	375.44			\$375.44
6-5102 SC Park water service expense	90.40			\$90.40
6-5103 SC Park electric service exp	70.40			\$70.40
6-5105 SC Park supplies expense	51.79			\$51.79
6-5302 DS Park water service expense	72.72			\$72.72
6-5303 DS Park electric service exp	255.53			\$255.53
6-5305 DS Park supplies expense	51.77			\$51.77
6-5306 DS Park equip/bldg maint. exp	28.98			\$28.98

Salton Community Services District

Profit and Loss

February 2024

	GENERAL FUND	SEWER CONSTRUCTION	SEWER MAINTENANCE	TOTAL
6-5307 DS Park improvement expense				\$0.00
6-5308 DS Park Tree Irrigation Expense	-848.46			\$ -848.46
6-5310 DS Park Grant-Soccer Field	82.41			\$82.41
Total 6-5307 DS Park improvement expense	-766.05			\$ -766.05
6-5403 Office Electrical Expense			1,150.05	\$1,150.05
6-5503 Duplex/SCSD Lights Electrical Expense	101.38			\$101.38
6-6101 SM maint. crew wages expense			27,603.22	\$27,603.22
6-6102 SM employer expense			4,659.12	\$4,659.12
6-6104 SM health benefits expense			9,649.53	\$9,649.53
6-6105 Sm retiree health benefits exp			2,139.37	\$2,139.37
6-6109 SM clerical office wages exp			9,958.03	\$9,958.03
6-6110 SM administration. (GM) wages			8,461.56	\$8,461.56
6-6113 SM Directors' Compensation exp			500.00	\$500.00
6-6206 SM janitorial supplies expense			0.00	\$0.00
6-6401 SM vehicle maintenance expense			398.65	\$398.65
6-6405 SM fuel & oil expense			4,315.23	\$4,315.23
6-6501 SM water service expense			343.91	\$343.91
6-6502 SM electric service expense			15,204.21	\$15,204.21
6-6503 SM telephone expense			231.56	\$231.56
6-6504 SM cell phone expense			953.81	\$953.81
6-6505 SM underground alerts expense			80.00	\$80.00
6-6507 SM propane expense			426.04	\$426.04
6-6603 SM county permits expense			85.00	\$85.00
6-6712 SM pump station maint expense			21.67	\$21.67
6-6713 SM sewer pond maint expense			51.96	\$51.96
6-6752 SM Engineering Service Expense			5,205.00	\$5,205.00
6-6811 SM Loan Interest Expense			3,308.89	\$3,308.89
6-6831 SM Legal Expense			3,089.50	\$3,089.50
6-6832 SM Auditing Expense			307.50	\$307.50
6-6833 SM technical expense			1,807.49	\$1,807.49
6-6834 SM User Fee Collection Expense			11,384.54	\$11,384.54
6-6852 SM Training Expense			700.00	\$700.00
6-6854 SM/GF Copier Lease/Maint. Expense	87.69		87.70	\$175.39
6-6856 SM Subscriptions Expense	249.00		200.00	\$449.00
6-6894 SM Payroll Processing Fee Exp.			230.80	\$230.80
6-7601 GF Duplex Water Service Expense	29.28			\$29.28
Total Expenses	\$43,267.69	\$0.00	\$120,230.63	\$163,498.32
NET OPERATING INCOME	\$ -34,377.41	\$0.03	\$ -119,107.04	\$ -153,484.42
NET INCOME	\$ -34,377.41	\$0.03	\$ -119,107.04	\$ -153,484.42

Salton Community Services District

Transaction Report February 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
GF Auditing Expense							
General Fund							
02/29/2024	Bill	0224-35	O'Connor & Company	Project:CSD-3112 Professional Services rendered through 02/29/2024	6-1501 GF Auditing Expense	2-2202 Accounts Payable:Accounts Payable - SM	307.50
Total for General Fund							\$307.50
Total for GF Auditing Expense							\$307.50
GF Office Tech. Purchases Exp.							
General Fund							
02/12/2024	Bill	158300	Granicus	11/01/2022-10/31/2023 Previous contracted obligation by prior administration balance owed.	6-1601 GF Office Tech. Purchases Exp.	2-2202 Accounts Payable:Accounts Payable - SM	7,883.76
Total for General Fund							\$7,883.76
Total for GF Office Tech. Purchases Exp.							\$7,883.76
Admin Fees Due to SM - GF							
General Fund							
02/05/2024	Journal Entry	CS020824-3		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-922.33
02/06/2024	Journal Entry	CS020624-2		7% Admin Fee From Imperial County GF Check	6-1802 Admin Fees Due to SM - GF	-Split-	-197.14
02/06/2024	Journal Entry	CS020624		7% Admin Fee From Imperial County GF Check	6-1802 Admin Fees Due to SM - GF	-Split-	197.14
02/13/2024	Journal Entry	CS021524-3		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-949.05
02/21/2024	Journal Entry	CS022224-3		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-985.22
02/26/2024	Journal Entry	CS022924-3		FY 23-24 to date 10% Wages	6-1802 Admin Fees Due to SM - GF	-Split-	-990.62
Total for General Fund							\$ -3,847.22
Sewer Maintenance							
02/05/2024	Journal Entry	CS020824		Pay Period: 01/29/2024 to: 02/04/2024	6-1802 Admin Fees Due to SM - GF	-Split-	922.33
02/12/2024	Journal Entry	CS021524		Pay Period: 02/05/2024 to: 02/11/2024	6-1802 Admin Fees Due to SM - GF	-Split-	949.05
02/20/2024	Journal Entry	CS022224		Pay Period: 02/12/2024 to: 02/18/2024	6-1802 Admin Fees Due to SM - GF	-Split-	985.22
02/26/2024	Journal Entry	CS022924		Pay Period: 02/19/2024 to: 02/25/2024	6-1802 Admin Fees Due to SM - GF	-Split-	990.62
Total for Sewer Maintenance							\$3,847.22
Total for Admin Fees Due to SM - GF							\$0.00
Street Light Expense - ND							
General Fund							
02/07/2024	Bill		IID	SC Street Lights Electrical Service Expense 01/05/2024-02/05/2024 Account# 50007900	6-2003 Street Light Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	2,733.03
Total for General Fund							\$2,733.03
Total for Street Light Expense - ND							\$2,733.03
Property Tax Expense - ND							
General Fund							
02/01/2024	Check	0511	Imperial County Fire Department - Vendor	Fire Protection owed to County	6-2201 Property Tax Expense - ND	1-1211 Cash in Banks:General Fund	31,250.00
Total for General Fund							\$31,250.00
Total for Property Tax Expense - ND							\$31,250.00
District Legal Expense - ND							
General Fund							
02/29/2024	Bill	85614	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 02/29/2024	6-2301 District Legal Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	142.50
02/29/2024	Bill	85612	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 02/29/2024	6-2301 District Legal Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	2,917.00
02/29/2024	Bill	85613	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 02/29/2024	6-2301 District Legal Expense - ND	2-2202 Accounts Payable:Accounts Payable - SM	30.00
Total for General Fund							\$3,089.50
Total for District Legal Expense - ND							\$3,089.50
GF telephone expense							
General Fund							
02/28/2024	Bill		Cytracom	District Office Monthly Phone Service Bill	6-3201 GF telephone expense	2-2202 Accounts Payable:Accounts Payable - SM	12.19
Total for General Fund							\$12.19
Total for GF telephone expense							\$12.19
FD water service expense							
General Fund							
02/01/2024	Bill		CVWD	Fire Department House Water Service Account# 645615-117834	6-3202 FD water service expense	2-2202 Accounts Payable:Accounts Payable - SM	52.02
02/27/2024	Bill		CVWD	Fire Department House Water Service Account# 645615-117834	6-3202 FD water service expense	2-2202 Accounts Payable:Accounts Payable - SM	60.63
Total for General Fund							\$112.65

Salton Community Services District

Transaction Report
February 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
Total for FD water service expense							\$112.65
FD electric service expense							
General Fund							
02/05/2024	Bill		IID	Fire Department House Electrical Service 01/03/2024-01/31/2024 Account# 50696333	6-3203 FD electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	415.28
Total for General Fund							\$415.28
Total for FD electric service expense							\$415.28
GF technical expense							
General Fund							
02/01/2024	Bill	3033-02012024-20	Interconnect Networks	Tech Support Monthly Bill/Expenses	6-3207 GF technical expense	2-2202 Accounts Payable:Accounts Payable - SM	95.13
Total for General Fund							\$95.13
Total for GF technical expense							\$95.13
PW Wages Expense							
Sewer Maintenance							
02/05/2024	Journal Entry	CS020824-2		Payroll accrual 02/04/24	6-4101 PW Wages Expense	-Split-	952.80
02/12/2024	Journal Entry	CS021524-2		Payroll accrual 02/11/24	6-4101 PW Wages Expense	-Split-	952.80
02/20/2024	Journal Entry	CS022224-2		Payroll accrual 02/18/24	6-4101 PW Wages Expense	-Split-	952.80
02/26/2024	Journal Entry	CS022924-2		Payroll accrual 02/25/24	6-4101 PW Wages Expense	-Split-	970.67
Total for Sewer Maintenance							\$3,829.07
Total for PW Wages Expense							\$3,829.07
PW retirees health benefits exp							
General Fund							
02/01/2024	Check	0509	Fair, Clarence R.	Retiree Health Benefit for the Month of March 2024	6-4105 PW retirees health benefits exp	1-1211 Cash in Banks:General Fund	395.95
Total for General Fund							\$395.95
Total for PW retirees health benefits exp							\$395.95
PW vehicle maintenance expense							
General Fund							
02/28/2024	Bill		O'Reilly Auto Parts	Thermostat replacement, Oil Filter, antifreeze Unit# 7	6-4710 PW vehicle maintenance expense	2-2202 Accounts Payable:Accounts Payable - SM	121.59
Total for General Fund							\$121.59
Total for PW vehicle maintenance expense							\$121.59
PW fuel and oil expense							
General Fund							
02/06/2024	Bill	100280	Beck Oil, Inc.	Diesel Fuel Delivery to District Shop Tank	6-4720 PW fuel and oil expense	2-2202 Accounts Payable:Accounts Payable - SM	194.86
02/15/2024	Bill	101497	Beck Oil, Inc.	Fuel Card Expense-GF	6-4720 PW fuel and oil expense	2-2202 Accounts Payable:Accounts Payable - SM	77.90
02/15/2024	Bill	0839833	SC Fuels	Fuel Card Expense-GF	6-4720 PW fuel and oil expense	2-2202 Accounts Payable:Accounts Payable - SM	102.68
Total for General Fund							\$375.44
Total for PW fuel and oil expense							\$375.44
SC Park water service expense							
General Fund							
02/01/2024	Bill		CVWD	SC Park Water Service Account# 106457-145806	6-5102 SC Park water service expense	2-2202 Accounts Payable:Accounts Payable - SM	43.97
02/29/2024	Bill		CVWD	SC Park Water Service Account# 106457-145806	6-5102 SC Park water service expense	2-2202 Accounts Payable:Accounts Payable - SM	46.43
Total for General Fund							\$90.40
Total for SC Park water service expense							\$90.40
SC Park electric service exp							
General Fund							
02/05/2024	Bill		IID	Electrical Expense 01/03/2024-01/31/2024 Account# 50007986	6-5103 SC Park electric service exp	2-2202 Accounts Payable:Accounts Payable - SM	70.40
Total for General Fund							\$70.40
Total for SC Park electric service exp							\$70.40
SC Park supplies expense							
General Fund							
02/28/2024	Bill		Home Depot	Cleaning Supplies for SC Park	6-5105 SC Park supplies expense	2-2202 Accounts Payable:Accounts Payable - SM	51.79

