

**Salton Community Services District**  
**REGULAR MEETING *Minutes***  
**February 21, 2024**  
**Closed Session 1:00 p.m.**  
**Open Session 2:00 p.m.**  
**1209 Van Buren Ave.**  
**Salton City, CA 92275**  
[www.saltoncsd.ca.gov](http://www.saltoncsd.ca.gov)

**BOARD OF DIRECTORS:**

Michelle Gilmore, President  
Michael Friese, Vice President  
Manuel Ramos, Director  
Lidia A. Sierra, Director  
Dale Johnson, Director

**STAFF:**

Emmanuel Ramos, Interim General Manager  
Thania Garcia, Board Secretary  
Christina Sutton, Finance Officer  
Oracio Lemus, Field Foreman  
Stephen Prager, Park Supervisor

**1. CALL TO ORDER: 1:00 p.m.**

**2. ROLL CALL:**

**Michelle Gilmore Present**  
**Michael Friese Present**  
**Manuel Ramos Present**

**Lidia Sierra Present**  
**Dale Johnson Present**

**3. PUBLIC COMMENTS:**

Pursuant to California Government Code Section 54954.3, the public has the right to address the board regarding any closed session items listed on the **closed session agenda** prior to the board adjourning into closed session. Anyone who wishes to address the Board, please come to the microphone. Public comments are limited to (3) minutes for each person. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

**No Public Comment**

**4. CLOSED SESSION ITEMS:**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: (Interim General Manager)

**B. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Roxana Chavez v. Salton Services Community District, et al. Imperial County Superior Court Case No.: ECU002702**

- C. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: SALTON COMMUNITY SERVICES DISTRICT, a California special district, Plaintiff, vs. MITCHELL EDWARD MANSFIELD, an individual; and DOES 1-50, inclusive (Imperial County Superior Court Case # ECU002875
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case: Demand for Health Benefits by employee Stephen Prager)
- E. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6) District designated representatives: Emmanuel Ramos, Christina Sutton, Robert Patterson, and Lena Wade Employee organization: Laborer’s’ International Union of North America Local No. 1184.
- F. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One potential case)

**5. OPEN SESSION: 2:00 pm**

**6. PLEDGE OF ALLEGIANCE: Michelle Gilmore, President**

**7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS:**

**A. No Reportable Action**

**B. No Reportable Action**

**C. No Reportable Action**

**D. No Reportable Action**

**E. The board voted unanimously to approve a new Memorandum of Understanding (MOU) with the Laborers International Union of North America local number 1184 the union previously approved this document so it will now be signed by the Board president and will go into effect.**

**F. No Reportable Action**

**8. PUBLIC PRESENTATIONS:**

**Samiha Ghannam presentation on the Group Home Project.**

**9. PUBLIC COMMENTS:**

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Those who wish to address the Board should come to the microphone. Members of the public will be given three (3) minutes to address the board on any items of public interest. Comments are not to be directed towards an individual or individuals but to the Board on a specific issue.

**Irene- She would like the district to accept a donation from Supervisor Ryan Kelley. Since she does not want the donation to go through RyC. The donation is to purchase soccer equipment for the community.**

**10. BOARD MEMBER COMMENTS:**

**Michelle Gilmore- Made community event announcements.**

**Michael Friese- Thanked everyone for attending the Desert Shores Soccer Park Groundbreaking. He noted that they started the project that same day. Thanked the Staff and Imperial County. Mentioned the signup sheet to receive the agendas through email.**

**Manuel Ramos- Complimented Irene on doing a great job on the Soccer Team and will help get the credit she deserves for the good job she has done with the soccer team.**

**Lidia Sierra- Expressed her happiness about the project starting at Desert Shores Soccer Park, but also expressed disappointment that the Salton City Park Project has not yet started. She then asked why there wasn't a translator present at the meetings. The Interim General Manager replied that the previous translator was no longer available and that they were currently looking for a replacement.**

