

**SALTON COMMUNITY SERVICES DISTRICT**

**Finance Committee Regular Meeting Minutes**

1209 Van Buren Ave. Salton City, CA 92275

[www.saltoncsd.ca.gov](http://www.saltoncsd.ca.gov)

**August 19, 2022**

**Open Session 7 a.m.**

**COMMITTEE MEMBERS:**

Ms. Michelle Gilmore, Chairperson

Ms. Lidia Sierra, Member

Ms. Kimberly White, Member

Ms. Lizabeth Flowers, Member

Ms. Roni Hewitt, Member

**STAFF:**

Christina R. Sutton, Finance Officer

**1. CALL TO ORDER: 7:00AM**

**2. ROLL CALL: Member, Lidia Sierra Absent**

**3. PLEDGE OF ALLEGIANCE: Michelle Gilmore, Chairperson**

**4. PUBLIC COMMENTS:**

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Personal attacks on individuals, slanderous comments, or comments, which may invade an individual's personal privacy, are prohibited. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Public comments will be limited to a maximum of (30) thirty minutes per meeting.

**5. CONSENT CALENDAR ITEMS**

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Finance Committee at one time without discussion. If any committee member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

a. Approval of the Minutes for the Regular Meeting of May 20, 2022

b. Approval of the Minutes for the Regular Meeting of June 3, 2022

c. Approval of the Minutes for the Regular Meeting of June 17, 2022

d. Approval of the Minutes for the Regular Meeting of June 24, 2022

**Member, White made a motion to approve minutes of May 20, 2022, June 3, 2022, June 17, 2022, and June 24, 2022**

**Member, Roni Hewitt seconded the motion.**

**Member, White made a motion to approve recommendation to the Board of Directors to change section 2.1 of the Committee Bylaws, to change the regular meeting day of the committee from the 3<sup>rd</sup> Friday of each month to the Friday before the Board of Directors Regular Meeting of each month. Member, Hewitt seconded the motion.**

**Roll Call Vote:**

<b>Chairperson Gilmore</b>	<b>Yes</b>	<b>Member Sierra</b>	<b>Absent</b>
<b>Member White</b>	<b>Yes</b>	<b>Member Flowers</b>	<b>Yes</b>
<b>Member Hewitt</b>	<b>Yes</b>		

**Approved 4-0**

- b. Review & Discussion of bank statements – June & July

Finance Officer, Christina R. Sutton presented the Transaction by Detail Report for the Month of July and explained expenditures for the months of June & July that would match up to the provided bank statements for the months of June & July.

- c. Review list of surplus vehicles sold; when, to who, for how much

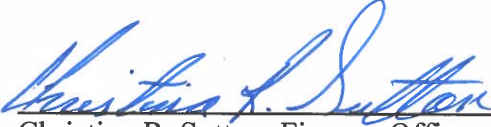
**Member, White made a motion to table this item for next committee meeting as all the documentation had yet to be provided. Member, Hewitt seconded the motion.**


**Roll Call Vote:**

<b>Chairperson Gilmore</b>	<b>Yes</b>	<b>Member Sierra</b>	<b>Absent</b>
<b>Member White</b>	<b>Yes</b>	<b>Member Flowers</b>	<b>Yes</b>
<b>Member Hewitt</b>	<b>Yes</b>		

**Approved 4-0**

8. **ADJOURNMENT: 8:53 A.M.**

  
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Christina R. Sutton, Finance Officer

  
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Michelle Gilmore, Chairperson

Upon written request, this agenda will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275