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
Total for General Fund							\$51.79
Total for SC Park supplies expense							\$51.79
DS Park water service expense							
General Fund							
02/01/2024	Bill		CVWD	DS Park Water Service Expense Account# 100569-101606	6-5302 DS Park water service expense	2-2202 Accounts Payable:Accounts Payable - SM	72.72
Total for General Fund							\$72.72
Total for DS Park water service expense							\$72.72
DS Park electric service exp							
General Fund							
02/05/2024	Bill		IID	Desert Shores Park Electrical Expense 01/03/2024-01/31/2024 Account# 50356177	6-5303 DS Park electric service exp	2-2202 Accounts Payable:Accounts Payable - SM	255.53
Total for General Fund							\$255.53
Total for DS Park electric service exp							\$255.53
DS Park supplies expense							
General Fund							
02/28/2024	Bill		Home Depot	Cleaning Supplies for DS Park	6-5305 DS Park supplies expense	2-2202 Accounts Payable:Accounts Payable - SM	51.77
Total for General Fund							\$51.77
Total for DS Park supplies expense							\$51.77
DS Park equip/bldg maint. exp							
General Fund							
02/28/2024	Bill		Home Depot	Replacement Toilet Seat DS Park	6-5306 DS Park equip/bldg maint. exp	2-2202 Accounts Payable:Accounts Payable - SM	28.98
Total for General Fund							\$28.98
Total for DS Park equip/bldg maint. exp							\$28.98
DS Park improvement expense							
DS Park Tree Irrigation Expense							
General Fund							
02/27/2024	Deposit			Fraud Dispute-Check# 403 Stolen out of Vendor Mailbox	6-5308 DS Park improvement expense:DS Park Tree Irrigation Expense	1-1211 Cash in Banks:General Fund	-848.46
Total for General Fund							\$ -848.46
Total for DS Park Tree Irrigation Expense							\$ -848.46
DS Park Grant-Soccer Field							
General Fund							
02/20/2024	Bill		Minute Man Press	24 by 36 Display for Groundbreaking Ceremony	6-5310 DS Park improvement expense:DS Park Grant-Soccer Field	2-2202 Accounts Payable:Accounts Payable - SM	82.41
Total for General Fund							\$82.41
Total for DS Park Grant-Soccer Field							\$82.41
Total for DS Park improvement expense							\$ -766.05
Office Electrical Expense							
Sewer Maintenance							
02/05/2024	Bill		IID	Electrical Service Expense suite 1,2, 3, 4 01/03/2024-01/31/2024 Account# 50638778 Suite 2 Account# 50638757 Suite 5 Account# 50782673 Suite 3 Account# 50638777 Suite 1	6-5403 Office Electrical Expense	2-2202 Accounts Payable:Accounts Payable - SM	1,150.05
Total for Sewer Maintenance							\$1,150.05
Total for Office Electrical Expense							\$1,150.05
Duplex/SCSD Lights Electrical Expense							
General Fund							
02/05/2024	Bill		IID	DS Drive Entrance Lights 01/03/2024-01/31/2024 Account# 50039659	6-5503 Duplex/SCSD Lights Electrical Expense	2-2202 Accounts Payable:Accounts Payable - SM	12.34
02/05/2024	Bill		IID	Duplex Electrical Expense 01/03/2024-01/31/2024 Account# 50778496	6-5503 Duplex/SCSD Lights Electrical Expense	2-2202 Accounts Payable:Accounts Payable - SM	76.70
02/05/2024	Bill		IID	SC Entrance Lights Electrical Service Expense 01/03/2024-01/31/2024 Account# 50053794	6-5503 Duplex/SCSD Lights Electrical Expense	2-2202 Accounts Payable:Accounts Payable - SM	12.34
Total for General Fund							\$101.38
Total for Duplex/SCSD Lights Electrical Expense							\$101.38
SM maint. crew wages expense							
Sewer Maintenance							

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
02/05/2024	Journal Entry	CS020824-2		Payroll accrual 02/04/24	6-6101 SM maint. crew wages expense	-Split-	6,536.21
02/12/2024	Journal Entry	CS021524-2		Payroll accrual 02/11/24	6-6101 SM maint. crew wages expense	-Split-	6,862.60
02/20/2024	Journal Entry	CS022224-2		Payroll accrual 02/18/24	6-6101 SM maint. crew wages expense	-Split-	7,356.26
02/26/2024	Journal Entry	CS022924-2		Payroll accrual 02/25/24	6-6101 SM maint. crew wages expense	-Split-	6,848.15
Total for Sewer Maintenance							\$27,603.22
Total for SM maint. crew wages expense							\$27,603.22
SM employer expense							
Sewer Maintenance							
02/05/2024	Journal Entry	CS020824-2		Payroll accrual 02/04/24	6-6102 SM employer expense	-Split-	1,346.55
02/12/2024	Journal Entry	CS021524-2		Payroll accrual 02/11/24	6-6102 SM employer expense	-Split-	1,237.27
02/20/2024	Journal Entry	CS022224-2		Payroll accrual 02/18/24	6-6102 SM employer expense	-Split-	1,053.33
02/26/2024	Journal Entry	CS022924-2		Payroll accrual 02/25/24	6-6102 SM employer expense	-Split-	1,021.97
Total for Sewer Maintenance							\$4,659.12
Total for SM employer expense							\$4,659.12
SM health benefits expense							
Sewer Maintenance							
02/01/2024	Bill		Laborers Health & Welfare Trust So. CA	January Health Insurance	6-6104 SM health benefits expense	2-2202 Accounts Payable:Accounts Payable - SM	9,649.53
Total for Sewer Maintenance							\$9,649.53
Total for SM health benefits expense							\$9,649.53
Sm retiree health benefits exp							
Sewer Maintenance							
02/01/2024	Check	0800	Fair, Gloria L.	Retiree Health Benefit for the Month of March 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	370.85
02/01/2024	Check	0799	Reagles, Rosa Mesoraca	Retiree Health Benefit for the Month of March 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	469.40
02/01/2024	Check	0801	Thompson, Janice	Retiree Health Benefit for the Month of March 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	209.41
02/01/2024	Check	0798	Timothy A. Roberts	Retiree Health Benefit for the Month of March 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	174.70
02/01/2024	Check	0797	Robert Dunning	Retiree Health Benefit for the Month of March 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	491.11
02/14/2024	Check	0818	Freeman, Mr. Blake	Retiree Health Benefit for the Month of March 2024	6-6105 Sm retiree health benefits exp	1-1212 Cash in Banks:Sewer Maintenance	423.90
Total for Sewer Maintenance							\$2,139.37
Total for Sm retiree health benefits exp							\$2,139.37
SM clerical office wages exp							
Sewer Maintenance							
02/05/2024	Journal Entry	CS020824-2		Payroll accrual 02/04/24	6-6109 SM clerical office wages exp	-Split-	2,519.60
02/12/2024	Journal Entry	CS021524-2		Payroll accrual 02/11/24	6-6109 SM clerical office wages exp	-Split-	2,519.60
02/20/2024	Journal Entry	CS022224-2		Payroll accrual 02/18/24	6-6109 SM clerical office wages exp	-Split-	2,399.23
02/26/2024	Journal Entry	CS022924-2		Payroll accrual 02/25/24	6-6109 SM clerical office wages exp	-Split-	2,519.60
Total for Sewer Maintenance							\$9,958.03
Total for SM clerical office wages exp							\$9,958.03
SM administration. (GM) wages							
Sewer Maintenance							
02/05/2024	Journal Entry	CS020824-2		Payroll accrual 02/04/24	6-6110 SM administration. (GM) wages	-Split-	2,115.39
02/12/2024	Journal Entry	CS021524-2		Payroll accrual 02/11/24	6-6110 SM administration. (GM) wages	-Split-	2,115.39
02/20/2024	Journal Entry	CS022224-2		Payroll accrual 02/18/24	6-6110 SM administration. (GM) wages	-Split-	2,115.39
02/26/2024	Journal Entry	CS022924-2		Payroll accrual 02/25/24	6-6110 SM administration. (GM) wages	-Split-	2,115.39
Total for Sewer Maintenance							\$8,461.56
Total for SM administration. (GM) wages							\$8,461.56
SM Directors' Compensation exp							
Sewer Maintenance							
02/26/2024	Journal Entry	CS022924-2		Payroll accrual 02/25/24	6-6113 SM Directors' Compensation exp	-Split-	500.00
Total for Sewer Maintenance							\$500.00

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
Total for SM Directors' Compensation exp							\$500.00
SM janitorial supplies expense							
Sewer Maintenance							
02/12/2024	Invoice	1502	Imperial County Free Library	Paper towels and Toilet Paper	6-6206 SM janitorial supplies expense	1-2000 Accounts Receivable	0.00
Total for Sewer Maintenance							\$0.00
Total for SM janitorial supplies expense							\$0.00
SM vehicle maintenance expense							
Sewer Maintenance							
02/28/2024	Bill		O'Reilly Auto Parts	2 Batteries for Unit # 52	6-6401 SM vehicle maintenance expense	2-2202 Accounts Payable:Accounts Payable - SM	320.25
02/28/2024	Bill		O'Reilly Auto Parts	Oil Filters for Unit # 4 & 5	6-6401 SM vehicle maintenance expense	2-2202 Accounts Payable:Accounts Payable - SM	42.73
02/28/2024	Bill		O'Reilly Auto Parts	Oil Filters for unit # 9	6-6401 SM vehicle maintenance expense	2-2202 Accounts Payable:Accounts Payable - SM	35.67
Total for Sewer Maintenance							\$398.65
Total for SM vehicle maintenance expense							\$398.65
SM fuel & oil expense							
Sewer Maintenance							
02/06/2024	Bill	100280	Beck Oil, Inc.	Diesel Fuel Delivery to District Shop Tank	6-6405 SM fuel & oil expense	2-2202 Accounts Payable:Accounts Payable - SM	3,702.51
02/15/2024	Bill	0839833	SC Fuels	Fuel Card Expense-SM	6-6405 SM fuel & oil expense	2-2202 Accounts Payable:Accounts Payable - SM	381.10
02/15/2024	Bill	101497	Beck Oil, Inc.	Fuel Card Expense-SM	6-6405 SM fuel & oil expense	2-2202 Accounts Payable:Accounts Payable - SM	231.62
Total for Sewer Maintenance							\$4,315.23
Total for SM fuel & oil expense							\$4,315.23
SM water service expense							
Sewer Maintenance							
02/26/2024	Bill		CVWD	Construction Meter	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	125.00
02/27/2024	Bill		CVWD	District Water Service-Office Account# 597961-732634	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	35.47
02/27/2024	Bill		CVWD	Vactor Truck Water Service Expense Account# 273739-732666	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	50.19
02/27/2024	Bill		CVWD	District Water Service-Office Irrigation Account# 597959-732636	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	29.04
02/27/2024	Bill		CVWD	Sewer Jet Water Service Expense Account# 273741-732668	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	85.88
02/27/2024	Bill		CVWD	District Shop Water Service Expense Account# 106235-143472	6-6501 SM water service expense	2-2202 Accounts Payable:Accounts Payable - SM	18.33
Total for Sewer Maintenance							\$343.91
Total for SM water service expense							\$343.91
SM electric service expense							
Sewer Maintenance							
02/05/2024	Bill		IID	Station# 22-B Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50391441	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	197.16
02/05/2024	Bill		IID	Station# 5 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007993	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	117.57
02/05/2024	Bill		IID	Station# 8 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50053786	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	93.88
02/05/2024	Bill		IID	Station# 12 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50063692	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	12.34
02/05/2024	Bill		IID	Station# 24-480 Volt Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50391442	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	1,035.05
02/05/2024	Bill		IID	Station# 6 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50349623	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	69.52