**Dale Johnson- No Comment**

**11. CONSENT CALENDAR ITEMS:**

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- A. Approve the Minutes for the Regular Meeting of January 17, 2024.
- B. Approve demands for the month of January 2024.
- C. Slovak, Baron, Empey, Murphy & Pinkney (\$11,345.00)

**Vice President Friese motioned to approve the Consent Calendar Items with the date change on item A. Director Ramos seconded the motion.**

**Roll Call:**

<b>President Gilmore Yes</b>	<b>Director Sierra Yes</b>
<b>Vice President Friese Yes</b>	<b>Director Johnson Yes</b>
<b>Director Ramos Yes</b>	

**Motion Passes 5-0**

**12. REPORTS:**

- A. Interim General Manager's report [Emmanuel Ramos]
- B. Finance Officer's report [Christina Sutton]
- C. Field Foreman's report [Oracio Lemus]
- D. Park Supervisor's report [Pascual Muniz]

**13. MEMBERS OF THE BOARD REPORTS: STANDING COMMITTEE:**

- A. Architectural Committee Report [No Report]

**14. UNFINISHED BUSINESS:**

**15. NEW BUSINESS:**

- A. Discussion and approval of the Board to select Imperial County Public Works to assist the District with Desert Shores Soccer Park Phase 2.

**Director Ramos motioned to approve Desert Shore Soccer Park Phase 2. Director Sierra seconded the motion.**

**Roll Call:**

<b>President Gilmore No</b>	<b>Director Sierra Yes</b>
<b>Vice President Friese No</b>	<b>Director Johnson No</b>
<b>Director Ramos Yes</b>	

**Motion Failed 2-3**

- B. Discussion and approval to allow the Finance Officer to sign documents for Phase 2 Desert Shore Soccer Project.

**Vice President Friese motioned to table items A and B for next month. President Gilmore seconded that motion.**

**Roll Call:**

**President Gilmore Yes      Director Sierra No  
Vice President Friese Yes      Director Johnson Yes  
Director Ramos No**

**Motion Passes 3-2**

- C. Discussion and approval of the Revised Plan of Study.

**Director Ramos motioned to approve the Revised Plan of Study. Vice President Friese seconded the motion.**

**Roll Call:**

**President Gilmore Yes      Director Sierra Yes  
Vice President Friese Yes      Director Johnson Yes  
Director Ramos Yes**

**Motion Passes 5-0**

- D. Discussion and approval for the Interim General Manager to sign the Amendment for the Salton City Park Grant.

**Vice President Friese motioned to approve the Interim General Manager to sign the amendment for the Salton City Park Grant. Director Ramos seconded the motion.**

**Roll Call:**

**President Gilmore Yes      Director Sierra Yes  
Vice President Friese Yes      Director Johnson Yes  
Director Ramos Yes**

**Motion Passes 5-0**

- E. Discussion and approval to seat Director Johnson's nomination to the Architectural Committee.

**Vice President Friese motioned to approve Barbara Quiroz to be seated on the Architectural Committee. Director Ramos seconded the motion.**

**Roll Call:**

**President Gilmore Yes      Director Sierra Yes  
Vice President Friese Yes      Director Johnson Yes  
Director Ramos Yes**

**Motion Passes 5-0**

**F. RESOLUTION NO. 2024-02-21-01**

Discussion and approval of A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SALTON COMMUNITY SERVICES DISTRICT ADOPTING UPDATES TO EMPLOYEE HANDBOOK.

**Vice President Friese motioned to approve RESOLUTION NO. 2024-02-21-01 adopting updates to the employee handbook. Director Ramos seconded the motion.**

**Roll Call:**

**President Gilmore Yes      Director Sierra Yes**  
**Vice President Friese Yes      Director Johnson Yes**  
**Director Ramos Yes**

**Motion Passes 5-0**

**17. ADJOURNMENT:**

**The meeting adjourned at 3:53 pm**



**Michelle Gilmore, President of the Board**



**Sonia Thania Garcia, Secretary of the Board**

Upon written request, this agenda will be made in an appropriate alternative format to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.