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02/05/2024	Bill		IID	Station# 23 & Lansing Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007907	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	364.83
02/05/2024	Bill		IID	Station# 24-240 Volt STBY Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007916	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	14.40
02/05/2024	Bill		IID	Station# 21 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50377292	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	17.58
02/05/2024	Bill		IID	Station# 19-20 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007933	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	137.36
02/05/2024	Bill		IID	Station# 13 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007969	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	23.26
02/05/2024	Bill		IID	Station# 1 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50008017	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	14.40
02/05/2024	Bill		IID	Station# 15 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007959	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	125.63
02/05/2024	Bill		IID	Station# 10 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007977	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	249.31
02/05/2024	Bill		IID	Station# 17-18 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50007941	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	57.35
02/05/2024	Bill		IID	District Shop Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 5007893	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	233.84
02/05/2024	Bill		IID	TRC Ponds Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50391443	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	6,625.37
02/05/2024	Bill		IID	Lansing Ponds Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50811216	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	2,634.20
02/05/2024	Bill		IID	Station# 2 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50008036	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	298.48
02/05/2024	Bill		IID	Station# 7 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50274645	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	31.70
02/05/2024	Bill		IID	Station# 16 Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50805317	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	441.50
02/05/2024	Bill		IID	DS Ponds Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50053804	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	2,386.85
02/05/2024	Bill		IID	District Shop Back Bldg Monthly Electricity Expense 01/03/2024-01/31/2024 Account# 50857762	6-6502 SM electric service expense	2-2202 Accounts Payable:Accounts Payable - SM	22.63
Total for Sewer Maintenance							\$15,204.21
Total for SM electric service expense							\$15,204.21
SM telephone expense							
Sewer Maintenance							
02/28/2024	Bill		Cytracom	District Office Monthly Phone Service Bill	6-6503 SM telephone expense	2-2202 Accounts Payable:Accounts Payable - SM	231.56
Total for Sewer Maintenance							\$231.56
Total for SM telephone expense							\$231.56
SM cell phone expense							
Sewer Maintenance							
02/08/2024	Bill	9956171526	Verizon Wireless	On Call Phone 01/09/2024-02/08/2024	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	63.42
02/22/2024	Bill	32wya	Ooma.com	Station 16 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99
02/25/2024	Bill	9957589408	Verizon Wireless	01/26-02/25/2024 Company Cell phone, Tablet Service Account# 542131140-00001	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	770.43
02/26/2024	Bill		Ooma.com	Station 22 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99

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02/26/2024	Bill	59snjcikjxz	Ooma.com	Station 24 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99
02/29/2024	Bill	5avf74	Ooma.com	Station 2 Alert Monitoring phone line service	6-6504 SM cell phone expense	2-2202 Accounts Payable:Accounts Payable - SM	29.99
Total for Sewer Maintenance							\$953.81
Total for SM cell phone expense							\$953.81
SM underground alerts expense							
Sewer Maintenance							
02/01/2024	Bill	120240628	Underground Service Alert/SC	40 new ticket charges	6-6505 SM underground alerts expense	2-2202 Accounts Payable:Accounts Payable - SM	70.00
02/01/2024	Bill	120240628	Underground Service Alert/SC	Monthly Database Maintenance fee	6-6505 SM underground alerts expense	2-2202 Accounts Payable:Accounts Payable - SM	10.00
Total for Sewer Maintenance							\$80.00
Total for SM underground alerts expense							\$80.00
SM propane expense							
Sewer Maintenance							
02/23/2024	Bill	1125680442/RN10277930	Ferrellgas	Refill Tank	6-6507 SM propane expense	2-2202 Accounts Payable:Accounts Payable - SM	414.04
02/23/2024	Bill	1125680442/RN10277930	Ferrellgas	Annual Rental Charge	6-6507 SM propane expense	2-2202 Accounts Payable:Accounts Payable - SM	12.00
Total for Sewer Maintenance							\$426.04
Total for SM propane expense							\$426.04
SM county permits expense							
Sewer Maintenance							
02/01/2024	Check	0803	Imperial County Department of Public Works	Encroachment Permit Fee for Crystal Lake Project	6-6603 SM county permits expense	1-1212 Cash in Banks:Sewer Maintenance	85.00
Total for Sewer Maintenance							\$85.00
Total for SM county permits expense							\$85.00
SM pump station maint expense							
Sewer Maintenance							
02/28/2024	Bill		Home Depot	#2,4,10,18,20 15/32 x 4' x 8' Plywood for High Level Light Signs	6-6712 SM pump station maint expense	2-2202 Accounts Payable:Accounts Payable - SM	21.67
Total for Sewer Maintenance							\$21.67
Total for SM pump station maint expense							\$21.67
SM sewer pond maint expense							
Sewer Maintenance							
02/07/2024	Bill		D Fence Co Inc	2 bags of chain link fence ties for TRC and Lansing Fencing	6-6713 SM sewer pond maint expense	2-2202 Accounts Payable:Accounts Payable - SM	51.96
Total for Sewer Maintenance							\$51.96
Total for SM sewer pond maint expense							\$51.96
SM Engineering Service Expense							
Sewer Maintenance							
02/22/2024	Bill	2023-874	TKE Engineering, Inc	Project# 157-04 Waste Discharge Requirements Permit Amendments	6-6752 SM Engineering Service Expense	2-2202 Accounts Payable:Accounts Payable - SM	5,205.00
Total for Sewer Maintenance							\$5,205.00
Total for SM Engineering Service Expense							\$5,205.00
SM Loan Interest Expense							
Sewer Maintenance							
02/01/2024	Check	0795	Salton Sea Enterprises, LLC.	Loan Interest Payable 2024	6-6811 SM Loan Interest Expense	1-1212 Cash in Banks:Sewer Maintenance	3,009.92
02/09/2024	Check	ACH	CIT	Interest	6-6811 SM Loan Interest Expense	1-1212 Cash in Banks:Sewer Maintenance	298.97
Total for Sewer Maintenance							\$3,308.89
Total for SM Loan Interest Expense							\$3,308.89
SM Legal Expense							
Sewer Maintenance							
02/29/2024	Bill	85613	Slovak Baron Empey Murphy & Pinkney	Legal Services Through 02/29/2024	6-6831 SM Legal Expense	2-2202 Accounts Payable:Accounts Payable - SM	30.00
02/29/2024	Bill	85614	Slovak Baron Empey	Legal Services Through 02/29/2024	6-6831 SM Legal Expense	2-2202 Accounts	142.50

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02/29/2024	Bill	85612	Murphy & Pinkney Slovak Baron Empey Murphy & Pinkney	Legal Services Through 02/29/2024	6-6831 SM Legal Expense	Payable:Accounts Payable - SM 2-2202 Accounts Payable:Accounts Payable - SM	2,917.00
Total for Sewer Maintenance							\$3,089.50
Total for SM Legal Expense							\$3,089.50
SM Auditing Expense Sewer Maintenance							
02/29/2024	Bill	0224-35	O'Connor & Company	Project:CSD-3112 Professional Services rendered through 02/29/2024	6-6832 SM Auditing Expense	2-2202 Accounts Payable:Accounts Payable - SM	307.50
Total for Sewer Maintenance							\$307.50
Total for SM Auditing Expense							\$307.50
SM technical expense Sewer Maintenance							
02/01/2024	Bill	3033-02012024-20	Interconnect Networks	Tech Support Monthly Bill/Expenses	6-6833 SM technical expense	2-2202 Accounts Payable:Accounts Payable - SM	1,807.49
Total for Sewer Maintenance							\$1,807.49
Total for SM technical expense							\$1,807.49
SM User Fee Collection Expense Sewer Maintenance							
02/28/2024	Bill		Imperial County Treasurer	Period Covering January 1 - December 31, 2023	6-6834 SM User Fee Collection Expense	2-2202 Accounts Payable:Accounts Payable - SM	11,384.54
Total for Sewer Maintenance							\$11,384.54
Total for SM User Fee Collection Expense							\$11,384.54
SM Training Expense Sewer Maintenance							
02/22/2024	Bill	230628202-001	United Rentals (North America), Inc.	Trench Safety-Jonah, Omar, Erick, and Bryce	6-6852 SM Training Expense	2-2202 Accounts Payable:Accounts Payable - SM	700.00
Total for Sewer Maintenance							\$700.00
Total for SM Training Expense							\$700.00
SM/GF Copier Lease/Maint. Expense General Fund							
02/12/2024	Bill	5387372	Xerox Financial Services	Copier Machine Lease 02/03-03/02/2024	6-6854 SM/GF Copier Lease/Maint. Expense	2-2202 Accounts Payable:Accounts Payable - SM	87.69
Total for General Fund							\$87.69
Sewer Maintenance							
02/12/2024	Bill	5387372	Xerox Financial Services	Copier Machine Lease 02/03-03/02/2024	6-6854 SM/GF Copier Lease/Maint. Expense	2-2202 Accounts Payable:Accounts Payable - SM	87.70
Total for Sewer Maintenance							\$87.70
Total for SM/GF Copier Lease/Maint. Expense							\$175.39
SM Subscriptions Expense General Fund							
02/01/2024	Bill	FE8F35D0-0039	Streamline	Website Hosting Bill - February 1, 2024 - March 1, 2024	6-6856 SM Subscriptions Expense	2-2202 Accounts Payable:Accounts Payable - SM	249.00
Total for General Fund							\$249.00
Sewer Maintenance							
02/21/2024	Bill		Intuit	QuickBooks Monthly Expense	6-6856 SM Subscriptions Expense	2-2202 Accounts Payable:Accounts Payable - SM	200.00
Total for Sewer Maintenance							\$200.00
Total for SM Subscriptions Expense							\$449.00
SM Payroll Processing Fee Exp. Sewer Maintenance							
02/02/2024	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll Processing Fee Exp.	1-1212 Cash in Banks:Sewer Maintenance	64.07
02/09/2024	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll Processing Fee Exp.	1-1212 Cash in Banks:Sewer Maintenance	54.97
02/16/2024	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll Processing Fee Exp.	1-1212 Cash in Banks:Sewer Maintenance	54.97
02/23/2024	Check	ACH	ADP	Payroll Processing Fee	6-6894 SM Payroll Processing Fee Exp.	1-1212 Cash in Banks:Sewer	56.79

Salton Community Services District

Transaction Report
February 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
						Maintenance	
Total for Sewer Maintenance							\$230.80
Total for SM Payroll Processing Fee Exp.							\$230.80
GF Duplex Water Service Expense							
General Fund							
02/01/2024	Bill		CVWD	DS Building Water Service-Duplex Account# 710799-100642	6-7601 GF Duplex Water Service Expense	2-2202 Accounts Payable:Accounts Payable - SM	14.64
02/29/2024	Bill		CVWD	DS Building Water Service-Duplex Account# 710799-100642	6-7601 GF Duplex Water Service Expense	2-2202 Accounts Payable:Accounts Payable - SM	14.64
Total for General Fund							\$29.28
Total for GF Duplex Water Service Expense							\$29.28
TOTAL							\$163,498.32



1209 VAN BUREN AVE.
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SALTON CITY, CALIFORNIA 92275-5268
TELEPHONE: (760) 394-4446
scsd@saltoncsd.ca.gov

General Managers Report

February

1. Regional Waterboards Adriana Godinez join SCSD in the inspection of Desert Shores wastewater treatment facility on February.
2. State Waterboard German Myers joined SCSD in a collection system inspection in Desert Shores and Salton city Area on February 28, 2024.
3. We had a meeting with Linda Hunt regarding The properties with violations.
4. We had phase 1 groundbreaking for The Desert Shores Soccer Park, Mariposa Landscaping started work the same day.



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Wednesday March 13, 2024

Revenue: \$10,013.90

General Fund: \$8,890.28

Sewer Maintenance \$ 1,123.59

Expenses: \$ 163,498.32

General Fund: \$43,267.69

Sewer Maintenance \$120,230.63

- 2.2308% Decrease on expenses over January
- 56.74% under budget on expenses for February
- 36.52% under budget fiscal year to February

Legal: \$ 6,179.00

- **Mansfield \$ 285.00**
- **Dale \$60.00**
- **General \$ 5,834.00**



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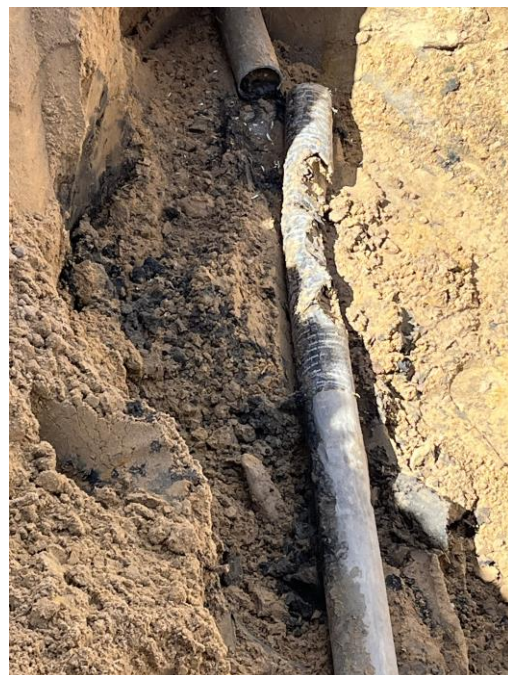
Serving the West Shores of the Fabulous Salton Sea

Field Foreman's Report **February 2024**

Employees have continued to perform their daily routine:

- Hour reading and checking conditions of stations
- Making sure that red high-level light and alarm systems are functioning properly.
- PH and DO readings at ponds
- First week of the month grab samples are sent to the lab
- Continue checking and working on the three facility (ponds) TRC, Lansing and Desert Shores. (De-weeding, cleaning aerators, open and closing ponds to direct flow.)
- Dig Alert marking for utility break prevention

Incident:



Station 24 was indicating longer run time and after troubleshooting the problem we encountered the guide for the pump had been separated due to the broken bolts that were bolted to the pump flange. Also lots of rags were found inside the pump



At station 15 we encountered longer run time as well. The bubbler pressure hose had lots of rags and it was preventing normal operation.





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Reporting for Park Supervisor For the month of February 2024

Salton City Park

- We continue to monitor homeless and vandalism.
- We still looking for a park host.

Desert Shores Park

- Had kick off meeting on new grass on the 7th.
- The park continues to be used for soccer and basketball until the 20th when we closed the park.
- A new shade was put on the gazebo picnic area on the 15th.
- Had the groundbreaking ceremony on the 21st.

Pascual Muniz
(760) 883-9328

LANDSCAPE CONSTRUCTION PLANS

DESERT SHORES

SOCCER PARK PHASE 2

PREPARED FOR: SALTON COMMUNITY SERVICES DISTRICT

1209 VAN BUREN AVENUE

SALTON CITY, CA 92274

OFFICE (760) 394-4446

CONTACT: EMMANUEL RAMOS

PROJECT TYPE: COMMUNITY PARK

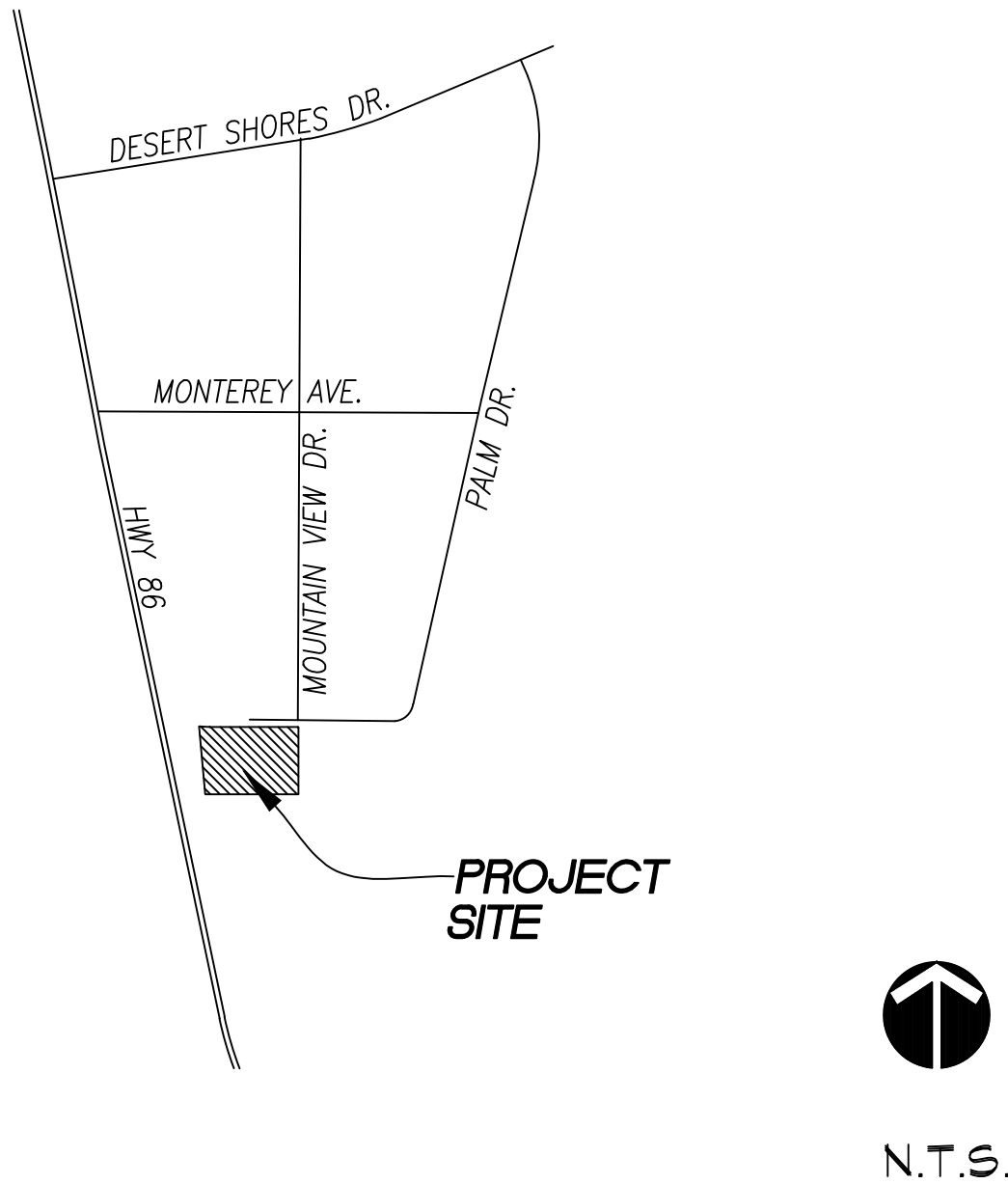
PORTION OF SECTION 16, T.9S, R.9E, SBB&M

CONSULTANTS

GENERAL NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH APPLICABLE CITY AND COUNTY CODES AND THESE PLANS.
- A. THE CONTRACTOR SHALL CARRY ALL WORKERS COMPENSATION, PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE AS REQUIRED BY OWNER.
- B. THE CONTRACTOR SHALL APPLY FOR ALL PERMITS AND PAY FOR SAME.
- C. ALL IRRIGATION WORK SHALL HAVE RECOMMENDED APPROVAL BY THE OWNER PRIOR TO BEGINNING ANY GROUND COVER PLANTING WORK.
- D. THE OWNER'S REPRESENTATIVE WILL REVIEW THE PLANTING WORK. PRIOR TO STARTING WORK THE CONTRACTOR SHALL CONTACT THE OWNER'S REPRESENTATIVE AND COORDINATE ALL REVIEWS.
- E. THE QUALITY OF WORKMANSHIP AND MATERIALS SHALL BE OF THE HIGHEST STANDARDS. COOPERATION AND FLEXIBILITY IS EXPECTED OF THE CONTRACTOR TOWARD WORKING WITH THE OWNER / LANDSCAPE ARCHITECT IN PRODUCING THE BEST POSSIBLE PRODUCT.
2. BY EXECUTING THE CONTRACT, THE CONTRACTOR REPRESENTS THAT HE AND HIS SUBCONTRACTORS HAVE VISITED THE SITE, FAMILIARIZED THEMSELVES WITH ALL CONDITIONS UNDER WHICH THE WORK IS TO BE PERFORMED, AND CORRELATED THEIR OBSERVATIONS WITH THE REQUIREMENTS OF THESE CONTRACT DOCUMENTS.
3. UNLESS OTHERWISE PROVIDED IN THESE CONTRACT DOCUMENTS, THE CONTRACTOR SHALL SECURE AND PAY FOR ALL PERMITS, FEES, LICENSES, AND INSPECTIONS NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK.
4. THE CONTRACTOR SHALL FILE ALL NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS, AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY BEARING ON THE PERFORMANCE OF THE WORK. IF THE CONTRACTOR OBSERVES THAT ANY OF THE CONTRACT DOCUMENTS ARE AT VARIANCE THEREWITH IN ANY RESPECT, HE SHALL PROMPTLY NOTIFY THE OWNER'S AUTHORIZED REPRESENTATIVE IN WRITING.
- ~~5. CONTRACTOR SHALL OBTAIN A CURRENT STRUCTURAL SOILS REPORT. THIS SOILS REPORT SHALL SUPERSEDE THE RECOMMENDATIONS AND DETAILS SHOWN ON THESE PLANS AND SPECIFICATIONS.~~
6. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION AND SHALL BE HELD LIABLE FOR ALL DAMAGE INCURRED DURING CONSTRUCTION.
7. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS PRIOR TO THE START OF CONSTRUCTION. CONTRACTOR SHALL NOTIFY THE OWNER'S REPRESENTATIVE OF ANY DISCREPANCIES.
8. CONTRACTOR SHALL NOT WILLFULLY PROCEED WITH CONSTRUCTION WHEN IT IS OBVIOUS THAT UNKNOWN OBSTRUCTIONS AND/OR GRADE DIFFERENCES EXIST THAT MAY NOT HAVE BEEN KNOWN DURING DESIGN. SUCH CONDITIONS SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE OWNER'S AUTHORIZED REPRESENTATIVE. THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ALL NECESSARY REVISIONS DUE TO FAILURE TO GIVE SUCH NOTIFICATIONS.
9. THE LOCATION OF FEATURES TO BE CONSTRUCTED, NOT SPECIFICALLY DIMENSIONED MAY BE DETERMINED BY SCALE. VERIFY ALL SUCH CONDITIONS WITH OWNER'S REPRESENTATIVE.
10. ALL CURVE-TO-LINEAR AND CURVE-TO-TANGENT LINES SHALL BE NEAT, TRIM, SMOOTH, AND UNIFORM.
11. THE CONTRACTOR SHALL AT ALL TIMES KEEP THE PREMISES FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH CAUSED BY HIS OPERATIONS. AT THE COMPLETION OF THE WORK HE SHALL REMOVE ALL HIS WASTE MATERIALS AND RUBBISH FROM THE SITE AS WELL AS ALL HIS TOOLS, EQUIPMENT, MACHINERY, AND SURPLUS MATERIALS.
12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR INITIATING, MAINTAINING, AND SUPERVISING ALL SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK.
13. THE CONTRACTOR SHALL PROMPTLY CORRECT ALL WORK REJECTED BY THE OWNER'S AUTHORIZED REPRESENTATIVE AS DEFECTIVE OR AS FAILING TO CONFORM TO THE CONTRACT DOCUMENTS. THE CONTRACTOR SHALL BEAR ALL COSTS OF CORRECTING SUCH REJECTED WORK.
14. PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR SHALL VERIFY WITH THE OWNER'S AUTHORIZED REPRESENTATIVE THAT HE/SHE HAS OBTAINED THE LATEST SET OF CONSTRUCTION DOCUMENTS.
15. ALL PHOENIX AND CITRUS SPECIES SHALL BE PURCHASED IN THE COACHELLA VALLEY FROM A LOCAL NURSERY AS PER AGRICULTURAL COMMISSIONER GUIDELINES.

VICINITY MAP



SHEET INDEX

SHEET	DESCRIPTION
L0.0	COVER SHEET
L2.0	PLANTING PLAN
L2.1	PLANTING DETAILS
L2.2	SOILS REPORT

APPROVALS

NO PERMANENT STRUCTURES OR TREES WITHIN CVID AND/OR EASEMENTS. CVID WILL NOT BE RESPONSIBLE FOR DAMAGE OR REPLACEMENT OF ANY SURFACE IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO, DECORATIVE CONCRETE, LANDSCAPING, CURBS, GUTTER, SIDEWALKS, PLANTERS, GATES AND RELATED IMPROVEMENTS INSTALLED WITHIN THE CVID AND/OR USER.

THESE PLANS HAVE BEEN REVIEWED BY THE COACHELLA VALLEY WATER DISTRICT IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE, SECTION 65951 ET SEQ. REQUIRING EFFICIENT LANDSCAPE AND IRRIGATION DESIGN IN COOPERATION WITH THE LOCAL GOVERNING AGENCY (CITY AND COUNTY).

APPROVAL OF THIS DRAWING BY CVID STAFF DOES NOT CONSTITUTE APPROVAL TO ENCROACH INTO DISTRICT AND USER RIGHT OF WAY. TREES, PLANTS, WALLS AND PERMANENT STRUCTURE OF ANY KIND MAY NOT BE PLANTED OR INSTALLED IN CVID AND USER EASEMENTS OR RIGHT-OF-WAY WITHOUT FIRST OBTAINING AN ENCROACHMENT PERMIT FROM CVID.

DATE WATER MANAGEMENT DEPARTMENT

CVID PLAN NO. DEVELOPMENT SERVICES DEPARTMENT



HERMANN DESIGN GROUP

77-899 WOLF RD.

SUITE 102

PALM DESERT, CA 92211

LIC# 2754 EXP. 04/30/24

PH. (760) 777-9131

FAX (760) 777-9132

OWNER: SALTON COMMUNITY SERVICES DISTRICT

1209 VAN BUREN AVENUE

THERMAL, CA 92274

OFFICE (760) 394-4446

PROJECT: DESERT SHORES SOCCER PARK

001-155-001

THERMAL CA, 92274

REVISIONS	DATE	BY



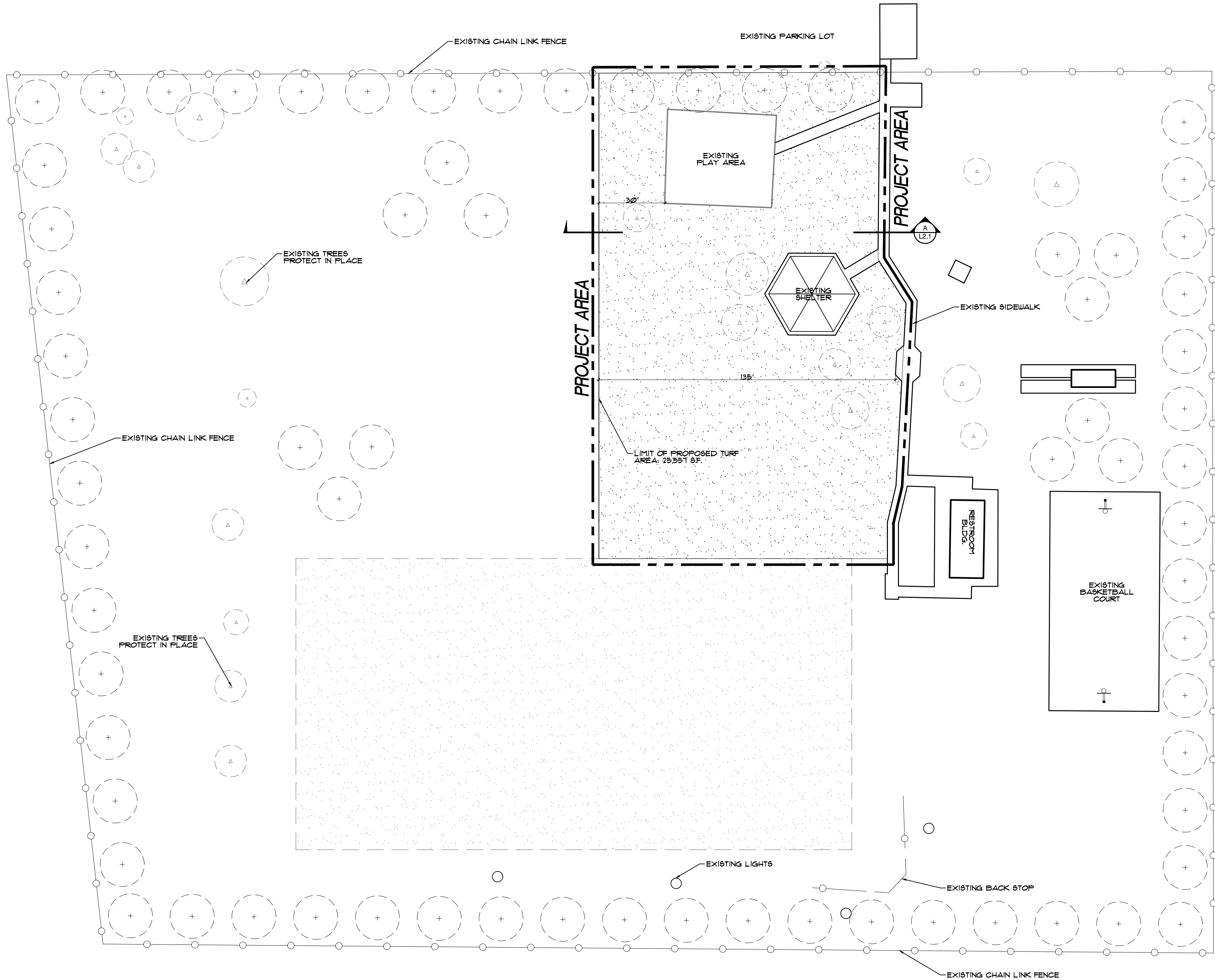
SHEET TITLE

COVER SHEET

DESIGNED	JE
DRAWN	JE
CHECKED	CH
DATE	7/17/23
SCALE	N.T.S.
JOB NO.	23013

SHEET
L0.0
OF 4 SHEETS

PALM DR.



PLANT LIST

SYMBOL	QTY.	BOTANICAL NAME COMMON NAME	SIZE	WATER NOTES USE
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GROUND COVER

	25,551 S.F.	INSTALL TIFWAY HYBRID BERMUDA 4/1' BERMUDA HYBRID SOD, OVERSEED W/ PERENNIAL RYE (OCTOBER-MAY INSTALLATION) BY A.G. SOD. REFER TO DETAIL: A / L2.1 FOR SOD EDGE. REFER TO SHEET L2.2 FOR SOIL AMENDMENT SPECIFICATIONS
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NO PERMANENT STRUCTURES OR TREES WITHIN CVID AND/OR EASEMENTS. CVID WILL NOT BE RESPONSIBLE FOR DAMAGE OR REPLACEMENT OF ANY SURFACE IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO, DECORATIVE CONCRETE, LANDSCAPING, CURBS, GUTTER, SIDEWALKS, PLANTERS, GATES AND RELATED IMPROVEMENTS INSTALLED WITHIN THE CVID AND/OR USER.

THESE PLANS HAVE BEEN REVIEWED BY THE COACHELLA VALLEY WATER DISTRICT IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE, SECTION 65931 ET SEQ. REQUIRING EFFICIENT LANDSCAPE AND IRRIGATION DESIGN IN COOPERATION WITH THE LOCAL GOVERNING AGENCY (CITY AND COUNTY).

APPROVAL OF THIS DRAWING BY CVID STAFF DOES NOT CONSTITUTE APPROVAL TO ENCROACH INTO DISTRICT AND USER RIGHT OF WAY. TREES, PLANTS, WALLS AND PERMANENT STRUCTURE OF ANY KIND MAY NOT BE PLANTED OR INSTALLED IN CVID AND USER EASEMENTS OR RIGHT-OF-WAY WITHOUT FIRST OBTAINING AN ENCROACHMENT PERMIT FROM CVID.



DATE _____ WATER MANAGEMENT DEPARTMENT _____
CVID PLAN NO. _____ DEVELOPMENT SERVICES DEPARTMENT _____



0' 30' 60' 90'
SCALE: 1"=30'



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OWNER: SALTON COMMUNITY SERVICES DISTRICT
1209 VAN BUREN AVENUE
THERMAL, CA 92274
OFFICE (760) 394-4446

PROJECT: DESERT SHORES SOCCER PARK
001-155-001
THERMAL CA, 92274

REVISIONS	DATE	BY



SHEET TITLE
PLANTING PLAN

DESIGNED	JE
DRAWN	JE
CHECKED	CH
DATE	7/17/23
SCALE	1"=30'
JOB NO.	23013

SHEET
L2.0
OF 4 SHEETS

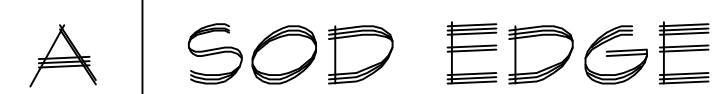
THIS DRAWING IS INTENDED TO BE PLOTTED ON A 24"x36" SHEET. PLEASE TO GO TO THE FINAL RESULT AT AN APPROPRIATE SCALE.

- SCOPE OF WORK - FURNISH ALL MATERIAL, LABOR, TRANSPORTATION, EQUIPMENT AND PROPERTY TO COMPLETE THE LANDSCAPING OF THE PLANTING AREAS SHOWN ON THE DRAWINGS, OR REASONABLE IMPLIED TO COMPLETE THE CONSTRUCTION, INCLUDING AS A PART OF THE WORK, BUT NOT NECESSARILY LIMITED BY IT, ARE THE FOLLOWING ITEMS: FINE GRADING OF ALL PLANTING AREAS, PREPARATION OF ALL PLANTING AND TREE HOLES, FURNISHING AND INSTALLATION OF ALL REQUIRED PLANTING BACKFILL MATERIALS, TREE STAKES AND MISCELLANEOUS MATERIALS, FURNISHING AND INSTALLATION OF ALL PLANT MATERIALS, PROVIDING MAINTENANCE THROUGHOUT THE SPECIFIED PERIOD, CLEAN-UP AND WEEDING OF ALL LANDSCAPE AREAS.
2. THE CONTRACTOR SHALL REMOVE ALL WEEDS, ROCKS OVER 2" IN DIAMETER, DEBRIS AND OTHER EXTRANEOUS MATERIALS FROM THE JOB SITE IN A LEGAL MANNER PRIOR TO PROCEEDING WITH ANY WORK UNDER THIS CONTRACT.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR FINISH GRADE, INCLUDING ANY IMPORT SOIL ADJUSTMENTS TO EARTH BERMS. PROVIDE FINISH GRADE IN PLANTING AREAS 1% MINIMUM FLOW. FINISH GRADES SHALL BE 2" BELOW ADJACENT WALKS, CURBS, DRIVEWAYS ETC. IN GROUND COVER AREAS. CONTRACTOR IS RESPONSIBLE FOR ANY EXISTING UNDERGROUND DRAIN LINES TO BE FULLY OPERABLE AT COMPLETION OF JOB. ALL EXISTING ABOVE GROUND DRAIN INLETS SHALL BE RESTORED TO A FULLY OPERABLE CONDITION AT THE CORRECT GRADE TO ENSURE FLOW AS ORIGINALLY INTENDED.
4. ALL TREES AND SHRUBS SHALL BE PLANTED PER THESE NOTES AND AS DETAILED. ALL PLANT MATERIAL SHALL BE OF THE HIGHEST QUALITY AND LARGEST REASONABLE SIZE AVAILABLE FOR THE SPECIFIED CONTAINER SIZE (WITHOUT BEING ROOT BOUND). SHRUB MATERIALS SHALL BE VIGOROUSLY GROWING, HEALTHY PLANT MATERIALS, FULL AND BUSHY, OR HINES WHOLESALE NURSERY / MONROVIA NURSERY COMPANY QUALITY OR EQUAL. THE OWNER'S SUPERINTENDENT WILL REVIEW ALL PLANT MATERIAL WHEN SPOTTED FOR PLANTING AND WILL NOT HESITATE TO REJECT ANY MATERIAL OF QUESTIONABLE QUALITY, OR OF LESS THAN THE LARGEST REASONABLE SIZE MATERIAL AVAILABLE.
5. NO PLANT SUBSTITUTIONS ARE TO BE MADE WITHOUT THE WRITTEN CONSENT OF THE LANDSCAPE ARCHITECT.
6. ALL GROUND COVER AS NOTED IN THE LEGEND SHALL BE PLANTED IN STAGGERED ROWS CONTINUOUSLY UNDER ALL TREES AND SHRUBS IN THE AREAS AS DESIGNATED ON THE PLANS AND AT THE SPACING INDICATED IN THE LEGEND. GROUND COVER SHALL BE INSTALLED NO CLOSER THAN 1/2 THE ON CENTER SPACING AS INDICATED ON THE PLANS.
7. CONTRACTOR SHALL PROVIDE AN AUTOMATIC IRRIGATION SYSTEM TO ALL LANDSCAPE AREAS. DRIP IRRIGATION SHALL BE USED IN GRAVEL AND COBBLE AREAS. SPRAY IRRIGATION SHALL BE USED FOR LAWN AREAS.
8. WARNING: PLANT MATERIAL LISTED MAY OR MAY NOT HAVE BEEN APPROVED BY THE AGRICULTURAL COMMISSIONER'S OFFICE. LANDSCAPE CONTRACTOR, PLEASE CONTACT THE OWNER'S REPRESENTATIVE FOR STATUS OF AGRICULTURAL COMMISSIONER'S APPROVAL OR DENIAL. PLANT MATERIAL NOT CONFORMING WITH QUARANTINE LAW MAY BE DESTROYED AND CIVIL ACTION TAKEN. ALL PLANT MATERIAL IS SUBJECT TO INSPECTION AT THE DISCRETION OF THE AGRICULTURAL COMMISSIONER'S OFFICE. ALL PLANT MATERIAL MUST BE FREE FROM RED SCALE (AONIDIELLA AURANTI).
9. LANDSCAPE ARCHITECT CANNOT ASSUME RESPONSIBILITY FOR ANY PLANT MATERIAL UTILIZED ON SITE WHICH ARE NOT SHOWN ON THE PLANS AND/OR HAVE NOT BEEN APPROVED BY THE AGRICULTURAL COMMISSIONER'S OFFICE.
10. CONTRACTOR IS RESPONSIBLE FOR FINAL QUANTITIES AS ILLUSTRATED ON THE PLANTING PLANS. QUANTITIES IN THE LEGEND MAY NOT BE ACCURATE.
11. CONTRACTOR TO PROVIDE BID FOR THE MAINTENANCE. MAINTENANCE PERIOD SHALL LAST NINETY (90) DAYS AFTER NOTIFICATION FROM THE LANDSCAPE ARCHITECT OF A SUCCESSFUL FINAL WALK THROUGH AND WILL BEGIN ONCE ALL ITEMS ON THE FINAL WALK THROUGH PUNCH LIST HAVE BEEN SATISFACTORILY ADDRESSED BY A WRITTEN STATEMENT INDICATING SUCH FROM THE LANDSCAPE ARCHITECT TO THE OWNER.
12. CONTRACTOR SHALL REPLACE PLANTS WHICH ARE FOUND IN AN UNHEALTHY OR IMPAIRED CONDITION, MISSING OR DEAD DURING THE MAINTENANCE PERIOD. TREES SHALL BE GUARANTEED FOR ONE YEAR AND SHRUBS SHALL BE GUARANTEED FOR 90 DAYS FROM DATE OF FINAL ACCEPTANCE.
13. THE CONTRACTOR SHALL REFER TO SOIL RESULTS BY WAYPOINT ANALYTICAL 714-282-8777. CONTRACTOR SHALL AMEND SOIL, PREPARE BACKFILL AND FERTILIZE PER RESULTS. WHOLESALE COST OF MATERIALS ONLY SHOULD TEST RESULTS REQUIRE ADDITIONAL MATERIALS.
14. TURF TO BE TIFWAY HYBRID BERMUDA 419' BERMUDA HYBRID SOD. TO BE OVERSEEDDED WITH RYE IF PLANTED IN THE WINTER SEASON COMMENCING IN OCTOBER-MAY.
15. ALL TURF AREAS SHALL BE GRADED TO FINISH GRADE ALLOWING FOR AMENDMENTS. THEN INCORPORATE THE AMENDMENTS ACCORDING TO THE SOILS REPORT ON SHEET L2.3.

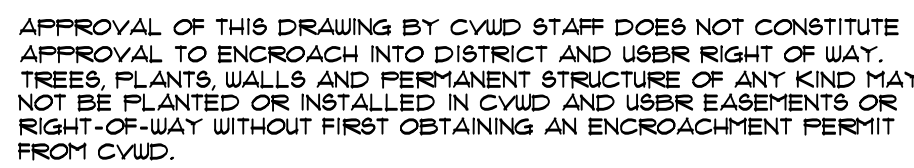
1. EXCAVATION: EXCAVATE SOIL FROM DESIGNATED AREA(S) AND STOCKPILE UNTIL AMENDED.
2. UNACCEPTABLE MATERIALS: CLEAN SOIL OF CONCRETE SLURRY, CONCRETE LAYERS OR CHUNKS, CEMENT, PLASTER, BUILDING DEBRIS, OILS, GASOLINE, DIESEL FUEL, PAINT THINNER, TURPENTINE, TAR, ROOFING COMPOUND, ACID, AND OTHER EXTRANEOUS MATERIALS THAT ARE HARMFUL TO PLANT GROWTH.
3. UNSUITABLE MATERIALS: CLEAN SOIL TO CONTAIN A MAXIMUM OF 10% BY DRY WEIGHT OF STONES, ROOTS, PLANTS, SOD, CLAY LUMPS, AND POCKETS OF COARSE SAND.
4. SCREENING: PASS UNAMENDED SOIL THROUGH A 2" SIEVE TO REMOVE LARGE MATERIALS.

1. MIX AMENDMENTS WITH IN-PLACE, UNAMENDED SOIL TO PRODUCE REQUIRED PLANTING SOIL. DO NOT APPLY MATERIALS OR TILL IF EXISTING SOIL OR SUBGRADE IS FROZEN, MUDDY, OR EXCESSIVELY WET.
2. PREPARATION: TILL UNAMENDED, EXISTING SOIL IN PLANTING AREAS TO A MINIMUM DEPTH OF 8 INCHES, REMOVE STONES LARGER THAN 2 INCHES IN ANY DIMENSION AND STICKS, ROOTS, RUBBISH, AND OTHER EXTRANEEOUS MATTER AND LEGALLY DISPOSE OF THEM OFF OWNER'S PROPERTY.
3. MIXING: APPLY SOIL AMENDMENTS AND FERTILIZER, IF REQUIRED, EVENLY ON SURFACE, AND THOROUGHLY BLEND THEM INTO FULL DEPTH OF UNAMENDED, IN-PLACE SOIL TO PRODUCE PLANTING SOIL.
4. COMPACTION: COMPACT BLENDED PLANTING SOIL TO 85% PERCENT OF MAXIMUM STANDARD PROCTOR DENSITY ACCORDING TO ASTM D 698 EXCEPT WHERE A DIFFERENT COMPACTION VALUE IS INDICATED ON DRAWINGS.
5. FINISH GRADING: GRADE PLANTING SOIL TO A SMOOTH, UNIFORM SURFACE PLANE WITH LOOSE, UNIFORMLY FINE TEXTURE. ROLL AND RAKE, REMOVE RIDGES, AND FILL DEPRESSIONS TO MEET FINISH GRADE.

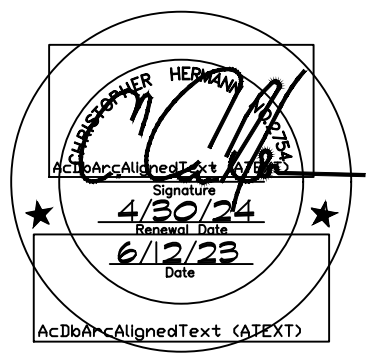
1. ADHERENCE TO SPECIFICATIONS
- A. CONTRACTOR SHALL ADHERE TO THE FOLLOWING MAINTENANCE SPECIFICATIONS DURING THE ESTABLISHED MAINTENANCE PERIOD.
2. SCOPE OF MAINTENANCE WORK
- A. PLANT MAINTENANCE WORK SHALL CONSIST OF APPLICATION FOR WATER, WEEDING, CARING FOR EDGING AND MOWING OF LAUNDS AND PERFORMING THE FOLLOWING FINAL PLANT ESTABLISHMENT WORK. PLANTING AREAS SHALL TO BE RAKED OF ALL LEAVES/DEBRIS.
- B. THE ENTIRE PROJECT IS TO BE MAINTAINED FOR A PERIOD OF APPROXIMATELY 30 CALENDAR DAYS, COMMENCING FROM THE TIME OWNER'S AUTHORIZED REPRESENTATIVE AND OWNER'S AUTHORIZED REPRESENTATIVE WALKS PRELIMINARY WALK.
- C. DURING THE FINAL MAINTENANCE PERIOD, ALL PLANTS AND PLANTED AREAS SHALL BE KEPT WELL WATERED AND WEED FREE AT ALL TIMES. WEEDS, DALLAS & JOHNSON GRASS AND BERMUDA GRASS SHALL BE REMOVED.
- D. APPROXIMATELY 30 TO 45 DAYS AFTER INITIAL PLANTING, APPLY A SLOW RELEASE BALANCED FERTILIZER TO BOTH THE TURF AND SHRUB AREA AT A RATE OF $\frac{1}{2}$ LBS. OF NITROGEN PER 1000 SF.
- E. CONTRACTOR SHALL BE RESPONSIBLE FOR DISEASE AND PEST/VERMIN CONTROL DURING THE MAINTENANCE PERIOD AND A RECORD OF PESTICIDES USED SHALL BE FURNISHED TO OWNER'S AUTHORIZED REPRESENTATIVE.
- F. CONTRACTOR SHALL RAISE OR LOWER SPRINKLER HEADS TO PROPER LEVEL AND SHALL ADJUST HEADS AS NEEDED FOR FULL COVERAGE.
- G. IN CASE OF NEGLIGENT OR IMPROPER MAINTENANCE, THE LANDSCAPE ARCHITECT SHALL STATE IN WRITING TO THE CONTRACTOR HIS OBSERVATIONS AND RECOMMENDATIONS. ANY CLAIM NOT IN WRITING SHALL NOT BE CONSIDERED.
- H. ALL PLANTS THAT SHOW SIGN OF FAILURE TO GROW AT ANY TIME DURING THE LIFE OF THE CONTRACT, INCLUDING THE MAINTENANCE PERIOD, OR THOSE PLANTS SO INJURED OR DAMAGED AS TO RENDER THEM UNSUITABLE FOR THE PURPOSE INTENDED, SHALL BE REPLACED IN KIND WITHIN TEN (10) DAYS OF WRITTEN NOTIFICATION, AT THE EXPENSE OF THE CONTRACTOR.



CYWD PLAN NO. DEVELOPMENT SERVICES DEPARTMENT



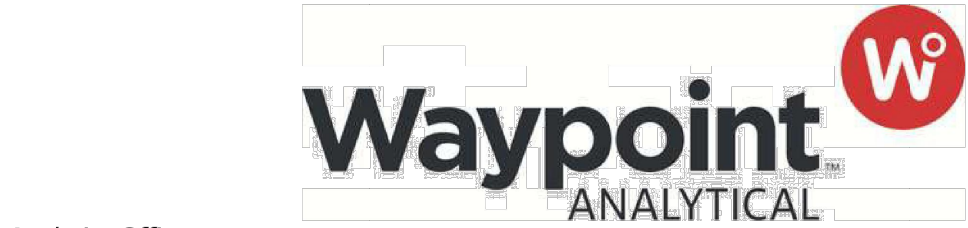
REVISIONS	DATE	BY



ICE NO.

OF 4 SHEETS

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Anaheim Office
Lab No: 23-109-0019
April 26, 2023

Hermann Design Group, Inc.
77-899 Wold Rd. STE.# 102
Palm Desert, CA 92211

Attn: Jose Estrada

Project: Desert Shores Park

Attached are the results of the analysis performed on a soil sample that was collected from the above mentioned project site from a depth of 12 inches by the client and received by our laboratory on April 19, 2023. Organic fertilizer and amendment recommendations were requested. This sample was analyzed for nutrient levels, agricultural suitability, and physical characteristics in preparation for new landscape installation.

Analytical Results and Comments

The reaction of the soil is slightly alkaline at 7.5 on the pH scale with a high level of free lime present. These levels could cause plants that are sensitive to alkalinity to show yellowing of foliage beginning with the younger growth. A high level of free lime is present indicating that the pH is strongly buffered in the alkaline range. Incorporation of soil sulfur to a depth of 6 inches may adjust the pH downward toward the preferred near neutral range to the depth of incorporation. That change would happen slowly and plants that are sensitive to alkalinity should be avoided.

Salinity (ECe) is high at 16.2 dS/m and is largely due to an abundance of soluble sodium (188 meq/L). These salt levels far exceed the tolerance threshold of most ornamental plant material. Very salt tolerant turf species such as seashore paspalum could potentially tolerate these salt levels if well established and the grass is not stressed by other factors such as heavy traffic, compaction, over watering, under watering, soil compaction, pest infestation, disease, or low light conditions. If the grass is stressed by other factors, then even salt tolerant species could become less tolerant of elevated salts. The salt levels will restrict the use of all but salt tolerant ornamental trees and shrubs as well. The sodium present is very poorly balanced by other cations as indicated by the high sodium adsorption ratio (SAR) of 39. This sodium imbalance is expected to adversely affect soil structure and water infiltration.

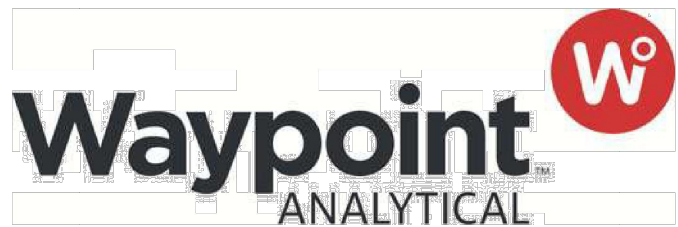
Boron is elevated at 3.23 parts per million (ppm), which could cause a broad range of trees and shrubs to show tip and edge burning of older leaves and plants that are not tolerant of elevated levels of boron in the soil are expected to perform poorly. Common turfgrass species should tolerate this amount of boron in the soil.

In terms of fertility, phosphorus is very low and magnesium is moderately low. In the minor element category, copper, manganese, and iron are low while zinc is moderately low.

The texture of the sample is 'sandy loam' based on the USDA soil classification standards. The estimated water infiltration rate is a moderate 0.28 inch per hour. The infiltration rates may vary with the degree of soil compaction throughout the site. Organic content is low at 0.81% on a dry weight basis.

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Hermann Design Group, Inc.
April 26, 2023

Maintenance fertilization may rely primarily on a nitrogen only program supplemented with a complete fertilizer in the fall and spring. Blood Meal (12-0-0) provides available nitrogen fairly rapidly while materials such as Feather Meal (12-0-0), Soybean or Cotton Seed Meal (7-1-1) are slower to provide available nitrogen, but they extend the length of time they make this contribution. In order to provide a good supply of nitrogen for a 3-4 month time frame a good combination would be 6 pounds Blood Meal and 14 pounds Feather Meal per 1000 sq. ft. The first application should be approximately 60-90 days after planting or at the first mowing in turf areas. The long term maintenance program should consider spring and fall applications of an organic fertilizer blend such as Nature Safe 8-5-5 that would also supplement phosphorus and potassium nutrition to a greater extent.

As noted above, some of the micronutrients are below optimum. When these nutrients are low, especially in an alkaline soil, deficiencies can sometimes show in the plants. If deficiencies show once plants have become established, they may be addressed upon the first sign of deficiency. Symptoms of manganese deficiency may be seen as a general loss of color in the young leaves, followed by yellowing between veins and brownish-black spots appearing. Iron and zinc deficiency symptoms are often characterized by yellow, almost white, interveinal chlorosis on the youngest growth. If these symptoms are apparent once plants are established, then application of iron, zinc, and/or manganese chelate at the manufacturer's label rate may improve appearance. Many of the chelated micronutrient products on the market are not organic materials but are often more effective on alkaline soils than some of the other forms of trace elements. Chelated micronutrients are generally accepted fertilizers in organic production as long as there is a need for zinc, manganese, and iron demonstrated by testing. Decreasing the soil pH to a more favorable range would also help improve micronutrient availability.

If we can be of any further assistance, please feel free to contact us.

Joe Kiefer, CCA

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Hermann Design Group, Inc.
April 26, 2023

Comments and Recommendations

Reclamation is required prior to planting in order to reduce the soluble salts in the root zone to a safer range. Leaching should also reduce the boron to a degree but removal of boron by leaching is about three times as difficult as for other salts. We recommend the first several irrigations should be especially thorough to try to accomplish some leaching prior to planting. Proper plant selection will be an important factor in establishing a successful landscape. Use plants tolerant of these conditions. If drainage is impeded by compaction or other underlying factor, the areas may require deep ripping in order to improve drainage and allow for the leaching of salts past the root zone. The organic amendment, sulfur, and bone meal should be incorporated prior to leaching.

We estimate that approximately 7 inches of good quality water low in soluble salts and boron needs to move through the soil in order to reduce the salinity to a safe level of 3.5 dS/m in the surface 12 inches of soil. Keep in mind that as salts and boron are flushed out of the root zone, salinity and boron in the subsoil will likely remain elevated.

Be sure to apply leaching irrigations in a manner that avoids run-off and pooling. The soil should be allowed to dry slightly between irrigations to avoid creating anaerobic soil conditions and/or an environment that favors root diseases. As mentioned above, drainage must be sufficient for leaching to be effective.

Gypsum (calcium sulfate) application is often recommended for downward SAR adjustment. However, in this case the soluble calcium and sulfate numbers are high, indicating an abundance of gypsum already in the soil. Due to the limited solubility of gypsum, it is not likely that an addition of that material would provide much benefit at this point. It is also worth noting that when a sodium imbalance issue is accompanied by a very high salinity value, as in this case, water infiltration is often good in spite of the elevated SAR. As leaching irrigations flush calcium and magnesium out of the root zone, along with sodium, water infiltration may become impeded. If this happens, gypsum application may be warranted at that time and the material should be uniformly broadcast at a rate of 25 lbs. per 1000 sq. ft. followed by additional leaching.

Once leaching is complete, it is recommended to submit additional samples to check post-leaching salinity and SAR values (Waypoint Analytical Testing Procedure A02). Additional leaching and/or gypsum application may be necessary at that time.

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Hermann Design Group, Inc.
April 26, 2023

Recommendations

Surface Soil Preparation for Turf and Mass Planting Areas

If feasible, prior to amending the areas where severe compaction exists, the surface soil should be ripped or tilled to a 9-inch depth. Uniformly broadcast and blend the following with existing soil to a 6-inch depth. 12-0-0 fertilizer should be raked or scratched into the surface 3-4 inches after leaching. Since soil salinity is high, a non-saline organic amendment should be selected.

Materials	Amount per 1000 sq. ft.
Nitrogen fortified organic amendment (compost* or redwood or fir sawdust)	3 cu. yards
Soil Sulfur	12 lbs.
Feather Meal (12-0-0)	10 lbs.
Bone Meal (3-15-0)	25 lbs.

*Rates and fertilizers may have to be adjusted depending on analysis of selected compost.

Tree and Shrub Planting Guidelines for General Ornamentals

- Excavate planting pits at least twice the diameter of the rootball.
- The top of the rootball should be at or slightly above final grade.
- To improve soil chemistry, uniformly blend 1 lb. of iron sulfate per cubic yard of backfill soil. Handle iron sulfate with caution since it will severely stain moist concrete. Iron sulfate is not organic but it is often acceptable for use if warranted.
- To improve soil fertility, uniformly blend 1.3 lbs. of bone meal (3-15-0) and 0.5 lb. of feather meal (12-0-0) per cubic yard of backfill. Limit the fertilizers to the upper 12 inches of backfill only.
- Organic material is not required in the backfill; however, if you wish, the amended surface soil or a soil blend consisting of no more than 20% by volume organic matter can be placed in the upper 12 inches of backfill only. Soil below this depth should not contain any added organic matter because of the threat of plant disease and/or anaerobic soil conditions developing.
- Do not cover the original rootball with other soil. Ideally, a temporary soil berm is often constructed around the outer edge of the rootball to help channel water into the rootball and then into surrounding soil until roots are established in the backfill and the rootball is no longer the sole source of water for the plant.
- Ideally, a weed and turf free zone, preferably 2-3 ft. in diameter, should be maintained just beyond the diameter of the planting hole. A 2-4 inch deep layer of coarse mulch can be placed around the tree or shrub; mulch should be kept a minimum 4-6 inches from the trunk.

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4741 East Hunter Ave./Suite A
Anaheim, CA 92807
Main 714-282-8777 * Fax 714-282-8575
www.waypointanalytical.com

Project : Desert Shores Park

Report No : 23-109-0019
Purchase Order :
Date Recd : 04/19/2023
Date Printed : 04/25/2023
Page : 1 of 1

COMPREHENSIVE SOIL ANALYSIS

Sample Description - Sample ID	Half Sat %	pH	ECe dS/m	NO ₃ -N ppm	NH ₄ -N ppm	PO ₄ -P ppm	K ppm	Ca ppm	Mg ppm	Cu ppm	Zn ppm	Mn ppm	Fe ppm	Organic % dry wt.	Lab No.
	TEC	Qual Lime													
Site Soil	17	7.5	16.2	33	6	2	213	1230	122	0.4	2.6	1	2	0.81	42892
	99	High		1.1	0.1	1.6	0.8	0.6	0.3	0.5	0.1	0			

Saturation Extract Values						SAR	Gravel %		Percent of Sample Passing 2 mm Screen					USDA Soil Classification	Lab No.
Ca meq/L	Mg meq/L	Na meq/L	K meq/L	B ppm	SO ₄ meq/L		Coarse 5 - 12	Fine 2 - 5	Sand 1 - 2	Coarse 0.5 - 1	Med. to Very Fine 0.05 - 0.5	Silt .002-.05	Clay 0-.002		
32	12.8	188	3.2	3.23	57	39.7	0.2	2.7	24.8	21.8	31.5	11.4	10.4	Sandy Loam	42892

Sufficiency factor (1.0=sufficient for average crop) below each nutrient value. N factor based on 200 ppm constant feed. SAR = Sodium adsorption ratio. Half Saturation %≈approx field moisture capacity. Nitrogen(N), Potassium(K), Calcium(Ca) and Magnesium(Mg) by sodium chloride extraction. Phosphorus(P) by sodium bicarbonate extraction. Copper(Cu), Zinc(Zn), Manganese(Mn) & Iron(Fe) by DTPA extraction. Sat. ext. method for salinity (ECe as dS/m), Boron (B), Sulfate(SO₄), Sodium(Na). Gravel fraction expressed as percent by weight of oven-dried sample passing a 12mm(1/2 inch) sieve. Particle sizes in millimeters. Organic percentage determined by Walkley-Black or Loss on Ignition.

** LOW - SUFFICIENT - HIGH

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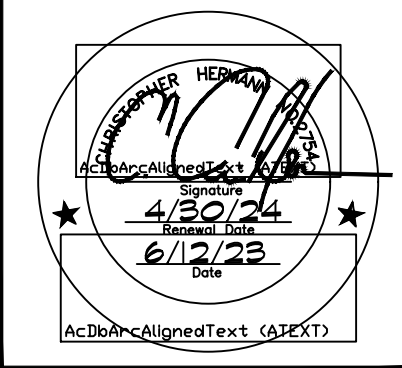
HERMANN DESIGN GROUP
77-899 WOLF RD.
SUITE 102
PALM DESERT, CA
92211

LIC# 2754 EXP. 04/30/24
PH. (760) 777-9131
FAX (760) 777-9132

OWNER: SALTON COMMUNITY SERVICES DISTRICT
1209 VAN BUREN AVENUE
THERMAL, CA 92274
OFFICE (760) 394-4446

PROJECT: DESERT SHORES SOCCER PARK
001-155-001
THERMAL CA, 92274

REVISIONS	DATE	BY



SHEET TITLE

SOILS REPORT

DESIGNED JE

DRAWN CD

CHECKED CH

DATE 7/17/23

SCALE N.T.S.

JOB NO. 23013

SHEET

L2.2

OF 4 SHEETS



THESE PLANS HAVE BEEN REVIEWED BY THE COACHELLA VALLEY WATER DISTRICT IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE, SECTION 65998 ET SEQ. REQUIRING EFFICIENT LANDSCAPE AND IRRIGATION DESIGN IN COOPERATION WITH THE LOCAL GOVERNING AGENCY (CITY AND COUNTY).

APPROVAL OF THIS DRAWING BY CVID STAFF DOES NOT CONSTITUTE APPROVAL TO ENCR OACH INTO DISTRICT AND USER RIGHT OF WAY. TREES, PLANTS, WALLS AND PERMANENT STRUCTURE OF ANY KIND MAY NOT BE PLANTED OR INSTALLED IN CVID AND USER EASEMENTS OR RIGHT-OF-WAY WITHOUT FIRST OBTAINING AN ENCROACHMENT PERMIT FROM CVID.

DATE WATER MANAGEMENT DEPARTMENT

CVID PLAN NO. DEVELOPMENT SERVICES DEPARTMENT

THIS DRAWING IS INTENDED TO BE NOTED ON A 24"x36" SHEET. FAILURE TO DO SO MAY RESULT IN AN INACCURATE SCALE.

AIR POLLUTION CONTROL DISTRICT



January 8, 2024

Congratulations! You are pre-approved to receive funding through the Clean Air Trust Fund for the Urban Greening Project.

Owner: Please confirm the following information and sign in section 1.

Section 1

Applicant Name: Salton Community Services District	
Project Name: Desert Shores Soccer Park - Phase II	
Contact Name: Christina Sutton	
Authorized Representative: Christina Sutton	
Address: 1209 Van Buren Ave., Suite 1, Salton City CA 92275	
Phone: (760)394-4446	EMAIL: csutton@saltoncsd.ca.gov
Funding Amount: \$250,000.00	
*Project Life: 5 Years	
Check Mark One:	<input type="checkbox"/> Accept <input type="checkbox"/> Decline
Applicant Signature:	Date:

Section 2

Urban Greening Project

Description
Project: Layout of real grass for a total area of 25,557 sq. ft., including irrigation. Project location: 57 Palm Dr., Desert Shores, CA 92274.

By signing, I validate the issuance of this award in accordance with the Urban Greening Projects.

Signature of Air Pollution Control District Representative:



Date: 1/8/2024

Miguel A. Coronel
150 S. 9th Street
El Centro, CA 92243
442-265-1800

February 5, 2024

COMPARATOR AGENCY ANALYSIS FOR THE TOTAL COMPENSATION STUDY

Salton Community Services District

Georg Krammer



Gallagher

Insurance | Risk Management | Consulting
Formerly Koff & Associates

Gallagher evaluated several comparative indicators related to the Salton Community Services District (Salton CSD) demographics, financials, and scope of services to develop a list of potential agencies for the compensation study. The methodology and specific criteria used in the analysis follows.

1. Organizational type and structure: Gallagher generally recommends that agencies of a similar size and structure providing similar services to that of Salton CSD be used as comparators.

Note: Because technical job classifications perform similar work across agencies, organizational size is not critical. The difference in size of an organization becomes more important when comparing management classes. Factors such as management of a large staff, consequence of error, the political nature of the job and its visibility all increase with organizational size. When it is difficult to find agencies that are similar in size, a good balance of smaller and larger agencies is used instead.

2. Staff, operational budgets, scope of services, and population: Staff and operational budget size determine the amount of resources available for the agencies to provide services, and population size accounts for the ratio of resources to constituents served. Organizations providing the same services are ideal for comparison; therefore, most comparator agencies included provide similar services to Salton CSD. Specifically, Gallagher focused on whether agencies provide the following:

- Wastewater Collections
- Wastewater Treatment
- Parks & Recreation

3. Geographic location and Labor market: Today's labor market reality is that many agencies are in competition for the same pool of qualified employees because large portions of the workforce don't live in the communities they serve, are accustomed to lengthy commutes, and are more likely to consider changing jobs in a larger geographic area than in the past. Therefore, the geographic labor market area where Salton Community Services District may be recruiting from or losing employees to, is taken into consideration when selecting comparator organizations. In addition, due to Salton CSD's unique location and agency profile, Gallagher expanded our search for comparator organizations beyond the Riverside County region.

The comparator agency analysis includes specific data for each proposed agency:

1. Geographic Proximity
2. Population Served
3. Full-Time Equivalent (FTE)
4. Agency Financials (Expenditures)
5. Cost of Living
6. Services provided

Each potential comparator is ranked based on the overall similarity to Salton CSD, and the Recommended List of Comparators represents a summary of the rankings for each of the data factors listed above. The top ranked agencies are those agencies that were identified as being most similar in profile to Salton CSD. These agencies are:

1. City of Westmorland
2. Heritage Ranch Community Services District
3. Stallion Springs Community Services District
4. Crestline Sanitation District
5. City of Coachella
6. Helendale Community Services District
7. Wrightwood Community Services District
8. Beaumont Cherry Valley Recreation & Parks District
9. Vandenberg Village Community Services District
10. Oceano Community Services District
11. Templeton Community Services District
12. City of Imperial

Upon further analysis, Gallagher recommends exchanging three (3) of the top ranked agencies due to the small number of FTE's employed by agency and the likelihood of not being able to match many of Salton CSD's benchmarks.

Recommended agencies to be removed:

1. Wrightwood Community Services District
2. Vandenberg Village Community Services District
3. Oceano Community Services District

Recommended agencies to be added in place of the above:

1. Bear Valley Community Services District
2. Valley Sanitary District
3. City of Brawley

This analysis is intended to assist Salton CSD in choosing the comparator group. However, Salton CSD should reflect on other factors that apply to their labor market that could potentially override these quantitative considerations. Other factors that are often considered are recruitment, retention, and/or alignment of operations. For example, are there cities that don't rank as well but are consistently recruiting your employees?

Once the comparator agencies are approved, Gallagher can begin the data collection for the compensation study.

Arthur J. Gallagher (UK) Limited is authorised and regulated by the Financial Conduct Authority.

Registered Office: The Walbrook Building,
25 Walbrook, London EC4N 8AW.

Registered in England and Wales.

Company Number: 1193013.

www.ajg.com/uk

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Gallagher

Insurance | Risk Management | Consulting

Ranking	Comparator Agency	Overall Comparison Score
1	City of Westmorland	59
2	Heritage Ranch Community Services District	62
3	Stallion Springs Community Services District	65
4	Crestline Sanitation District	66
5	City of Coachella	67
6	Helendale Community Services District	68
7	Wrightwood Community Services District	71
8	Beaumont Cherry Valley Rec & Park District	73
9	Vandenberg Village Community Services District	75
10	Oceano Community Services District	76
11	Templeton Community Services District	76
12	City of Imperial	79
13	Bear Valley Community Services District	82
14	Valley Sanitary District	82
15	City of Brawley	83
16	Rubidoux Community Services District	83
17	San Bernardino Special Districts	88
18	Cambria Community Services District	96
19	Rosamond Community Services District	95
20	Nipomo Community Services District	96
21	City of El Centro	100
22	Lake Arrowhead Community Services District	99
23	Big Bear Community Services District	101
24	City of Barstow	102
25	Phelan Pinon Hills Community Services District	111
26	Jurupa Community Services District	114
27	City of Victorville	122

Top Ranked Comparator Agencies

Legend: A lower Overall Comparison Score indicates that the comparator agency is more similar to Salton Community Services District.

Column A: Ranking based upon comparison score.

Column B: Agency Name

Column C: The Overall Criteria Comparison Score is equal to the sum of ranking for each criteria.

The Overall Comparison Score is comprised of the following criteria:

- 1- Geographic Proximity Comparison
- 2- Population Served by Agency
- 3- Full Time Equivalents Comparison
- 4- Agency Expenditure Comparison
- 5- Cost of Living Comparison
- 6 - Comparable Services



Egg Hunt

Friday, March 29, 2024

Salton City Park

1240 Harbor Dr. Thermal Ca, 92274

Free Food, Music, Bring Your Own Basket

5:00 pm to 8:00 pm



RESOLUTION NO. 2024-03-20-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ORDERING AN ELECTION, REQUESTING THE COUNTY ELECTIONS OFFICIAL TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION OF THE SALTON COMMUNITY SERVICES DISTRICT WITH THE OTHER ELECTIONS ON NOVEMBER 5, 2024

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of any election; and

WHEREAS, this resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections including bond elections, of any legislative or congressional district, public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the election;

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 5, 2024;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT AS FOLLOWS:

- I. Hereby order an election be called and consolidated with any and all elections on November 5, 2024 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Salton Community Services District requests the Board of Supervisors of the County of Imperial to order such consolidation under Elections Code Section 10401 and 10403; and
- II. That said governing body hereby requests that the Board of Supervisors permit the Imperial County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services; and
- III. The Imperial County Elections Department conduct the election for the following offices on November 5, 2024 ballot.
- IV. **SEATS OPEN:** 2 Directors At Large, TERM OF OFFICE: Four (4) Years Each;

1 Director At Large, TERM OF OFFICE: Two (2) Years.

PASSED, APPROVED AND ADOPTED BY the Board of Directors of the Salton Community Services District, Salton City, California, held on the 20th day of March 2024, by the following vote:

	YES	NO
Michelle Gilmore, President	_____	_____
Michael Friese, Vice President	_____	_____
Manuel Ramos, Director	_____	_____
Lidia Sierra, Director	_____	_____
Dale Johnson, Director	_____	_____

Michelle Gilmore, President of the Board of Directors

Attest:

Sonia Thania Garcia, Secretary to the Board of Directors

RESOLUTION NO. 2024-03-20-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SALTON COMMUNITY SERVICES DISTRICT UPDATING THE SEWER
USER FEE REIMBURSEMENT**

WHEREAS, the District enacts resolutions and ordinances establishing the District's current sewer user fees (the "Sewer User Fees") pursuant to applicable law including, but not limited to, California Health and Safety Code section 5471; and

WHEREAS, a report ("Report"), a copy of which is available in the District office, is filed each year with the County of Imperial Tax Collector describing each parcel of real property subject to the Sewer User Fees and amount of the Sewer User Fees to be imposed thereon for each fiscal year; and

WHEREAS, the Board of Directors recognizes the possibility of human error within the Report of such charges on the tax roll and;

WHEREAS, the Board of Directors finds that the owners of each parcel of real property carry responsibility of timely notification of errors in reporting of Sewer User Fees.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE SALTON COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

Section 1. The Board of Directors hereby finds and determines that the forgoing Recitals are true and correct and are incorporated herein by this reference.

Section 2. Where it is brought to the attention of the District by substantial evidence that the imposition of Sewer User Fees on a parcel of real property was placed on the tax role mistakenly and assessed and paid, the Board of Directors hereby authorizes that the District Finance Officer to reimburse such mistakenly assessed Sewer User Fees to the owner of the property who actually paid such amount only for the current fiscal year and for a period of three (3) calendar years prior to the date the property owner provides the substantial evidence referred to

above to the District. The Finance Officer shall prorate the amount of the User Fee based on a 365 day year for partial fiscal years. The Finance Director may withhold payment of amounts yet to be paid for the current fiscal year until it can be determined that such amount was paid by the property owner to the County of Imperial. Nothing in this Resolution shall excuse any property owners from timely payment of Sewer User Fees assessed by the District on the tax roll. By accepting such amount or repayment referred to above the property owner shall release the District from the obligation to repay Sewer User Fees mistakenly assessed and collected for any time prior to the period for which repayment has been made by the District hereunder.

PASSED AND ADOPTED BY the Board of Directors of the Salton Community Services District, Salton City, California, held on the 20th day of March 2024, by the following vote:

	YES	NO
Michelle Gilmore, President	_____	_____
Michael Friese, Vice President	_____	_____
Manuel Ramos, Director	_____	_____
Lidia Sierra, Director	_____	_____
Dale Johnson, Director	_____	_____

Michelle Gilmore, President of the Board of Directors

ATTEST:

Sonia Thania Garcia, Secretary of the Board of Directors